

A

AGENDA
COUNCIL MEETING
MUNICIPAL DISTRICT OF PINCHER CREEK NO. 9
January 28, 2020
1:00pm

A. ADOPTION OF AGENDA

B. PUBLIC HEARING BYLAW 1315-19

- a) Agenda for Public Hearing on Bylaw 1315-19
- b) Rezoning Application
- c) Submissions for Public Hearing

C. DELEGATIONS

D. MINUTES/NOTES

1. Public Hearing Minutes Bylaw 1316-19
 - January 14, 2020
2. Public Hearing Minutes Bylaw 1317-19
 - January 14, 2020
3. Council Committee Meeting Minutes
 - January 14, 2020
4. Council Meeting Minutes
 - January 14, 2020

E. BUSINESS ARISING FROM THE MINUTES

F. UNFINISHED BUSINESS

G. COMMITTEE REPORTS / DIVISIONAL CONCERNS

1. Councillor Quentin Stevick – Division 1
 - ASB Conference
 - Chinook Arch Board Report December 5, 2019
2. Councillor Rick Lemire – Division 2
3. Councillor Bev Everts– Division 3
 - FCSS Minutes November 18, 2019
 - Pincher Creek Apple Tree Project January 16, 2020
4. Reeve Brian Hammond - Division 4
 - Pincher Creek Early Learning Center Minutes November 19, 2019
 - Pincher Creek Early Learning Center Minutes December 19, 2019
 - Pincher Creek Early Learning Center Construction Summary December 1 – 31, 2019
 - Crowsnest Pincher Creek Landfill Association Minutes December 11, 2019
5. Councillor Terry Yagos – Division 5
 - Alberta Southwest Board Minutes December 4, 2019
 - Alberta Southwest Bulletin January 2020

H. ADMINISTRATION REPORTS

1. Operations

- a) Operations Report
 - Capital Budget Summary, dated January 23, 2020
 - PW Call Log, dated January 23, 2020

2. Development and Community Services
 - a) Agricultural and Environmental Services Activity Report
 - Report from Environmental Services Specialist, dated January 15, 2020
 - Report from Agricultural Fieldman, for December 2019
 - Report from Agricultural Fieldman, for January 2020
 - b) Road Closure Resolutions – Maycroft Road Realignment
 - Report from Director of Development and Community Services, dated January 21, 2020
3. Finance
 - a) Grant In Place of Taxes (GPOT) Write Off
 - Report from Director of Finance, dated January 21, 2020
4. Municipal
 - a) Chief Administrative Officer Report
 - Report from CAO, dated January 23, 2020
 - b) Letters of Support for Pincher Creek and Area Early Childhood Coalition, Pincher Creek Family Center and the Healthy Families Home Visit
 - Report from Administration, dated January 21, 2020

I. CORRESPONDENCE

1. For Action
 - a) The Alberta Order of Excellence
 - Letter received January 20, 2020
 - b) RMA Meeting with K Division
 - Email received January 16, 2020
2. For Information

Recommendation to Council, dated January 23, 2020

 - a) Town of Pincher Creek Departmental Report - Recreation

J. CLOSED MEETING SESSION

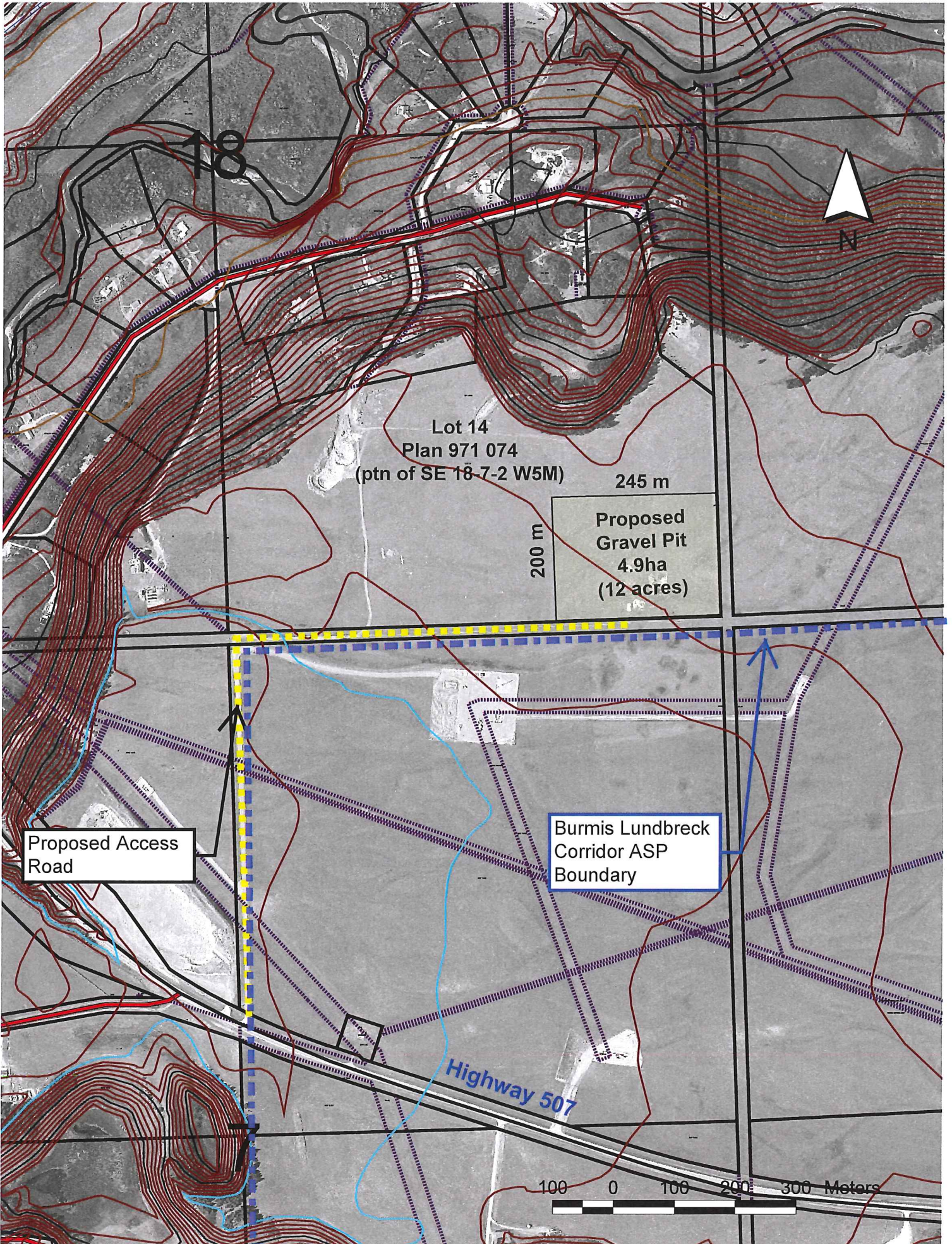
- a) Land Purchase and Exchange Request – FOIP Section 16

K. NEW BUSINESS

L. ADJOURNMENT

AGENDA
PUBLIC HEARING
Municipal District of Pincher Creek No. 9
Bylaw No. 1315-19
Tuesday January 28, 2020
1:00 pm
MD Council Chambers

1. Call to Order
2. Advertising Requirement
3. Purpose of Public Hearing
4. Overview of Bylaw No. 1315-19
5. Correspondence
 1. Kevin Watson
 2. Susan and Richard McCowan
 3. Chris and Shelley Skaley
 4. Richard and Lorna Erickson
 5. Leo and Ruth Reedyk
 6. Sandra and Randall Baker
 7. Glen and Lois Mumey
 8. Greg and Lori Townsend
 9. Claudette Landry and Randy Axani
6. Presentations
 1. Craig Anderson (Alberta Rocks)
 2. Randy Baker
7. Closing Comments
8. Adjournment



18



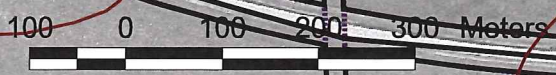
Lot 14
Plan 971 074
(ptn of SE 18-7-2 W5M)

245 m
200 m
Proposed
Gravel Pit
4.9ha
(12 acres)

Proposed Access
Road

Burmis Lundbreck
Corridor ASP
Boundary

Highway 507



**MUNICIPAL DISTRICT OF PINCHER CREEK NO. 9
BYLAW NO. 1315-19**

Being a bylaw of the Municipal District of Pincher Creek No. 9 in the Province of Alberta, to amend Bylaw No. 1289-18, being the Land Use Bylaw.

WHEREAS Section 639 of the Municipal Government Act, Revised Statutes of Alberta 2000, Chapter M-26, as amended, provides that a municipality must pass a Land Use Bylaw; and

WHEREAS The Municipal District of Pincher Creek No. 9 has decided to amend the land use designation of lands legally described as:

A portion of Lot 14, Plan 971 0740 within SE 18-7-2 W5M

And as shown on Schedule 'A' attached hereto, from "Agriculture - A" to "Direct Control - DC"; and

WHEREAS The purpose of the proposed amendment is to allow for the development of a 12.1 acre (4.9ha) gravel pit;

NOW THEREFORE, under the authority and subject to the provisions of the *Municipal Government Act*, Revised Statutes of Alberta 2000, Chapter M-26, as amended, the Council of the Municipal District of Pincher Creek No. 9, in the Province of Alberta, duly assembled does hereby enact the following:

1. This bylaw shall be cited as "Land Use Bylaw Amendment No. 1315-19".
2. Amendments to Land Use Bylaw No: 1289-18 as per "Schedule A" attached.
3. This bylaw shall come into force and effect upon third and final passing thereof.

READ a first time this 10th day of December, 2019.

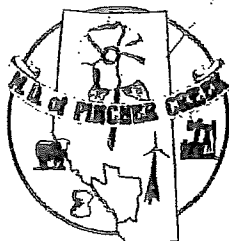
A PUBLIC HEARING was held this day of _____, 2020.

READ a second time this day of _____, 2020.

READ a third time and finally PASSED this day of _____, 2020.

Reeve
Brian Hammond

Chief Administrative Officer
Troy MacCulloch



MUNICIPAL DISTRICT OF PINCHER CREEK NO. 9

APPLICATION FOR AMENDMENT TO THE LAND USE BYLAW

APPLICATION FEE \$600

RECEIPT NO. 4266

I/We hereby make application to amend the Land Use Bylaw.

Applicant: Alberta Rocks Ltd.

Address: Box 242, Pincher Creek, AB Telephone: _____

Owner of Land (if different from above): _____

Address: _____ Telephone: _____

Lot 14 Block _____ Registered Plan 971 0740

or Certificate of Title _____

Quarter Part of SE 18 Township 7 Range 2 Meridian 5

AMENDMENT PROPOSED:

From: AGRICULTURE - A

To: DIRECT CONTROL - DC

REASONS IN SUPPORT OF APPLICATION FOR AMENDMENT:

Extract valuable aggregate from 4.9 ha site within lot 14

I/We enclose \$ 600 being the application fee.

DATE: Oct 31 / 19

Craig Anderson
Applicant

Craig Anderson
Registered Owner

Information on this application form will become part of a file which will be considered at a public meeting.

Impacts and Mitigation:

Resource extraction operations such as gravel pits have many direct positive impacts — for example: municipal taxes and royalty payments, availability of local sources of aggregate for development of industry, transportation and residential, local jobs for equipment operators, trucking companies and house builders.

Negative comments related to gravel pits generally cite noise and visual as the principal impacts of gravel extraction operations.

Research into the climate of the area reveals that a typical day might see winds in the 50 – 90 km/hr range, a fact that has led to successful development of wind farms, and wind turbine towers are a familiar part of the area scenery. Siting this small Class 2 pit on the far southeast corner of SE18 7-2-5 will place it well downwind of the majority of residences in Villa Vega. It is anticipated that these same winds will significantly reduce the potential for most noises from downwind gravel extraction operations to be a disturbance to residents in the subdivision. Initial pit activities will see development of strategic berms to act as sound barriers that block potential work noises from escaping the pit area. Providing vegetative cover on berms by salvaging and seeding any available topsoil will also maximize the potential for this small pit to blend in with the surrounding topography.

In addition, the north-facing slope where many of the Villa Vega acreages are located is naturally well-treed, and it is anticipated that the vegetation cover there will continue to act as a buffer to suppress off-site noises. Existing noises would include highway (507 & 3) traffic, lawn mowers, chain saws, high winds and trains regularly passing through on CPR mainline.

Operation and Reclamation:

The aggregate deposit at this site is currently overlain by a thin, well-drained soil layer with characteristic grass/forb/shrub cover. There is some evidence to suggest that at some time in the past, an attempt had been made to cultivate the site, perhaps to grow grain or hay. For this site, low soil moisture, low soil nutrients, low rainfall and the drying effect of the predominant winds results in low grazing capability.

Operations will comply with existing Provincial and Municipal regulations and Codes of Practice applicable to gravel pit operations of this size.

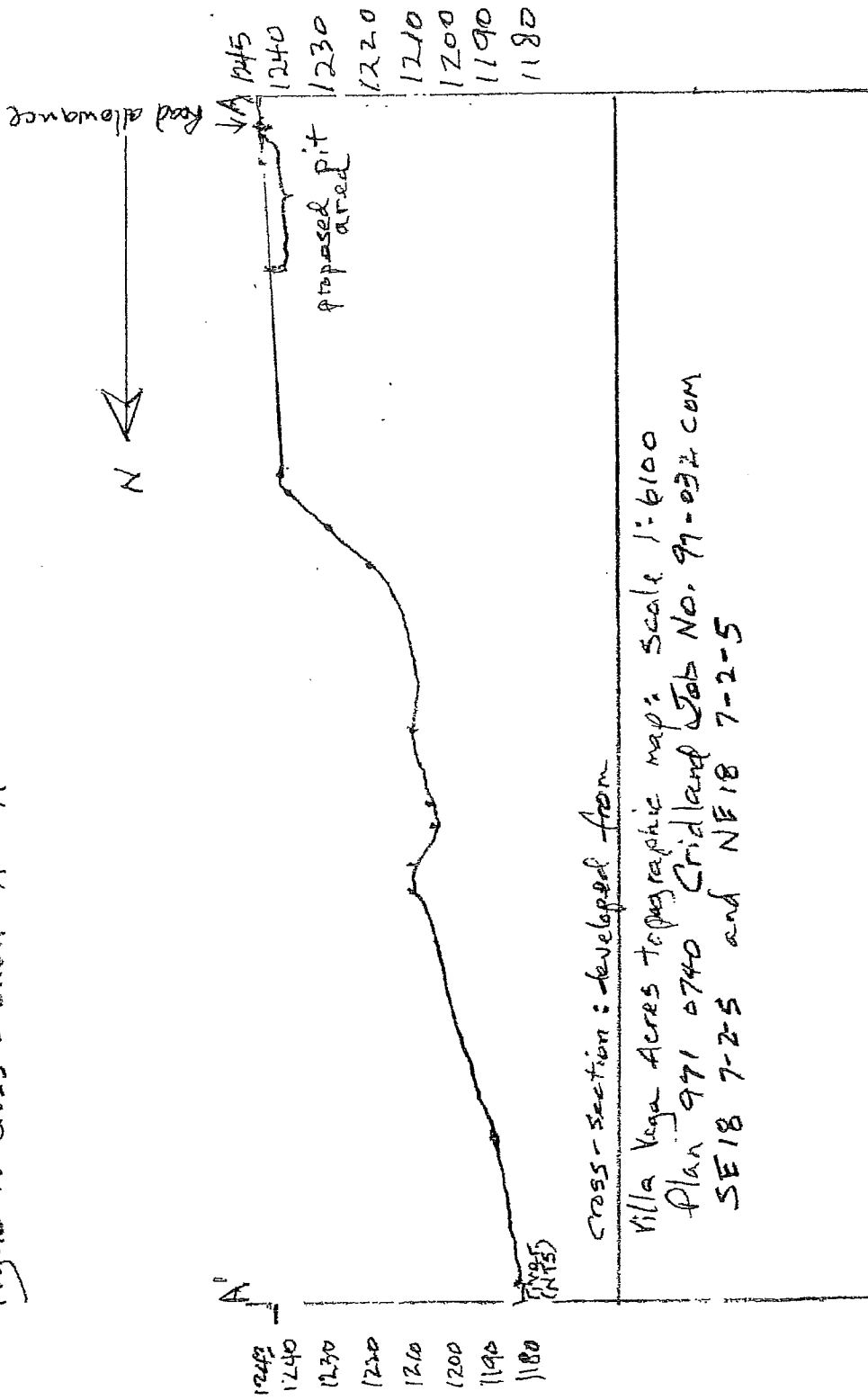
The first step in development will be to salvage all surface materials capable of supporting vegetation growth. There is generally a native seed bank present in the surface layer which is beneficial in providing additional native seed source for reclamation. Surface materials will be sequentially removed and stockpiled for later spreading on the re-contoured pit slopes during the reclamation phase. Re-contouring during site reclamation can provide much-needed topographic variation in the form of humps, swales and microsites that encourage seedling establishment. The reclamation objective will be to re-contour and re-seed the site to establish a vegetation cover that will prevent erosion and eventually provide wildlife cover and forage.

Attachment No. 2

Re: Cross-section A – A'

This cross-section represents a slice south to north through the east part of the Villa Vega subdivision, originating in the area of the proposed pit then proceeding north through SE18 7-2-5 and part of NE18 7-2-5. It is intended to illustrate the gradient and orientation of the timbered north-facing slope. Residences in this area are across the flats, over the hill and well away from proposed development activities associated with this application.

Figure 1: Cross-section A - A'



ATTACHMENTS

- 1: Article: "Crunch coming for gravel reserves in Western Canada", Journal of Commerce, Jean Sorensen, Sept 11, 2015
- 2: Article: "The world is running out of sand", Financial Post, Sunny Freeman, Sept 2017
- 3: Article: "Harmful noise levels, table of decibel levels", HealthLink BC
- 4: Table: "Comparative examples of noise levels", decibel levels & effects
- 5: Study excerpt: "Environmental Noise Impact Assessment – Sound Propagation", from Proposed Mixcor Cochrane Pit, prepared by Acoustical Consultants Inc., Edmonton, AB. Project # 14-078, June 11, 2015
6. Table: "Noise levels from various local activities", Sept 2019
- 7: Drawing: Typical cross-sections through site.

"We are using a lot more gravel than in the past," said SARM president Ray Orb, adding areas are pushed by increased industrial development, population and more infrastructure projects.

The SARM encompasses some 296 rural municipalities (RM).

Aggregate quarries there are mostly either privately-owned or operated by the provincial highways ministry.

However, some rural municipalities have control over their own aggregate pits.

The report was commissioned as some municipalities are trucking the material long distances, he said, adding he's heard distances up to 160 kilometres for a return trip.

Also, Saskatchewan, between two mountainous regions in Canada, does not have geology that lends itself to an abundance of aggregate reserves.

Orb said SARM is now evaluating consultants' proposals. However, Orb expects a supply and demand report to be completed by year end. He said the cost of the study and forecast reserves has yet to be defined, but most rural municipalities are looking for a 50-60 year supply of aggregate.

"There is also competition from within the province -- the Ministry of Highways needs lots of gravel as well as the RMs," said Orb, who hopes that the emergent strategy will provide for both municipal and provincial needs.

That's not happened in Alberta, where the Alberta Association of Municipal Districts and Counties (AAMDC), representing 59 counties and municipal districts, commissioned a similar study after experiencing similar concerns.

The report Got Gravel! Strategies to Secure Gravel for Rural Municipalities was completed in late 2013.

One of the recommendations was a commitment from provincial government that municipalities would have access to gravel on crown land to complete road maintenance.

Gerald Rhodes, AAMDC executive director, said the association, which is looking for reserves to cover 100 years, had its recommendation torpedoed by Alberta's Progressive Conservative Party, which maintained gravel should go to the highest bidder if the site is less than 80 acres and municipalities have no priority rights.

"Commercial operators require certainty that their efforts to explore and develop gravel pits less than 80 acres are not jeopardized by municipalities having subsequent first rights to the resource," the province responded.

Rhodes said that there are not many 80 acre ventures found in the regions affected.

The world is running out of sand — and you'd be surprised how significant that is

From fracking to the construction boom, sand has become such a hot commodity that 'sand mafias' have sprung up that illegally mine and sell it on a black market



The global demand for sand is rapidly catching up with supply. Mike Faille/National Post



Special to Financial Post

Attachment No. 2

A 2014 United Nations Environment Programme report, *Sand, Rarer Than One Thinks*, determined that sand and gravel mining accounts for as much as 85 per cent of all mining activity in the world and concluded that the depletion rate of sand is rapidly exceeding its natural renewal rate worldwide.

As a result, some Canadian sand companies are booming due to an increase in demand for oilsands fracking and exports to markets that have already depleted their supplies.

At the same time, industry players in some areas such as Greater Toronto Area (GTA) are warning about a shortage of the construction staple not because of demand-driven depletion, but because of local opposition to getting it out of the ground.

Decades of rapid urbanization and suburbanization in the GTA have put residents ever closer and closer to sand and gravel quarries and pits that once seemed relegated to the rural outskirts.

Residents associations have banded together to try to stop new quarries and pits from being built on the edge of their backyards. They're worried about air and noise pollution as much as the effect on their property values.

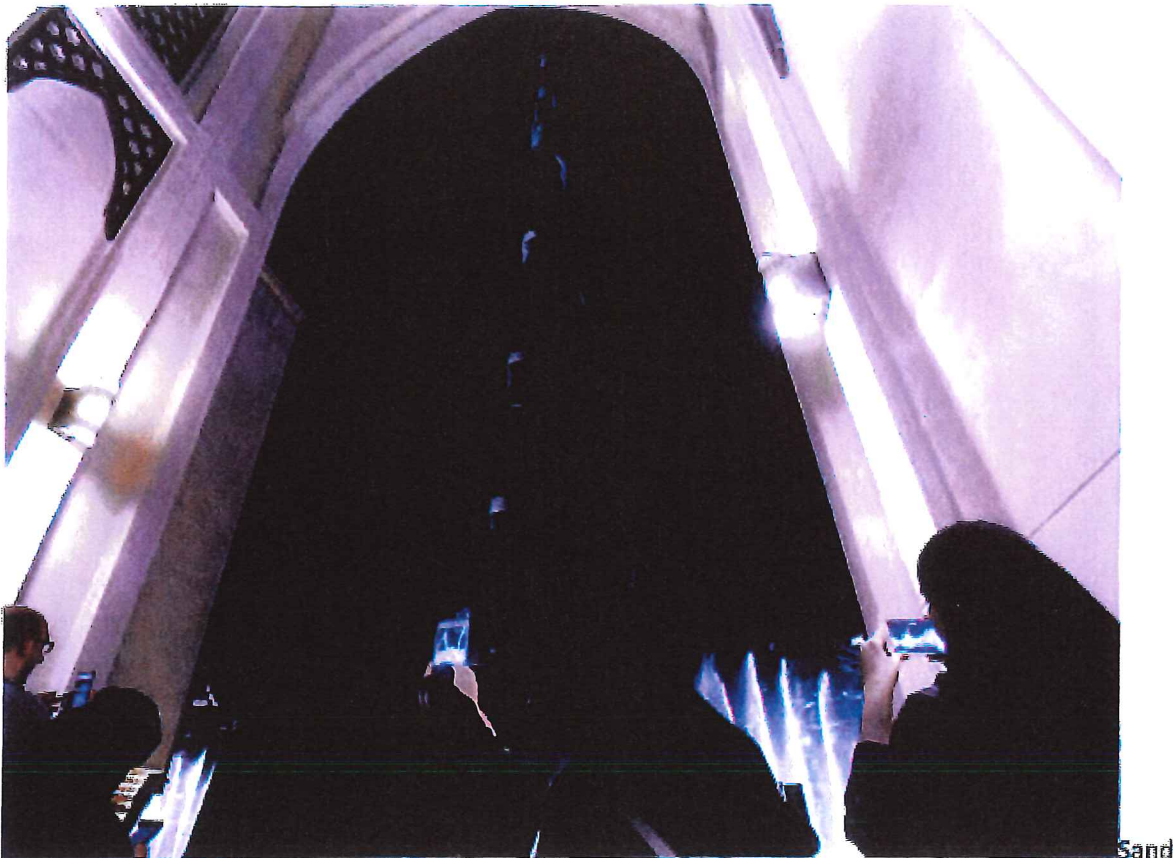
Such opposition has shut down three applications for new pits and quarries in the past decade and has led to a shortage of local sand that, of course, built the homes that house even the most vocal opponents, said Greg Sweetnam, vice-president of James Dick Construction, which operates a pit in Caledon, Ont., about 75 kilometres outside downtown Toronto.

We drive on it, we live inside it, we work inside it, we even brush our teeth with it

Attachment No. 2

The Ontario Stone Sand and Gravel Association (OSSGA) has decided to fight back against vocal anti-quarry opponents with a “buy local” public awareness campaign. Posters, already up in downtown Toronto bus stops, try to educate city dwellers who are largely unaware of both the importance of sand to their infrastructure and the issues it is causing in nearby townships.

We continue to use resources faster than we are replacing them



had to be imported to build Dubai's Burj Khalifa. *Tom Dulat/Getty Images*

The organization said local opposition or NIMBYism has worked its way into government processes that have become more rigorous in recent years. It said the provincial government's new review and consultation process is drawing out the permitting process for new pits and quarries to between five and 10 years.

At the same time, the government has also limited prospects for new pits and quarries by expanding protected areas that are off limits to development, said OSSGA executive director Norman Cheesman.

Harmful Noise Levels

Topic Overview

The effects of noise on hearing vary among people. Some people's ears are more sensitive to loud sounds, especially at certain frequencies.

(Frequency means how low or high a tone is.) But any sound that is loud enough and lasts long enough can damage hearing and lead to hearing loss.

A sound's loudness is measured in decibels (dB). Normal conversation is about 60 dB, a lawn mower is about 90 dB,

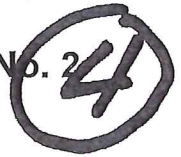
and a loud rock concert is about 120 dB. In general, sounds above 85 are harmful, depending on how long and how often you are exposed to them

and whether you wear hearing protection, such as earplugs or earmuffs.

Following is a table of the decibel level of a number of sounds.

Noise levels

Noise	Average decibels (dB)
Leaves rustling, soft music, whisper	30
Average home noise	40
Normal conversation, background music	60
Office noise, inside car at 60 mph	70
Vacuum cleaner, average radio	75
Heavy traffic, window air conditioner, noisy restaurant, power lawn mower	80–89 (sounds above 85 dB are harmful)
Subway, shouted conversation	90–95
Boom box, ATV, motorcycle	96–100
School dance	101–105



COMPARITIVE EXAMPLES OF NOISE LEVELS

Noise Source	Decibel Level	Decibel Effect
Jet take-off (at 25 meters)	150	Eardrum rupture
Aircraft carrier deck	140	
Military jet aircraft take-off from aircraft carrier with afterburner at 50 ft (130 dB).	130	
Thunderclap, chain saw. Oxygen torch (121 dB).	120	Painful. 32 times as loud as 70 dB.
Steel mill, auto horn at 1 meter. Turbo-fan aircraft at takeoff power at 200 ft (118 dB). Riveting machine (110 dB); live rock music (108 - 114 dB).	110	Average human pain threshold. 16 times as loud as 70 dB.
Jet take-off (at 305 meters), use of outboard motor, power lawn mower, motorcycle, farm tractor, jackhammer, garbage truck. Boeing 707 or DC-8 aircraft at one nautical mile (6080 ft) before landing (106 dB); jet flyover at 1000 feet (103 dB); Bell J-2A helicopter at 100 ft (100 dB).	100	8 times as loud as 70 dB. Serious damage possible in 8 hr exposure.
Boeing 737 or DC-9 aircraft at one nautical mile (6080 ft) before landing (97 dB); power mower (96 dB); motorcycle at 25 ft (90 dB). Newspaper press (97 dB).	90	4 times as loud as 70 dB. Likely damage in 8 hour exposure.
Garbage disposal, dishwasher, average factory, freight train (at 15 meters). Car wash at 20 ft (89 dB); propeller plane flyover at 1000 ft (88 dB); diesel truck 40 mph at 50 ft (84 dB); diesel train at 45 mph at 100 ft (83 dB). Food blender (88 dB); milling machine (85 dB); garbage disposal (80 dB).	80	2 times as loud as 70 dB. Possible damage in 8 hour exposure.
Passenger car at 65 mph at 25 ft (77 dB); freeway at 50 ft from pavement edge 10 a.m. (76 dB). Living room music (76 dB); radio or TV-audio, vacuum cleaner (70 dB).	70	Arbitrary base of comparison. Upper 70s are annoyingly loud to some people.



aci Acoustical Consultants Inc.
5031 - 210 Street
Edmonton, Alberta, Canada T6M 0A8
Phone: (780) 414-6373
www.aciacoustical.com

Environmental Noise Impact Assessment

For The

Proposed Mixcor Cochrane Pit

At

SE 10-27-04-W5M

Version 3

Prepared for:

Mixcor Aggregates Inc.

Prepared by:

P. Froment, B.Sc., B.Ed., P.L.(Eng.)

aci Acoustical Consultants Inc.

Edmonton, Alberta

Reviewed by:

S. Bilawchuk, M.Sc., P.Eng.

aci Acoustical Consultants Inc.

Edmonton, Alberta

APEGA Permit to Practice #P7735

aci Project #:14-078

June 11, 2015

Submission No. 1

From: [Watson, Kevin](#)
To: [Roland Milligan](#)
Cc: [Randy](#), [Sandy Baker](#); [Randy Crowsnest](#)
Subject: Application for Amendment to Land use Bylaw No . 1315-19, within portion SE 18-7-2 W5M
Date: January 6, 2020 2:09:30 PM

Dear Roland,

Further to the above noted letter received January 6th, 2020, this email is to advise as a land owner of an adjacent lot, I strongly oppose development of a 12.1 acre gravel pit anywhere within the Burmis Lundbreck Corridor. I will not be able to attend the public hearing on January 28th 2020, but I would like my strong opposition to the proposed development be made public, at said hearing. Please call myself at 403-816-7146, if you have any questions. Thank you.

Kevin Watson

Mobile +1 403 816 7146
Kevin.Watson@colliers.com

Submission No. 2

From: [Susan McCowan](#)
To: [Roland Milligan](#)
Subject: Land use bylaw amendment No. 1315-19
Date: January 12, 2020 12:33:45 PM

Roland Milligan
Director of Development and Community Services

Hello Roland,

We are against this amendment.

It is against the Burmis Lundbreck corridor Area plan which mandates no gravel pits. This amendment would establish a unwelcome precedent.

A gravel pit is noisy and dusty no matter what berms and plants may be in place. If trucks use road 7-2 this would only increase the dust.

I am concerned that the plans for berms and plants may not happen, or may not be sufficient. Past attempts at gravel pits in this area are still unsightly, there has been no attempt to recover the land.

Sincerely,

Susan and Richard McCowan
22 Villa Vega Acres

Submission No. 3

Date: January 15, 2020

To: MD of Pincher Creek No. 9

Re: Application for Amendment to land use bylaw no.1315-19 within Portion of 18-7-2 W5M

Dear Sir or Madam,

In principal we do not have objections to the development of the proposed gravel pit provided the following condition is met:

All noxious weeds as considered so by the MD of Pincher Creek No. 9 are properly tended in order to prevent further spread of invasive plant species to both the development itself and the surrounding area of the development. By properly tended we infer immediately eradicating by spraying or pulling as necessary upon observation of growth or establishment of invasive species within the entire development area. The tending shall occur during the development, during the entire life of the development, and after reclamation of the development until such time as the development site is considered restored to normal native vegetation state.

Sincerely,

Chris and Shelley Skaley
#6 Villa Vega Acres
Pincher Creek, AB

From: [Lorna Erickson](#)
To: [Roland Milligan](#)
Subject: RE: Application for Amendment SE 18-7-2 W5M
Date: January 20, 2020 1:49:00 PM

January 20, 2020

ATT: Roland Milligan

RE: Application for Amendment to the Land use Bylaw # 1315-19
Within Portion SE 18-7-2 W5M
Application submitted by Alberta Rocks Ltd

We are very much opposed to the development of a gravel pit by Alberta Rocks on the above mentioned property.

We have lived in Villa Vega Acres subdivision on Lot #21 for 20+ years. (Lot #9 on the map provided with the information package) We purchased our lot in 1997 and built in 1999.

Our main concerns about the development of this gravel pit are the continuous noise, the lowering of our property values, the dust, the environment, our water source and the possibility of future expansion of the pit.

Noise:

The application contains a large amount of information about the noise that the extraction and machinery would make, comparing the noise levels to other various noises that we might be subject to in our daily lives. The difference being that we aren't hearing those other noises continuously from 8am -5pm (or longer) day in and day out. In spite the fact that the noise of the gravel pit might not damage our hearing it will still be very much heard in our subdivision and have a negative effect from just being plain annoying, to lowering our property values. No one would want to purchase a home with all of that noise going on within hearing distance.

We had a previous experience with gravel extraction and screening a few years ago at this proposed pit. We could hear it at our house loud and clear even though it is quite far away.... and we are not the closest house to the site.

Dust:

The dust created by the machinery is also an issue. We can see the dust across highway #3 on Alberta Rocks other operation and the dust goes many feet in the air and settles who knows where? That dust will definitely affect the homes nearest the pit, if not all of us. Even a light breeze will carry dust for a long distance before it settles.

Environment:

The native grasses and flowers on this piece of property are amazing! We have walked across it many times admiring the wildflowers and wildlife. If the pit is allowed all of that will be gone. There is a large heard of Elk that migrate across the very spot that the pit is proposed and they certainly won't cross there anymore. The noise will also keep birds from nesting in their usual places along the ridge.

Water:

Most of the residents in Villa Vega subdivision have drilled wells. We, however, have a surface well in the basement of our home. Although we don't know for sure where our water comes from it most likely seeps down from Lee Lake and there is a possibility that the digging could interfere with that seepage or contaminate our water source.

Expansion:

This application is for 4.9 ha in the farthest corner of the property but what happens when that pit is finished? Alberta Rocks will probably apply for the next 4.9 ha to the west and then the next. The approval of this gravel pit will most likely lead to many years of noise and dust and ground shaking extraction. Also there is nothing to stop Alberta Rocks from using an existing road into Villa Vega Acres that they own as an alternate route for hauling right through our subdivision.

We realize that living in the Burmis Lundbreck Corridor does not ensure that developments such as these never happen but we would like to think that the MD of Pincher Creek would discourage new gravel pits within the Corridor parameters simply to preserve an area that they have specifically chosen to protect.

Page 18 of the Burmis Lundbreck Corridor Area Structure Plan

“g. To encourage that the effects of noise, dust, smoke, glare and other hazardous impacts are minimised, and to provide that:

- (i) such effects are given full attention when a development or subdivision is considered, and
- (ii) such effects **do not erode the quiet enjoyment of a residential environment.”**

We feel that this gravel pit will definitely erode our “quiet enjoyment” and the quality of outdoor life that we have become so accustomed to, so we would request that the MD of Pincher Creek deny Alberta Rocks application for a gravel pit at this location.

Sincerely,
Richard and Lorna Erickson

Box 341
Lundbreck, AB T0K 1H0

January 20, 2020

Rolland Milligan,
Director of Development and Community Services
Box 279
Pincher Creek, AB T0K 1W0

Re: Application for amendment to the Land Use Bylaw, Bylaw No. 1315-19 within Portion SE 18-7-2 W5M

Please accept this written submission as representing our comments on the proposed rezoning /gravel pit application package received from the Municipality.

We note that Attachment 1 & 2 differ in the request for rezoning from Agricultural or Country Residential to Direct Control. Ultimately the rezoning to Direct Control is as we understand a separate process from the application for an aggregate extraction operation (Pit).

As we are unable to attend Council's Public Hearing on January 28, 2020, we have provided our comments on rezoning as well as Pit operations within the proposed Direct Control parcel in this document.

As we understand the Municipalities Land use Bylaw, Natural Resources Extractive use has location restrictions that may apply given proximity to Highway 507 or other pits. Further, the Burmis Lundbreck Corridor Area Structure Plans buffer zone would appear to preclude a Pit at that location.

Mr. Anderson has requested that a 12 Acre (4.5ha) parcel of the property be rezoned for the development of a Pit. The Alberta Code of Practice for Pits, dated September 1, 2004, classes a pit at 5 Hectares or 12.5 Acres. As the application is for less than the area prescribed in the Code of Practice for Pits, this development would not be governed by that important legislation.

As Council considers the rezoning request, they may want to consider:

- If a pit is not acceptable at that location the rezoning is not required;
- If waivers for the pits development are given on a Direct Control parcel, Council should ensure the Municipality does not take on liability;
- To ensure the appropriate Alberta Legislation is in place if the development of the pit goes ahead, a larger parcel may be required. Certainly if approved as proposed, when the proposed Pit no longer has a viable source of aggregate, Mr. Anderson will undoubtedly request the pits boundary be enlarged or relocated.

This is not the first time an application has been made for a gravel pit on Lot 14, Plan 971 074, Portion of SE 18-7-2-W5M. In addition to the previous gravel pit application, the site was used as an aggregate borrow pit for the development of road infrastructure within Villa Vega Acres or aggregate sales to private interests. That pit continues to exist, with no protection from the Code of Practice for Pits requirements including a reclamation plan.

Submission No. 5

We concur with the Attachment No. 2 comments on the benefits of identifying and recovering gravel deposits for community building and economic reasons. In a recent decision Council denied a similar request for a new gravel pit north of Lundbreck, near the Burmis Lundbreck Corridor.

Our property at 15 Villa Vega Acres is situated in the SE corner of the SW 18-7-2-W5M. Our home is one of 2 mentioned in the application (Attachment No. 2, pg 1, Location) that will have a view of the proposed pit. If the Pit is constructed, we would then see four pits from our Country Residential home, one to the south in NW 7-7-2-W5M and one ongoing pit in the SE 18-7-2-W5M, the existing Alberta Rocks pit adjacent to Highway 3 and the new proposed Pit.

The location of the proposed Pit in the SE corner of the $\frac{1}{4}$ section is adjacent to both the north/south and east/west statutory road allowances, neither of which is developed. The proposed access route travels west from the pit to the west edge of the quarter on the statutory road allowance before turning south to get to Highway 507. This north/south segment of the proposed route is as we understand, across private property and not a road allowance as suggested in the application package.

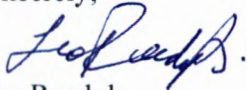
The application requests the site be in the SE corner of the property and as such the most direct and probably least costly access road to build would be straight south to Highway 507 on the statutory road allowance. Should the application be approved we would request that access be developed straight south of the site to Highway 507. Routing traffic this way would eliminate all traffic noise from our home. Additionally, at no time should traffic associated with the operation of the proposed pit travel through the access to or on Twp Rd 7-2, Villa Vega Acres road unless delivering product for private sale accessing off of Highway 507. This is to protect the road as its drainage is poor.

In summary, we would request of Council that:

- The application be denied;
- That if approval for rezoning is granted, and should an application process for development not be required beyond this application, we request, that reclamation of the existing pit on site and access from the south on the statutory road allowance be made a part of any development permit; and
- Additionally the site should be enlarged or the requirements of the Code of Practice for Pits be made applicable for this development if approved.

Thank you for the briefing package and the opportunity to provide input.

Sincerely,



Leo Reedyk



Ruth Skene-Reedyk

To: The Municipal District of Pincher Creek No.9
From: Sandra and Randall Baker
Date: January 21, 2020
Re: Application for Amendment to the Land Use Bylaw
Bylaw No.1315-19
Within Portion SE 18-7-2

Background

We are residents at 25 Villa Vega which is Lot 13, Plan 9710740. The registered and assessed owner of the property is Sandra. The property was purchased in an undeveloped state in 1998. A residence was constructed beginning in August 2002. The property has been our permanent principal residence since December 19, 2009.

Our property adjoins Lot 14, Plan 9710740 which is the subject of this application.

A diagram showing the location of Lots 13 and 14 in relation to each other is attached as ["Schedule 1"](#).

Access to our property is over a portion of Lot 14, Plan 9710740 – marked in heavy blue on ["Schedule 1"](#). The access road is on the land owned by the applicant. The access is provided through a registered easement that connects us to Township Road 7-2. There is no other access to our property. Our home fronts onto the access road.

History

Our property was purchased from V&O Anderson Development Corporation who were the developers of the multi-phased Villa Vega subdivisions. V&O retained ownership of the adjoining Lot 14 which is south and east of us.

V&O established development control covenants on the Villa Vega subdivision lots which, among other provisions, restricted the use of all lots except Lot 14 to use only for private residential purposes. The covenant agreement provided that these restrictions were intended to benefit the owner of Lot 14 and was enforceable by that owner with prescribed financial penalties.

Lot 14 was zoned as Agricultural and has always been used for intermittent grazing of cattle and horses.

It is important to note that V&O left Lot 14 within the subdivision of Villa Vega, not as part of the SE quarter section. It could have been left as separately titled rural land but they chose to put it inside a rural residential subdivision and take advantage of the covenant it prescribed for other owners. The implication from this is that V&O developed its lands under a scheme to promote a desirable residential development.

There was an existing excavation on Lot 14 from which gravel had been removed. The pit was not being actively worked at the time. We believe, but are not certain, that the gravel was used in connection with road building and lot development in the Villa Vega subdivisions.

Submission No. 6

At the time we purchased our property, Villa Vega was situated in an area regulated by the Burmis-Lundbreck Special Area for Country Residential Use. That document provided that there could be no gravel pit development within .8km (1/2 mile) of an approved residence. Any change to that required the owner to establish “that it is reasonable and appropriate to reduce the .8 km separation distance.” We relied on that regulation as part of our decision making process to buy the lot and develop our home – particularly given the existence of the open excavation on Lot 14.

In 2005 there was a discretionary use application for development of a gravel pit on Lot 14 made by V&O. There was considerable opposition from Villa Vega residents and after an MD site visit, the Council of the day denied the application.

In 2013, the Burmis Lundbreck Corridor Plan was adopted by the MD.

In 2014 there was an incident where several unpermitted loads of gravel were removed and trucked from Lot 14 to an unknown site. There were complaints lodged with the MD by residents about the activity and a letter was sent to Mr. (Vince) Anderson by the MD with a warning to cease or face a stop order. A copy of the letter is attached as “Schedule 2”. Activity stopped. To our knowledge there has been no further extraction from the pit since that time. The excavation has not been reclaimed.

Opposition

We are opposed to the application before Council for the following reasons:

We have been through this before

Nothing has physically changed on Lot 14 since the application was made for discretionary use in 2005 – except the unauthorized expansion of the existing pit. This application – an application to amend the Land Use Bylaw - takes a different format but the issues affecting us and our neighbours are unchanged.

Location

The proposed gravel pit operation is just over 270 metres from our property. This is a third of the distance that was specified in the Burmis-Lundbreck Special Area for Country Residential Use document which governed our property when we bought it and decided to build our home.

Loss of Enjoyment

Gravel pit operations are ugly, noisy and dusty and may lead to animal habitat destruction.

Noise – We live year round in our home. We are retired and spend much of our time developing and maintaining our home and grounds. We are at home during the day every day. We would be impacted from any noise that comes from a gravel operation at any time of the day. In particular, the incessant sound of equipment back-up alarms is very disturbing to a residential environment.

The intrusive noise level was very evident during the period when the gravel was being removed in 2014. It was the noise that made us investigate what was taking place on Lot 14 at the time (early morning on the Easter long weekend).

We take no comfort in the decibel information filed with the application. Amplitude is one thing – the actual tone and frequency of the sound can be discomforting regardless of the volume.

Submission No. 6

Dust - We are situated north and west of the proposed gravel site but when winds are experienced from southerly directions they are usually brisk and certainly sufficient to deliver dust to our property.

The pit would be a source of dust as would the road constructed to service it – see “[Schedule 1](#)” for road location. Extensive truck traffic over the long stretch of unbuffered road across Lot 14 would make dust production far more extensive and pervasive.

Vibration – Heavy equipment and gravel crushing activities cause vibration. Large hauling trucks cause vibration. The area proposed for development is hard packed aggregate. Widely transmitted vibration would result and be felt in residential areas.

Viewscape and Use – The proposed pit lies on open rangeland situated between us and our view of the mountain ranges to the south. That view was a significant consideration in our choice to live in Villa Vega.

Berms, stockpiles, truck traffic and dust clouds will detract from our enjoyment of the vista as well as the use of our outdoor spaces for pleasure and recreation.

Animal Habitat – We love being close to nature and enjoy watching the many animals and birds that frequent our acreage.

Gravel pits degrade animal habitat in the same way that they affect human habitat. The beauty of the natural environment is adversely affected and natural ecosystems are destroyed.

We do not want to lose this connection to nature or have it negatively impacted.

Water

We draw our water from a drilled well. We do not know the underground source of our water. We do not know whether there is an aquifer below us that is shared with the proposed gravel site. We are concerned that the inevitable spills from constant fuelling of equipment could result in deterioration of our water supply. As well, removal of the gravel layer to a depth of 3.5 metres as proposed by the applicant would affect the percolation process that naturally purifies the ground water.

Industrial use of water, if such were to be required in gravel crushing/washing operations or dust control, could compromise supply.

Property Value – Our Property

It is commonly understood that location affects property value. Having an industrial operation in such close proximity would affect both the market value and saleability of our property.

Property Value – Lot 14

Craig Anderson signed the application. He is the son of Vince Anderson who was one of the owners of V&O at the time Villa Vega was developed. Essentially, the land is still in the family.

The point we want to make is that an original decision was made to take the value out of the land by developing it as a Country Residential subdivision with development controls that were intended to

attract residents intending to build upscale homes. The concept was successful and has become the reality. All lots were sold. All lots adjoining Lot 14 were developed.

We believe that it is inappropriate now for the applicant to propose to profit from an industrial operation forced on our residential neighbourhood knowing the history of the development and the previously unsuccessful attempt to do the same thing. If Lot 14 is to be further developed, it should be developed for a use compatible with the Country Residential subdivision of which it forms a part.

Property Value – Assessed Value

The 2019 assessed value of the Villa Vega properties directly adjoining or affected by the application because of lot boundaries, access routes or site lines– 6 in total - totalled \$3,238,600.00 in 2019 for an average of \$539,766.00. These are substantial, fully developed homes.

Normal assessment principles would see those assessments drop over time from the decrease in property value caused by proximity to an industrial operation.

Access

This is a significant issue for us.

Lot 14 is currently landlocked except for access to Township Road 7-2 through the panhandle portion of its boundary which is our access road as shown in heavy blue on “[Schedule 1](#)”.

There is an undeveloped government road allowance along the eastern boundary of Lot 14 running south to Highway 507 of which the applicant makes no mention.

Instead, the haul route suggested by the applicant travels along the east/west government road allowance adjoining Lot 14 and connects to a road on private land which the applicant does not own before reaching Highway 507. Nothing has been filed to show that it has the right to haul over the adjoining lands that it would have to cross.

That leaves using Township Road 7-2 as its only current existing unrestricted legal access to Highway 507.

If that was allowed to happen, heavy trucks would be driving very close to four residences and we personally would be subjected to constant traffic 25 metres from our home.

Township Road 7-2 is the main road through a residential subdivision. No one living in a residential subdivision is prepared to put up with the disturbance of the constant traffic from heavy trucks over a dusty gravel road.

Burmis Lundbreck Corridor Area Structure Plan

Lot 14 is within the boundaries of the Burmis Lundbreck Corridor. That planning document is intended to give direction to Council and its Committees in making development decisions. A look at the map of the area regulated by the Plan will clearly show that the many existing residential subdivisions in the area were purposely enclosed inside the boundaries. This inclusion allows for consistent regulation and control of the Country Residential subdivisions that had been developed.

The Plan has a number of provisions relevant to this application – underlined and highlighted here for emphasis.

By far the most important portion of the Plan in relation to this application is the following provision.

7.3 Waiver of Area Structure Plan Policies

a. As allowed for in the Municipal Development Plan and Land Use Bylaw, **the Subdivision Authority or Municipal Planning Commission may approve an application** for subdivision, or development approval even though the proposed application does not comply with the area structure plan **if, in its opinion, the proposed application would not:**

(i) **unduly interfere with the amenities of the neighbourhood, or**

(ii) **materially interfere with or affect the use, enjoyment or value of neighbouring parcels of land.**

The issues raised in this opposition and the overwhelming opposition filed by others should make it clear that the applicant has not met the requirements to overcome the principles that are to be applied under this provision.

In making this point it is recognized that the situation here is different from that described in the Plan. The Plan refers to decisions by the Subdivision Authority or Municipal Planning Commission. Because it is a gravel pit, the Plan makes special provision for establishing it as a “direct control” district by action of Council, stated as follows:

4.7 Industrial Land Use Policies

c. Applications in support of establishing a new or expanded sand/gravel operation in the Plan Area shall first **apply to designate the land to the Direct Control district** of the Land Use Bylaw.

However, the MD’s Land Use Bylaw tells Council that in evaluating such an application it is required to consider the existing regulation of the Burmis Lundbreck Plan which it is superseding. The following portion of that Bylaw states:

3.3 In evaluating a proposed land use or development, **Council shall have regard for**, but not be limited to:

(a) the existing use of the land;

(b) **the uses, regulations and development criteria specified in the land use district superseded by this land use district;**

(c) the general and specific regulations as contained elsewhere in this bylaw;

(d) the land use regulations or adjoining land use districts.

Therefore, the specific provisions to be considered in relation to a waiver of 7.3 Area Structure Plan Policies cited above – the impacts on the neighbouring properties - are still to be followed by Council.

Council is also to consider another important provision of the Burmis Lundbreck Plan

3.3 e - Objectives - ***To limit industrial and commercial development in the Corridor*** while making the best use of the area's resources ***by careful consideration of future needs***

The "best uses of the area's resources" would appear to contemplate benefiting local concerns if there is to be a modification to the Area Structure plan.

There has been no convincing evidence of "future needs" filed with this application. There is nothing that shows a lack of supply of gravel for the MD. The material filed by the applicant states that the Alberta policy is for gravel to be sold to the highest bidder with no priority to municipalities. There is nothing to suggest or guarantee that the gravel from this pit would be directed to developments in the MD. Council has no ability to prevent it from being trucked out of the MD.

There is supporting material filed by the applicant to show that cities, other provinces and other countries may need gravel but that is not a "future need" of the MD sufficient to interfere with established rights of homeowners and veer away from the intent of the Area Structure Plan.

The applicant is asking for something that is not necessary, reasonable or appropriate for the MD in general or the neighbourhood in particular.

Reclamation

The Burmis Lundbreck Area Structure Plan provides that:

4.7 d - All new sand/gravel pit operations *shall submit a reclamation plan as part of the development application process* and shall be subject to a development agreement. Progressive reclamation is recommended during pit operation as it may take two to three years to return the land to an equivalent capability. Once a development stage is completed, overburden and subsoil can be directly placed into depleted pit areas to achieve the contour grade for reclamation. Reclamation should focus on restoring gentle landforms, establishing equivalent drainage and reconstructing an acceptable soil. Reclaimed land surfaces must be at least one metre above the water table's shallowest depth.

It is recognized that this provision would be relevant to the Development Permit aspect of the operation only if this current application is successful. It is not really a consideration as to whether a Direct Control bylaw will be adopted.

However, the applicant has chosen to address reclamation in its material so it is worthy of comment to clarify the actual regulation that surrounds gravel pits in Alberta.

The applicant states in its application that it will observe Codes of Practice for gravel pit operators. That is misleading. The fact is that gravel pits under 5 hectares in size are not subject to any provincial legislation, Codes of Practice or regulation whatsoever except as to reclamation obligations. Although the obligation to reclaim sounds good, it must be noted that even though such obligations are prescribed under the regulations to *The Environmental Protection and Enforcement Act* there is no time frame in which they must be performed.

Submission No. 6

This information is emphasized in a publication entitled *Surface Material Extraction Pits in Alberta: What Landowners Need to Know* which is published by the Province of Alberta on its website. Relevant sections are attached here as “[Schedule 3](#)”

As an additional matter, we were informed by the MD’s Director of Development that the MD does not have a fine structure in place for enforcement of Land Use Bylaws. If the MD has concerns about reclamation, putting them in agreements or development conditions will be toothless if the only power exercisable by the MD is to shut down the operation. There will be nothing to shut down once the pit is depleted. There is no history of reclamation efforts in relation to the existing unregulated pit on Lot 14.

Those issues should cause Council to consider whether it wants to approve a gravel operation that takes enforcement jurisdiction away from the Province and brings it on itself.

Land Use Bylaw

The Land Use Bylaw in effect in the MD is also relevant to our opposition. It considers how Council is to deal with applications under an Area Structure plan.

It provides as follows:

53.7 Within the Burmis Lundbreck Corridor Area Structure Plan boundary, a re-designation application which proposes to locate a sand or gravel pit:

(a) at a location which, in the opinion of the Council is highly visible to the travelling public from Provincial Highways 3, 3A, 22 or 507;

(b) on a lot lying within 0.8 km (½ mile) of an existing approved sand or gravel pit;

shall not be approved unless the applicant establishes, to the satisfaction of the Council, that it is reasonable and appropriate to reduce the 0.8 km separation distance.

In making a decision Council will have to determine the issue of visibility from Highway 507 as well as proximity to the existing un-reclaimed pit on Lot 14 and the un-reclaimed Rinaldi gravel pit referred to in the applicant’s material. If those factors are found to exist, then nothing has been filed by the applicant to support the concept of “reasonable and appropriate” in relation to the separation reduction.

Conclusion

Proposing to locate a gravel pit within a Country Home subdivision is simply a bad idea.

No home owner wants a gravel pit for a neighbour. This is not just about us as one neighbour – this proposal affects many neighbours.

Our life and the lives of our neighbours would be negatively impacted on a daily basis and that impact would be significant!

The proposal shows no benefit to the MD or the neighbourhood.

Our objection outlines a long list of reasons why the proposal should not go ahead. Many others have also expressed their opposition.

Submission No. 6

The Land Use Bylaw and the Burmis Lundbreck Area Structure Plan purposely place heavy restriction on gravel pit development.

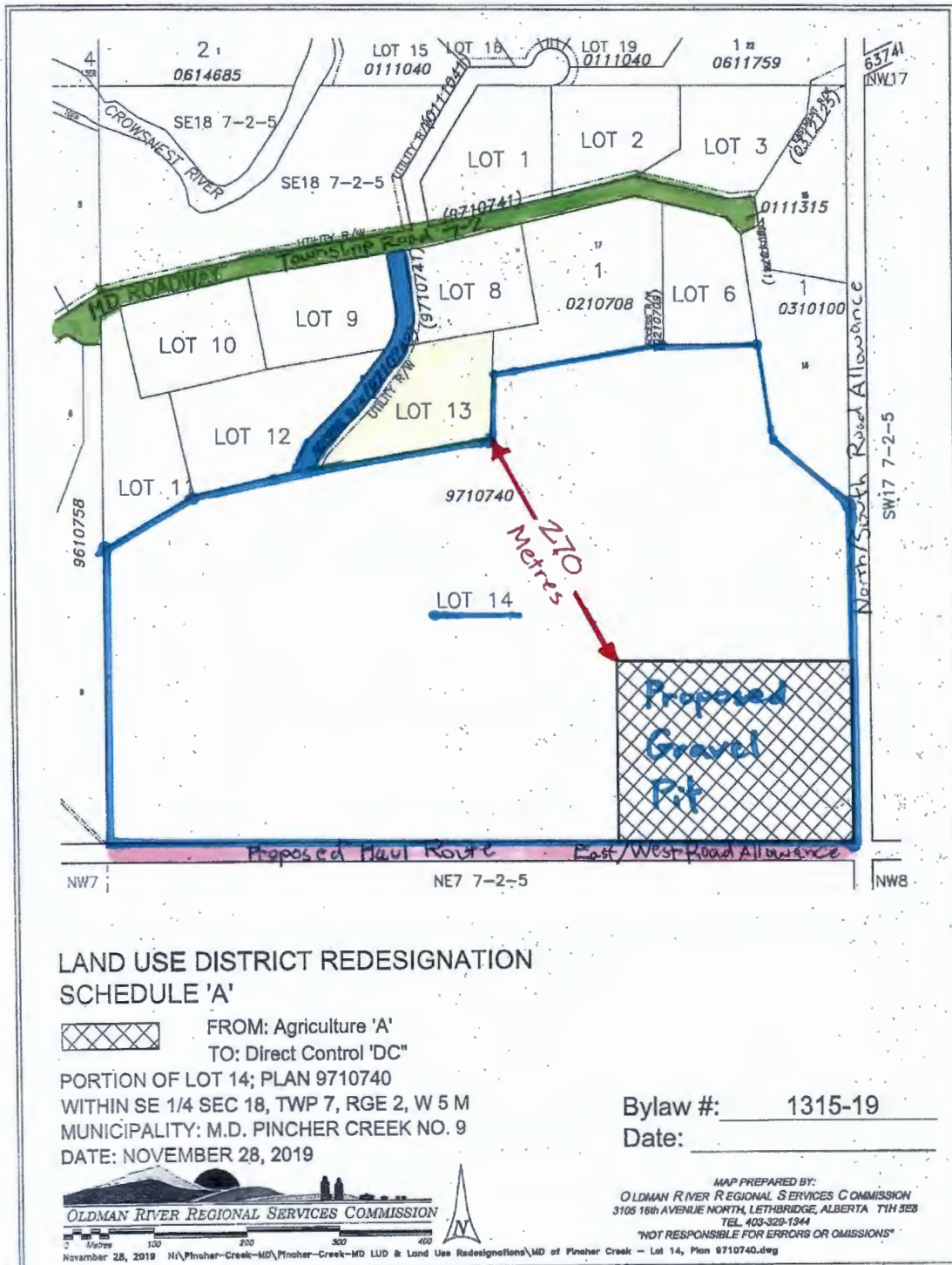
Changing the Land Use bylaw to allow an industrial property next to a residential property is the wrong precedent to set for orderly residential development within the MD.

Please do not pass the Land Use Bylaw amendment.

ATTACHMENTS

- Schedule 1 Coloured Site Map
- Schedule 2 MD of Pincher Creek letter of May 6, 2014
- Schedule 3 Excerpts from *Surface Material Extraction Pits in Alberta: What Landowners Need to Know*

Schedule 1



LAND USE DISTRICT REDESIGNATION
SCHEDULE 'A'



FROM: Agriculture 'A'
TO: Direct Control 'DC'

PORTION OF LOT 14; PLAN 9710740
WITHIN SE 1/4 SEC 18, TWP 7, RGE 2, W 5 M
MUNICIPALITY: M.D. PINCHER CREEK NO. 9
DATE: NOVEMBER 28, 2019

Bylaw #: 1315-19
Date: _____



MAP PREPARED BY:
OLDMAN RIVER REGIONAL SERVICES COMMISSION
3105 16th AVENUE NORTH, LETHBRIDGE, ALBERTA T1H 5E8
TEL. 403-329-1344
"NOT RESPONSIBLE FOR ERRORS OR OMISSIONS"

May. 2014

Schedule 2



P.O. BOX 279
PINCHER CREEK, ALBERTA
T0K 1W0
phone 627-3130 • fax 627-5070
email: info@mdpincercreek.ab.ca
www.mdpincercreek.ab.ca

May 6, 2014

Dear Mr. Anderson:

**RE: Lot 14, Plan 971 0740
Within SE 18-7-2 W5M (the Lands)
Non-Compliant Excavation**

The Municipal District of Pincher Creek No. 9 (the MD) has recently received complaints and photographs from landowners adjacent to the above lands indicating that large scale excavations have been recently undertaken on said lands.

Please be advised that pursuant to Section 15 of the MD's Land Use Bylaw and Section 683 of the *Municipal Government Act*, R.S.A. 2000 Chapter M-26, a Development Permit is required for **any excavation greater than 100 m³.**

Further development of this nature taking place on the lands, shall result in the MD taking steps at the expense of the Registered Owners of the Lands, to issue and enforce a Stop Order pursuant to Section 645 of the Act and Section 28 of the Land Use Bylaw.

Should further information or clarification be required, please do not hesitate to contact us.

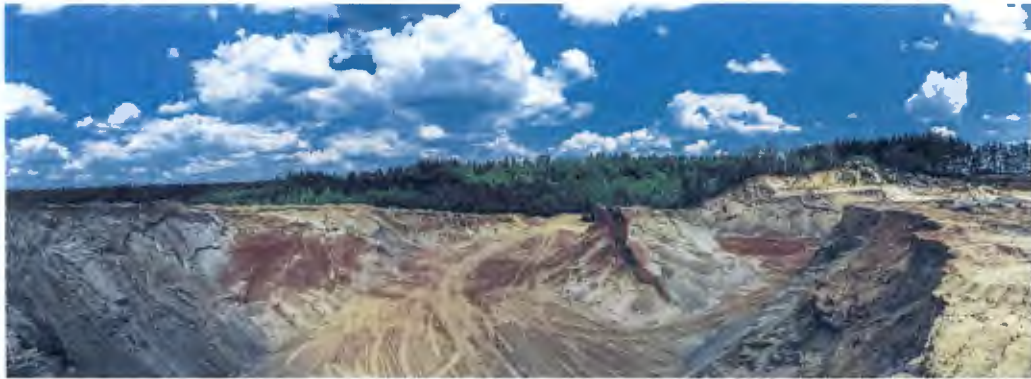
Regards,

Roland Milligan
Director of Development and Community Services

Cc: Council MD Pincher Creek
Wendy Kay, CAO
Adjacent Landowners

Schedule 3

Surface Material Extraction Pits in Alberta: What Landowners Need to Know



farmers'
advocate
office

Alberta

Regulation of Sand and Gravel Pits in Alberta

Large Pits (Class I Pits)

Class I pits are 5 hectares (approximately 12.4 acres) or more in area. There are approximately 888 Class I pits on private land in Alberta. The 5 hectare size limitation includes the entire pit disturbance area over the lifetime of a pit, including roads, stockpiles or other temporary facilities.

Landowner consent must be obtained before a Class I pit is established. These pits require registration with Alberta Environment and Parks (AEP) under the *Environmental Protection and Enhancement Act*, and must follow AEP's Code of Practice for Pits. There is no provincial public consultation process for the AEP registration. All components of the *Water Act* apply, and applications under the *Water Act* require public notice.


The registration with AEP requires the company to submit an activities plan that provides details on the planned construction, operation, and reclamation for the pit. Any changes to the activities plan must be brought forward to AEP prior to the operator undertaking the new or changed activity. For a Class I pit, the operator must maintain written permission from the landowner for the life of the development. This means that if the land is sold, the operator must obtain written permission from the new landowner if they want to continue operating.

Small Pits (Class II Pits)

A Class II pit is less than 5 hectares in size on private land. A precise statistic on how many Class II pits exist in the province is not available. Class II pits are more common in Alberta, and it is estimated that there are over 1,500 Class II pits throughout the province. If the operator of a Class II pit wants to grow the operation larger than 5 hectares, they must apply for a registration with AEP.

Unlike a Class I pit, a Class II pit does not require a registration with AEP under the *Environmental Protection and Enhancement Act* and does not need to follow the Code of Practice for Pits. However, since these smaller operations are "specified land" under *Environmental Protection and Enhancement Act*, operators are required to conserve and reclaim these pits. They must also follow the *Environmental Protection Guidelines for Pits* and all components of the *Water Act*.





Reclamation

The goal of reclamation is to bring land back to “equivalent land capability,” which refers to the ability of the land to support uses similar to before it was developed. All sand and gravel pits on private land – regardless of their size or class – are required to abide by the Conservation and Reclamation Regulation and require a Reclamation Certificate from Alberta Environment and Parks (AEP). It is important to understand that although the operator has a legislated obligation to reclaim, there is no specific time-frame in which this must occur. You should check with your municipality to find out if they have additional criteria on reclamation timing.

Class I will have a planned reclamation detailed in the activities plan for the site. The operator of a Class I pit must provide a report to AEP every 5 years to provide an overview on the status of the pit. Under the Code of Practice for Pits, a reclamation security must be submitted to AEP as a financial deposit to finalize an application for a Class I pit. Security is not collected by AEP for a Class II pit. The amount of the security is based on the estimated cost of future reclamation. The amount determined by AEP will be held in the event that insolvency prevents the operator from reclaiming the land. The amount could also be forfeited if the operator refuses to comply with an Emergency Protection Order or Environmental Protection Order from AEP. Once a Reclamation Certificate is issued, any remaining security is returned to the operator.


Requirements for Class II pits are included in the Environmental Protection Guidelines for Pits, which describe reclamation targets and promote progressive reclamation. Operators of Class II pits are not required to follow the Code of Practice for Pits, but are still required to obtain a Reclamation Certificate. To support reclamation success, operators of Class II pits are strongly encouraged to pre-plan the reclamation intended at the end of the life of the pit.

Additional requirements concerning reclamation may be established at the municipal level. On public lands, reclamation planning is done in consultation with AEP’s Lands Officers.

Reclamation is based on final land use in discussion with the owner of the land in the planning stages. An understanding of the pre-construction condition of the land will form a valuable baseline for the final reclamation. Where these conditions are not known, off-site conditions are used as the target. The Code of Practice for Pits clarifies that topsoil, subsoil and overburden must be stockpiled for reclamation (using other materials requires permission from AEP). The owner of the land may ask for a copy of the application submitted in order to obtain more details about the initial soil assessment conducted and final reclamation plans.

As with oil and gas reclamation, a landowner may wish to retain some surface improvements from the pit operations, such as access roads. To do so, the landowner will need to supply a written consent at the time when the application for the Reclamation Certificate is made. Some surface improvements that remain in place may need authorization from the municipality as well.

Good planning in the initial planning stages could help limit the final burden of conservation and reclamation later on in a pit operation. The best practice within the sector is to reclaim progressively throughout the life of a project, replacing overburden and topsoil as development stages complete.



Glen and Lois Mumey

Box 89, Cowley, Alberta T0K0P0
403-6282818 gmumey@gmail.com

January 21, 2020
M.D. of Pincher Creek
Att: Roland Milligan

Comment on amendment to the land use bylaw no. 1315-19 within portion SE 18-7-2 W5M

Bylaw 1315-19 is an important law. It seems to assure that development will not occur in the designated area; unless there is a compelling need for change and there is no seriously offsetting harm to others.

The proposal to develop a gravel pit, not the first one submitted for this land, does not adequately address these bylaw objectives. Therefore, we oppose the amendment. More definite reasons are

1. There is not even mention of the possible effect on the many water wells lying below the proposed pit, let alone evidence that harm will not occur.
2. There is reference to noise and its control with berms, but there is still local concern about having gravel crushing occurring so close.
3. There is a stated intent to restore the site. There is no provision for a definite guarantee of this. There has been no restoration where gravel has previously been removed on SE 18.
4. There is a claim that gravel development is necessary to address gravel shortage. There is no evidence of a shortage of gravel pit sites locally. There may be a national or international gravel shortage, but we have seen no gravel trains either entering or leaving this area, so we do not understand how this pit could have anything but local effect
5. There is reference to roads, but not to their specifications or whether they could be helpful to others.
6. There is no commitment to limit mining to this site; approval may provide a precedent for additional amendments.

Lois and Glen Mumey

Attention:

MD of Pincher Creek No. 9 in the Province of Alberta:

We (Greg and Lori Townsend at #30 Villa Vega Acres), on January 22nd, 2020 are submitting a letter in reference to proposed Bylaw No. 1315-19.

We are not in favour of the proposed amendment to allow for the development of a 12.1 acre (4.9ha) gravel pit within the Burmis-Lundbreck Corridor (Bylaw 1315-19 Land Use).

On its face, this proposal seems a direct contradiction to several salient points highlighted in the Burmis-Lundbreck Corridor Area Structure Plan (2013) including:

- *To encourage residential development that is secluded from other development whenever possible, and that general residential privacy considerations are given full attention when any development or subdivision is being considered.*
- *To encourage that the effects of noise, dust, smoke, glare and other hazardous impacts are minimised, and to provide that:*
 - (i) such effects are given full attention when a development or subdivision is considered, and*
 - (ii) such effects do not erode the quiet enjoyment of a residential environment.**(see page 8 Burmis-Lundbreck Corridor Area Structure Plan, 2013)*

Furthermore, as outlined in Burmis-Lundbreck Corridor Area Structure Plan, the proposed gravel pit is effectively surrounded by significant and sensitive habitat areas such as Crowsnest River, and Crowsnest Ridges. These areas are designated Environmentally Significant with Provincially Significant major features which include:

- Premium quality trout fishery
- Key ungulate habitat
- Diverse Montane habitats
- Drumlins
- Extensive wetland seepage
- Excellent geological sections
- Well preserved river terraces
- Diverse bird breeding habitat
- Waterfowl production

Development in this area will fragment and degrade these valued environmental characteristics, and is contrary to maintaining habitat integrity; a major objective of the Burmis-Lundbreck Corridor Area Structure Plan. As each new project is allowed in, or adjacent to, this critical habitat, the negative cumulative effects will make a healthy, natural environment unsustainable and is clearly in contradiction to multiple objectives in the plan including:

- *To identify and promote the retention of the area's natural attributes, aesthetics and features by developing locational and environmental policies which sustain the natural environment.*
- *To protect environmentally significant and historic resource areas (as identified in "Environmentally Significant Areas in the Oldman River Region, Municipal District of Pincher Creek" -February 1987) within the Plan Area by identifying these areas and limiting the intensity of subdivision and development in the vicinity.*

Clearly, the proposed gravel pit contravenes the spirit and some of the overarching objectives of the Burmis-Lundbreck Corridor Area Structure Plan. As residents that will experience direct impacts, we have several concerns.

First, Villa Vega Acres is presently experiencing significant pressure from developments that are literally surrounding our little community. For three of these projects, two proposed highway interchanges (Highways 507 and 3 as well as Highways 3 and 22) and a route location for the TransAlta transmission line, we have little or no recourse, and our objections are presently falling upon deaf ears. The Burmis-Lundbreck Corridor is also assaulted by these developments, but Villa Vega Acres is intimately impacted as this community is encircled by the proposed Highway interchanges, transmission line project, and now by this proposed gravel pit development.

Second, residential properties were purchased in this area, in part, to be closer to natural habitat and to enjoy the peaceful sights and sounds associated with this special, "protected" Burmis-Lundbreck Corridor. The sights, sounds, and dust associated with a gravel pit are contrary to relaxation and enjoyment of nature, and instead erode the quiet pleasure of this residential development. As a result of negative "features" associated with a gravel pit operation, market value and ability to sell will be seriously depressed.

Third, the proposed gravel pit location is tight to the west boundary of the Environmentally Sensitive Corridor (Burmis-Lundbreck Corridor Area Structure Plan, Figure 3). Animals are not bound by lines on a map, and will wander outside those proposed lines to find suitable habitat. With the proposed gravel pit so close to an identified environmentally sensitive corridor, there is no buffer zone between the sights, sounds and dust production of the proposed gravel pit, and an ungulate's basic need to find food and shelter.

Fourth, to access gravel, the surface vegetation and top soil must be removed. One of the many advantages of intact vegetation and top soil is that associated surface water is conditioned and flow is buffered as it enters the subsurface gravel beds. Once removed, dirty water and any uncontained petroleum spills could easily enter the drainage system.

Given the character of the near surface geology in this area, all household wells are near surface. As a result, there is a serious concern that household fresh water wells could be contaminated by an unintentional spill of contaminants associated with heavy equipment operation (including synthetic and natural engine oils, hydraulic fluid, coolant, brake fluid, transmission fluid, gasoline, and diesel fuel).

Furthermore, drainage from this site will go through residential property, and ultimately into the premium quality trout fishery in the Crowsnest River. The proposed site is a very short distance from some residential wells, and only a few hundred, downslope meters from the ecologically diverse and highly sensitive riparian zone that buffers and protects the world class trout fishery in the Crowsnest River. This type of concern is clearly stated in the Burmis-Lundbreck Corridor Area Structure Plan (page 17):

- *The Crowsnest River is a major drainage course in the Plan Area and is considered to be a significant trout fishery and tributary to the Oldman River basin. Maintenance of the water quality of the Crowsnest River and the land adjacent to the River is a high priority.*

Fifth, by design, gravel extraction generates copious amounts of dust at every step. Loaders dump material into the rock crusher, then gravel and associated fines exit the conveyor belt, falling onto an exposed pile. Loaders then load the gravel onto trucks for transport. As a result of experience, I can state with confidence that the prevailing west wind at the proposed location, can be extreme. Therefore, the "fine" material will easily be distributed downwind, ultimately settling, much like drifted snow, in the trees and valleys to the east. Over time, fines settling in the trees will change soil composition and chemistry, thereby adversely effecting native plant species. The fines drifted in the valleys can easily be carried the short distance down slope to the Crowsnest River. Sediment loading in the Crowsnest River will ultimately fill interstitial spaces, thus changing aquatic insect populations and reduce aeration for trout eggs at spawning locations (redds). A loss of critical spawning habitat will harm trout populations in this world class fishery, and will ultimately reduce income for those associated with the recreational fishing industry.

Finally, it is important to stress that this area is much more important than the concerns of the present local residents (home owners, farmers, ranchers, and business owners). The purpose of Burmis-Lundbreck Corridor Area Structure Plan is to ensure long-term stability for our common and valued, natural habitat that is being continuously degraded and fragmented. At the publication of the Burmis-Lundbreck Corridor Area Structure Plan (2013), there were already 9 gravel pits within the corridor boundary. By accepting the aforementioned goals of the Burmis-Lundbreck Corridor Area Structure Plan, it is unreasonable that our concerns about sensitive and protected habitat should be sacrificed for even more gravel extraction.

The issues we have outlined here, in part, provide the rational for our rejection of the proposed gravel pit (Bylaw 1315-19) or any similar project.

Respectfully,

Greg and Lori Townsend
#30 Villa Vega Acres

January, 21, 2020

Subject: Proposed Bylaw 1315-19

We are informing the MD of Pincher Creek Council that we are strongly opposed to the proposed development of a gravel pit within Burmis-Lundbreck Corridor and adjacent to the Villa Vega subdivision where we live.

Firstly, our lives will be deeply impacted by the noise and dust generated by this development. Contrary to the applicant's statements, the wind will have little or no effect at reducing the noise or dispersing the dust from the gravel pit in the summer when residents are most active outside. Summer is when we least experience the winds our area is famous for. Arguments about chainsaws is a little far-fetched. There aren't any logging operations occurring in or around our subdivision. Due to untimely snowstorms, residents have had to cut down trees on their acreages in order to reduce hazards as well as to try and Firesmart their properties. We will be doing the same this spring. Arguments that the train and lawn mowers are just as loud are not justified as these are also intermittent. And frankly, we enjoy watching the train go by and also like the smell of freshly mown grass. We do not enjoy hearing or seeing the goings-on associated with a gravel pit. In addition to the noise and dust, there will be increased traffic from gravel trucks on the 507 and adjoining highways. And the possibility that gravel trucks might even be using our road through the subdivision is outrageous!

Secondly, the area proposed for development is an important travel corridor for larger wildlife. At least one herd of elk use the area where the gravel pit is proposed in their seasonal migrations. Bears use the forested area just below the proposed area to move from Burmis Mountain eastward and back again. Activities from a gravel pit will disrupt their use of this important travel corridor. I realize that Alberta Fish & Wildlife does not deem this particular area as "sensitive". Well, is it only those areas deemed "sensitive" by the province that are at all safe from unwanted development? Does everything else have to be a wasteland in regards to habitat for our already challenged wildlife? In addition, this area where the gravel pit is proposed is still a fairly intact prairie ecosystem with several species of native grasses and flowers. Already though, the field adjacent and to the west is experiencing the invasion of blueweed because of a road right-of-way disturbance. Invasive plant species are one of southern Alberta's greatest threats to remaining native habitats and biodiversity. They are outcompeting native species even in somewhat undisturbed areas. The gravel pit will exacerbate the problem, spreading even more invasives into areas adjacent to the gravel pit. No amount of "reclamation" under any requirements by the MD will bring back native prairie species.

Thirdly, in a survey that the MD conducted just a few years ago, it was made quite clear that residents were opposed to more gravel pits being allowed in the area. There are already 4 within a 15 km radius of the Villa Vega Acres subdivision. They are an eyesore and degrade the environment. It's already bad enough that after traveling the beautiful and iconic Cowboy Trail,

Submission No. 9

travelers are met with two unsightly gravel pits as they reach highway 3. In the survey, many respondents strongly agreed that developments conducive to tourism should be encouraged. The Lundbreck-Burmis Corridor is one of the gateways to the Castle area. Do visitors want to see beautiful landscapes as they travel to this increasingly popular area? Or gravel pits? Lee Lake is also located just south of the proposed gravel pit. Recreationists that enjoy the lake as well as its residents will be adversely affected should this development be allowed to go forward.

Fourthly, the fact that the application is for 4.9 hectares as opposed to 5 hectares gives one pause for concern. By applying for only .3 of an acre less, this development would proceed without oversight or restrictions from the provincial government, namely Alberta Environment. By staying below the 5 hectare allotment, this company wouldn't suffer any financial repercussions should it violate any laws or requirements.

In conclusion, our quality of life will be greatly diminished from the presence of this gravel pit as well as the activities associated with it. It is also imperative that developments in our area do not further degrade the environment for wildlife species. Wildlife will be negatively impacted, as well as tourism in the area. We cannot oppose this gravel pit application strongly enough. Please do not allow this development to proceed!

Sincerely,

Claudette Landry & Randy Axani

18 Villa Vega Acres

MD of Pincher Creek No. 9

**MINUTES
PUBLIC HEARING
Municipal District of Pincher Creek No. 9
Bylaw No. 1316-19
Tuesday, January 14, 2020
1:00 pm
MD Council Chambers**

In order to receive public input on proposed Bylaw No. 1316-19, a Public Hearing, conducted by the Council of the Municipal District of Pincher Creek No. 9, was held on Tuesday, January 14, 2020, in the Council Chambers of the Administration Building.

In attendance:

Council: Reeve Brian Hammond, Councillors Quentin Stevick, Rick Lemire, Bev Everts, and Terry Yagos

Staff: Chief Administrative Officer Troy MacCulloch, Director of Development and Community Services Roland Milligan, Director of Finance Meghan Dobie, Director of Operations Aaron Benson, and Executive Assistant Jessica McClelland

1. Call Public Hearing to Order

The Public Hearing was called to order, the time being 1:00 pm.

Councillor Rick Lemire declared a conflict of interest, as he is an employee of Alberta Transportation, and left the Public Hearing, the time being 1:01 pm.

2. Advertising Requirement

This Public Hearing has been advertised in accordance with Section 606 of the *Municipal Government Act*. This Public Hearing was advertised in the Pincher Creek Echo and Shootin the Breeze on December 18, 2019 and January 8, 2020, as well as the MD website and MD Social Media pages.

3. Purpose of Public Hearing

The purpose of this Public Hearing is to receive public input on proposed Bylaw No. 1316-19.

The purpose of Bylaw No. 1316-19 is to close to public travel and creating title to and disposing of land described as:

All that portion of Government Road Allowance adjacent to SE 1/4 15-8-1 W5M, forming part of Lot 2, Block 1, Plan ____, containing 0.208 hectares (0.51 acres) more or less, excepting thereout all mines and minerals.

4. Overview of Bylaw No. 1316-19

Director of Development and Community Services Roland Milligan spoke to Bylaw No. 1316-19.

5. Correspondence and Presentations

a. Verbal

Reeve Hammond asked if any audience members wished to make a presentation at this time. No one indicated their desire to speak.

b. Written

Reeve Hammond asked if any written presentations were received at this time. There were no written presentations.

6. Closing Comments / Further Questions

7. Adjournment

Councillor Terry Yagos moved to adjourn the Public Hearing, the time being 1:03 pm.

Reeve

Chief Administrative Officer

MINUTES
PUBLIC HEARING
Municipal District of Pincher Creek No. 9
Bylaw No. 1317-19
Tuesday, January 14, 2020
Following Public Hearing for Bylaw 1316-17
MD Council Chambers

D2

In order to receive public input on proposed Bylaw No. 1317-19, a Public Hearing, conducted by the Council of the Municipal District of Pincher Creek No. 9, was held on Tuesday, January 14, 2020, in the Council Chambers of the Administration Building.

In attendance:

Council: Reeve Brian Hammond, Councillors Quentin Stevick, Bev Everts, and Terry Yagos

Staff: Chief Administrative Officer Troy MacCulloch, Director of Development and Community Services Roland Milligan, Director of Finance Meghan Dobie, Director of Operations Aaron Benson, and Executive Assistant Jessica McClelland

1. Call Public Hearing to Order

The Public Hearing was called to order, the time being 1:03 pm.

2. Advertising Requirement

This Public Hearing has been advertised in accordance with Section 606 of the *Municipal Government Act*. . This Public Hearing was advertised in the Pincher Creek Echo and Shootin the Breeze on December 18, 2019 and January 8, 2020, as well as the MD website and MD Social Media pages.

3. Purpose of Public Hearing

The purpose of this Public Hearing is to receive public input on proposed Bylaw No. 1317-19.

The purpose of Bylaw No. 1317-19 is to close to public travel and creating title to and disposing of land described as:

THAT PORTION OF GOVERNMENT ROAD ALLOWANCE CONTAINED WITHIN LOT 2,
BLOCK 1, PLAN _____ CONTAINING 1.18 HECTARES (2.92 ACRES) MORE OR
LESS
EXCEPTING THEROUT ALL MINES AND MINERALS.

4. Overview of Bylaw No. 1317-19

Director of Development and Community Services Roland Milligan spoke to Bylaw No. 1316-19.

5. Correspondence and Presentations

a. Verbal

Reeve Hammond asked if any audience members wished to make a presentation at this time. No one indicated their desire to speak.

b. Written

Reeve Hammond asked if any written presentations were received at this time. There were no written presentations.

6. Closing Comments / Further Questions

7. Adjournment

Councillor Terry Yagos moved to adjourn the Public Hearing, the time being 1:04 pm.

Reeve

Chief Administrative Officer

MINUTES
COUNCIL COMMITTEE MEETING
MUNICIPAL DISTRICT OF PINCHER CREEK NO. 9
Tuesday, January 14, 2020, 9:00 am

Present: Reeve Brian Hammond, Councillors Quentin Stevick, Bev Everts, Terry Yagos and Rick Lemire

Staff: CAO Troy MacCulloch, Director of Development and Community Services Roland Milligan, Director of Operations Aaron Benson, Director of Finance Meghan Dobie, and Executive Assistant Jessica McClelland.

Reeve Brian Hammond called the meeting to order, the time being 10:00 am.

1. Approval of Agenda

Councillor Quentin Stevick

Moved that the agenda for January 14, 2020, be amended to include the following:

2. Closed Session
 - b. ICF Town of Pincher Creek – FOIP Section 21
 - c. Pincher Creek Early Learning Center – FOIP Section 21

AND THAT the agenda be approved as amended.

Carried

3. Closed Meeting Session

Councillor Bev Everts

Moved that Council close the Council Committee Meeting to the public for discussion regarding the following, the time being ??am.

- a. C-PW-003 Winter Maintenance of Municipal Roads and Airport Services – FOIP Section 21
- b. Pincher Creek Early Learning Center – FOIP Section 21
- c. ICF Town of Pincher Creek – FOIP Section 21

Carried

Councillor Quentin Stevick

Moved that Council open the Committee Meeting to the public, the time being ?? am.

4. Adjournment

Councillor Terry Yagos

Moved that the Committee Meeting adjourn, the time being 12:02 pm.

Carried

**MINUTES
MUNICIPAL DISTRICT OF PINCHER CREEK NO. 9
COUNCIL MEETING
JANUARY 14, 2020**

The Regular Meeting of Council of the Municipal District of Pincher Creek No. 9 was held on Tuesday, January 14, 2020, at 1:00 pm, in the Council Chambers of the Municipal District Administration Building, Pincher Creek, Alberta.

PRESENT Reeve Brian Hammond, Councillors Quentin Stevick, Bev Everts, Rick Lemire and Terry Yagos

STAFF CAO Troy MacCulloch, Director of Development and Community Services Roland Milligan, Director of Finance Meghan Dobie, Director of Operations Aaron Benson and Executive Assistant Jessica McClelland.

Reeve Brian Hammond called the Council Meeting to order, the time being 1:04 pm, following the Public Hearings for Bylaws 1316-17 and 1317-19.

A. ADOPTION OF AGENDA

Councillor Terry Yagos 20/001

Moved that the Council Agenda for January 14, 2020 be amended to include:

Correspondence Information:

- Replace H2k Municipal Affairs Assessment Models for Wells, Pipelines and Machinery, with the updated version circulated at the meeting.

New Business

- a) Spring 2020 RMA Convention
- b) FCM Attendance

And that the agenda be approved as amended.

Carried

B. DELEGATIONS

C. MINUTES

1. Public Hearing Minutes Bylaw 1313-19

Councillor Bev Everts 20/002

Moved that the Public Hearing Minutes for Bylaw 1313-19 be amended to reflect that Councillor Rick Lemire was not in attendance at the portion on December 12, 2019;

AND THAT the minutes be approved as amended.

Carried

2. Council Committee Meeting Minutes

Councillor Quentin Stevick 20/003

Moved that the Council Committee Meeting Minutes for December 10, 2019, be approved as presented.

Carried

3. Council Meeting Minutes

Councillor Bev Everts 20/004

Moved that the Council Minutes of December 10, 2019 be amended to include F4e) Castle Mountain Community Association Meeting – To Find Alternate;

Minutes
 Regular Council Meeting
 Municipal District of Pincher Creek No. 9
 January 14, 2020

AND THAT the minutes be approved as amended.

Carried

4. Special Council Meeting

Councillor Terry Yagos 20/005

Moved that the Special Council Meeting Minutes for December 13, 2019, be approved as presented.

Carried

D. BUSINESS ARISING FROM THE MINUTES

a) TC Energy

Councillor Quentin Stevick 20/006

Moved that Council direct administration to send a letter to TC Energy thanking them for their presentation on December 10, 2019 regarding the proposed NGTL West Path Delivery 2023.

Carried

E. UNFINISHED BUSINESS (none)

F. COMMITTEE REPORTS / DIVISIONAL CONCERNS

Councillor Terry Yagos 20/007

Moved that Councillor Bev Everts be authorized to the Apple Tree Project on Co-housing on Thursday January 16, 2020.

Carried

1. Councillor Quentin Stevick – Division 1
 - a) ASB Minutes November 6, 2019
 - b) ASB January 8, 2020
 - c) “Can’t Beat It, Eat It” workshop
2. Councillor Rick Lemire – Division 2
 - a) Alberta Southwest Meeting January 8, 2020
 - b) Tourism Survey
 - c) 10 Year Tourism Survey
3. Councillor Bev Everts– Division 3
 - a) ORRSC Meeting Minutes September 5, 2019
 - b) Alberta Southwest Regional Alliance Meeting Minutes November 6, 2019
 - c) Alberta Southwest Bulletin December 2019
 - d) ASB Minutes November 6, 2019
 - e) ASB January 8, 2020
 - f) FCSS/Social Innovation Fund
4. Reeve Brian Hammond - Division 4
 - a) Crowsnest/Pincher Creek Landfill Association
 - b) MD Joint Health and Safety Committee Meeting
 - c) EMS Meeting
5. Councillor Terry Yagos – Division 5
 - a) Crowsnest Pincher Creek Landfill Association Minutes November 20, 2019
 - b) Lundbreck Citizens Council

Minutes
 Regular Council Meeting
 Municipal District of Pincher Creek No. 9
 January 14, 2020

Councillor Terry Yagos 20/008

Moved to accept the Committee Reports and information.

Carried

Public Works Superintendent Eric Blanchard attended the meeting at this time to discuss the call log, the time being 2:00 pm, and left at 2:10 pm.

G. ADMINISTRATION REPORTS

1. Operations

a) Operations Report

Councillor Bev Everts 20/009

Moved that Council receive for information the following Operations documents.

- Capital Budget Summary, dated January 9, 2020
- Public Works Call Log, dated January 9, 2020

Carried

2. Development and Community Services

a) Agricultural and Environmental Services Activity Report

Councillor Rick Lemire 20/010

Moved that Council receive for information the following AES documents:

- Status Report from Environmental Services Specialist, dated January 7, 2020
- AES Call Log, dated January 7, 2020

Carried

b) Community Policing Report

Councillor Terry Yagos 20/011

Moved that Council receive for information the Community Policing Report for December 2019.

Carried

Councillor Rick Lemire was not in attendance at the Public Hearing for Bylaw 1315-19, and is abstaining from voting on the readings to the Bylaw.

c) Land Use Bylaw Amendment – Bylaw 1315-19 (Castle Mountain Area Structure Plan)

Councillor Terry Yagos 20/012

Moved that Council give second reading to Bylaw No. 1315-19, being a Bylaw to amend Land Use Bylaw No. 1289-19.

Carried

Minutes
 Regular Council Meeting
 Municipal District of Pincher Creek No. 9
 January 14, 2020

Councillor Bev Everts 20/013

Moved that Council give third reading to Bylaw No. 1315-19, being a Bylaw to amend Land Use Bylaw No. 1289-19.

Carried

3. Finance

a) Amend Resolution 19/533

Councillor Quentin Stevick 20/014

Moved that Council amend resolution 19/533 to write off property taxes owing from Lexin Resources Ltd. in the amount of \$92,093.78 and Questfire in the amount of \$4,572.27 through the Tax Rate Stabilization Reserve (6-12-0-735-6735) in 2019.

Carried

4. Municipal

a) Chief Administrative Officer Report

Councillor Terry Yagos 20/015

Moved that Council receive for information, the Chief Administrative Officer's report dated January 9, 2020.

Carried

b. Appointment of Councillor to Joint Health and Safety Committee

Councillor Bev Everts 20/016

Moved that Council appoint Reeve Brian Hammond, with Councillor Terry Yagos as alternate, to sit as a member on the Joint Health and Safety Committee.

Carried

H. CORRESPONDENCE

1. For Action

a) Meeting Request with Minister Madu at 2020 Spring RMA Convention

Discussion took place regarding the meeting request with Minister Madu at the 2020 Spring Convention – no action at this time.

b) Community Hall Request for Letter of Support

Councillor Terry Yagos 20/017

Moved that Council provide a letter of support for the Community Hall in their application for the CFEP grant.

Carried

Minutes
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 Municipal District of Pincher Creek No. 9
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c) OHV's in Castle Parks (Email from Gordon Petersen)

Councillor Bev Everts 20/018

Moved that administration be directed to respond to the letter from Gordon Petersen, as discussed.

Carried

d) Castle Management Plan (Letter from Andrea Hlady)

Councillor Rick Lemire 20/019

Moved that administration be directed to respond to the letter from Andrea Hlady, as discussed.

Carried

e) Brownlee LLP Emerging Trends in Municipal Law

Reeve Brian Hammond and Councillor Terry Yagos will be attending the upcoming Emerging Trends in Municipal Law in Calgary on February 6, 2020.

f) Letter from Joe Ceci, MLA, Critic for Municipal Affairs

Councillor Quentin Stevick 20/020

Moved that administration respond to Joe Ceci, MLA, to invite him to an upcoming Council meeting.

Carried

g) Letters Regarding Emergency Services Funding Formula

There is an upcoming Joint Meeting on January 30, 2020 where this will be on the agenda.

2. For Information

g) Request for Donation, University of Providence ARGOS

Councillor Bev Everts 20/021

Moved that a letter be sent to the University of Providence ARGOS, stating that the MD of Pincher Creek will send the request for donation form to staff and Council if they want to provide a donation, but that the Municipality will not be providing a donation to the University.

Carried

Councillor Terry Yagos 20/022

Moved to receive the following as information:
 Recommendation to Council, dated January 9, 2020

a) Notification of Alberta Health Services Emergency Medical Services (AHS EMS) Helicopter Air Ambulance Review

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- b) Change to Meeting Date & Time; Highway 3 Twinning Development Association
- c) Highway 3 Twinning Development Association Minutes from December 6, 2019
- d) Beaver Mines Park Clean-up Date (May 9, 2020)
- e) Loyal Energy Canada Operating Ltd, request to attend Council meeting
- f) Letter from Town of Pincher Creek regarding Recycling Agreement
- h) Community Foundation 2020 Friends of the Foundation Dinner
- i) Community Foundation Newsletter
- j) Foothills Little Bow Agenda for January 17, 2020 Meeting
- k) Municipal Affairs Assessment Models for Wells, Pipelines and Machinery
- l) Letter Regarding Livingstone-Porcupine Hills Recreation Advisory Group

Carried

I. NEW BUSINESS

- a) Spring 2020 RMA Convention

Reeve Brian Hammond, Councillor Bev Everts and Councillor Terry Yagos will be attending the Spring 2020 RMA Convention.

- b) FCM Convention

Councillor Rick Lemire 20/023

Moved that Councillor Bev Everts be authorized to attend the upcoming FCM Convention.

Carried

J. CLOSED SESSION

K. ADJOURNMENT

Councillor Terry Yagos 20/024

Moved that Council adjourn the meeting, the time being 4:23 pm.

Carried

REEVE

CHIEF ADMINISTRATIVE OFFICER

BOARD REPORT



CHINOOK
ARCH **REGIONAL
LIBRARY SYSTEM**

CHINOOK ARCH LIBRARY BOARD MEETING - DECEMBER 5, 2019

CHINOOK ARCH LIBRARY BOARD EXECUTIVE COMMITTEE 2020

The December meeting of the Chinook Arch Library Board is the annual organizational meeting, where the Executive Committee is elected for the following year. Congratulations to the following trustees who comprise the Executive Committee for 2020:

DeVar Dahl (Town of Magrath): Chair
Marie Logan (Village of Lomond): Vice-chair
Lloyd Kearl (Cardston County): Treasurer
Tony Hamlyn (Town of Claresholm): Director
Wendy Kalkan (LPL Resource Centre): Director
Doug Logan (Vulcan County): Director
Vic Mensch (Ministerial Appointment): Director
Christopher Northcott (Village of Milo): Director
Quentin Stevick (Pincher Creek MD): Director

According to the Committees and Committee Mandates policy, the Executive Committee is responsible for the smooth operation of the System between board meetings. Thanks to everyone who put their names forward!

SAYING FAREWELL TO LONG-TIME TRUSTEES

The Board would like to acknowledge the significant contributions of three departing trustees: Howard Paulsen (Town of Stavely), Kathy Davies (Town of Claresholm), and Gordon Given (Town of Nanton).

Howard Paulsen was on the board for nearly 12 years, chairing several standing committees before serving two terms as Board Chair, and then sitting on the Executive Committee as Past Chair. Howard was instrumental in the successful campaign to lobby the Government of Alberta for the much-needed infrastructure funds to upgrade the Chinook Arch facility.

Gordon Given has also been on the board for many years, while also chairing the Nanton Library Board. Gordon was active on the Finance/Personnel and Executive Committees, and has long been a strong advocate of the public library as a vital community service.

Kathy Davies joined the board upon her retirement as the manager of the Claresholm library, where she worked for 38 years! Kathy's knowledge of rural libraries was instrumental in the board's planning and decision-making. Kathy was on the Executive Committee and chaired the Planning/Facilities Committee. Thank you all for your service to southern Alberta public libraries!

thank you!

BOARD MEMBERS PRESENT

Arrowwood	Wendy Williams
Barons	Ron Gorzitza
Cardston County	Lloyd Kearl
Carmangay	Joanne Juce
Claresholm	Tony Hamlyn
Coaldale	Briane Simpson
Coalhurst	Heather Caldwell
Fort Macleod	Jim Monteith
Glenwood	David Rolfson
Hill Spring	Suzanne French
Lethbridge	Heather Woodruff
Lethbridge County	Tory Campbell
Lomond	Marie Logan
Magrath	DeVar Dahl (Chair)
Milk River	Margaret McCanna
Nanton	Marie Schooten
Picture Butte	Teresa Feist
Pincher Creek	Mark Barber
Pincher Creek MD	Quentin Stevick
Raymond	Joan Harker
Stavely	Howard Paulsen
Stirling	Rob Edwards
Taber	Carly Firth
Vauxhall	Kim Cawley
Vulcan	Liz Hammond
Vulcan County	Doug Logan
Warner	Colette Glynn
Warner County	Morgan Rockenbach
LPL Resource Centre	Wendy Kalkan
Ministerial Appointment	Vic Mensch

Regrets:

Barnwell	Jane Johnson
Cardston	Dennis Barnes
Crowsnest Pass	Doreen Glavin
Milo	Christopher Northcott
Taber MD	Jennifer Crowson
ID of Waterton	Lesley Little
Willow Creek MD	Maryanne Sandberg

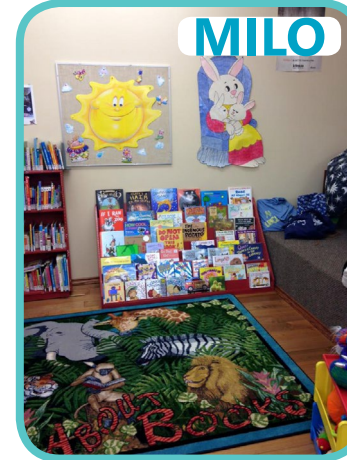
Absent:

Champion	Trevor Wagenvoort
Coutts	Marvin Bohne
Granum	Vacant
Kainai Board of Education	Linda Weasel Head

WOWZERS! 2020 REVISED BUDGET APPROVED

Provincial funding for Alberta's public libraries was maintained in the Government's 2019-2020 Budget. As such, no significant adjustments were required to Chinook Arch's 2020 budget. Changes for 2020 include the discontinuation of the RISE Videoconference network. RISE, originally funded by a grant from Rural Alberta's Development Fund, played a significant role in delivering programming to rural libraries across Alberta. Other changes to the budget include restrictions on spending for the hoopla service that allows patrons to download audiobooks, movies, and more. While a popular service, the pricing model has proven unsustainable in the long run.

A LOOK AT OUR LIBRARIES



MILO



COALDALE



PINCHER CREEK

POLICY REVIEW

The Board reviewed and approved the following updated policies:

- Annual Vacation
- Memberships
- Grievance Procedures

CONTACT US

Chinook Arch Regional Library System
2902 7th Avenue North
Lethbridge, AB T1H 5C6 | 403-380-1500
www.chinookarch.ca | arch@chinookarch.ca



facebook.com/
chinook.arch7



@chinooklibs



@chinooklibs

Pincher Creek and District



Box 2841, Pincher Creek, Alberta, T0K 1W0 Telephone 403-627-3156 - fcss@pinchercreek.ca

FCSS Board Meeting, November 18, 2019 – Council Chambers 6:30 PM Minutes – Signature Copy

Board members present: Don Anderberg, Kathy Verhagen, Bev Everts, Mary Kittlaus.

Absent with regret: Stephanie Smith

- 1.) **Call to order:** Kathy Verhagen called the meeting to order at 6:30 PM

Confirmation of Quorum: A quorum was present (Quorum failure means that all motions will have to be ratified at the next regularly scheduled meeting)

- 2.) **Approval of Agenda**

Motion 12/230 / Kittlaus

That the Agenda be approved with the following additions:

5.g) FCSS conference

5.h) Food Bank

Carried

- 3.) **Approval of Minutes of October 30, 2019**

Motion 12/231 / Everts

That the Minutes of October 30, 2019 be approved as circulated

Carried

- 4.) **Financial**

a.) Fourth Quarter Grant Payments: Fourth Quarter grant payments were completed.

b.) Surplus remaining in grant fund.

Given Motion # 12/228 made on October 30, 2019, the 2020 grant fund is left with a surplus of \$32,923.00.

Discussion: The Board agreed to retain the surplus pending further discussion.

c.) Audit preparations; Preparations are under way for the 2019 Audit

5.) New and on-going Business

a.) Grant contracts 2020 (review of contract)

The Board discussed the contract format and agreed to postpone further discussion until January.

Motion 12/232 Anderberg

**To direct Administration to add “contract review” to the January agenda
Carried**

- b.) Social Needs Assessment – David informed the Board that 115 individuals responded to the survey. The survey closes on November 22. It was agreed that if possible another advertising effort should be made to gather more responses.
- c.) Advertising for Board Members: Advertising for two new Board members will continue. David will ensure that the ads remain on the Town and MD websites and in local print media.
- d.) GoA Announcement – The Government of Alberta has announced that it is cutting the previously used core funding structure for Early Childhood Coalitions, Parent Link Centres and Home Visitation Programs. These agencies will now have to submit funding application “Expressions of Interest” through the Alberta Purchasing Connection. The new title for the funding program is “Family Resource Network”. FCSS currently provides “program enhancement” funding to all three of these agencies. David will learn more about this new approach at the upcoming conference.
- e.) Board Appreciation Gift Certificates: Thank-you cards were signed and gift certificates will be sent/delivered to Kellie and Bonnie
- f.) Family Centre Parent Link Manager Job Posting: The Board reviewed the job posting and noted that there is no deadline. (The recent Government announcement regarding the “realignment” of core funding for Parent Link Centres may lead to problems with job offers).
- g.) FCSS Conference: David will attend the conference next week in Edmonton.

h.) Food Bank: Don provided a brief overview of the Food Bank and indicated that the Food Bank is on the agenda for the November 21 Joint Council meeting.

6.) Date for Next Board Meeting: December 16, 6:30 PM in Council Chambers

6.) Adjournment: there being no further business, Bev Everts declared the meeting adjourned at 7:40 PM.

NOTE: Signed minutes should be forwarded to Town, M.D. and Village offices.

Read and approved this 16th day of December, 2019



Coordinator



Director



PINCHER CREEK

THE APPLE TREE PROJECT

ACTIVATION OF 819 MAIN STREET

ARCHITECTURAL FEASIBILITY REPORT

2020-01-16



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1.0 Executive Summary

This Feasibility Study is prepared for The Rotary Club of Pincher Creek to show an architectural concept for adaptive re-use & activation of the site at 819 Main St in Pincher Creek.

This report depicts the potential of the site to become a significant economic & social place of mixed uses in Pincher Creek, by converting the existing vacant building to a flexible community space, a winter garden, new co-housing, and improve the urban design of this significant site.

Numerous examples of successful co-housing development in various other parts of the world are also shown.

This study suggests that the concept could be made real in **approximately 5 years, and with approximately \$13m.** Please note that it's customary for co-housing stakeholders to participate in the design process so it would be prudent to allow extra time & cost contingencies for this process. Actual construction costs may vary from this estimate by as much as -50% to +100%.



2.0 Background & Purpose

This Architectural Feasibility Study follows work done by LAUD for The Rotary Club of Pincher Creek over the summer of 2019. These earlier collaborations yielded an artist's concept rendering of the potential for 819 Main Street to be re-purposed & reactivated.

This study presents a revised concept, based on feedback provided by The Rotary Club in the fall of 2019.

This Feasibility Study has several purposes:

- to reiterate the vision for the site,
- to show the revised concept,
- to illustrate a potential massing & a high-level program,
- to show a relevant precedent,
- to show how the concept strategically aligns with The Rotary Club & The Town of Pincher Creek and,
- to plot out some allowances & next steps.

This study is an initial step in a sequence of pre-design work which should include such additional investigation as:

- Building conditions assessment (including structural, mechanical & electrical analysis)
- Geo-technical site analysis
- Bylaw & building code analysis
- Cost estimating & pro-forma
- Traffic impact assessment
- Public engagement
- Scheduling
- Schematic design
- Market analysis
- Legal ownership entities
- Other as required

The mission of the Apple Tree Project is to create a model, planned, residential, multi-faceted community, enticing to residents and visitors alike, that underpins diversification and emphasizes the importance of social and economic vitality for our community.

planned residential community

diverse ages and family types

re-energize the downtown

creating more opportunities

economic development

diversification in our community

improved urban design

showcase pincher creek

downtown destination

3.0 Site Description



Address: 819 Main Street, Pincher Creek, Alberta
Legal: Block 6, Plan 9611370

Former Use:
Land Use:
Adjacencies:

Sobey's grocery store
Downtown Commercial C1
Retail, curling rink, skating rink,
pool, library, residential



PROPERTY LINE MAP

Lot Size: Approx. 1.4 acres
 Maximum lot coverage: 80%

Maximum building height:
 -Principal bldg: 3 Storeys
 -Accessory bldg: 4.6 m (15')



LAND-USE MAP

Parking Requirements:

Dwelling as secondary use (C1): 1 stall / unit

Farmer's market:
 -Retail component: 1 stall / 30.2 sm
 -Warehouse component: 1 stall / 65 sm

Restaurant / cafe: 1 stall / 5 sm

1. INTENT

The intent of the Downtown/Retail Commercial land use district is to:

- (a) strengthen the retail function of the downtown by facilitating the development or location of retail stores and other desirable commercial uses such as financial institutions, personal services and restaurants;
- (b) allow for the development and location of other downtown commercial uses which contribute to the town's commercial core;
- (c) ensure that all development in this district is functional and attractive.

PERMITTED USES

Financial institutions
Hotels
Offices
Personal services
Public and institutional
Restaurants
Retail stores
Signs

DISCRETIONARY USES

Accessory buildings and uses
Amusement facilities
Animal care services (small)
Business support services
Cannabis retail sales
Child care services
Club and fraternal organizations
Existing construction supply and contractors
Dwelling units as a secondary use to an approved principal use
Entertainment establishments
Farmers' markets
Household repair services
Parking facilities
Public or private utilities
Public park or recreation
Publishing, broadcasting or recording establishments
Signs
Similar uses
Specialty manufacturing/cottage industries



4.0 Vision and Concept



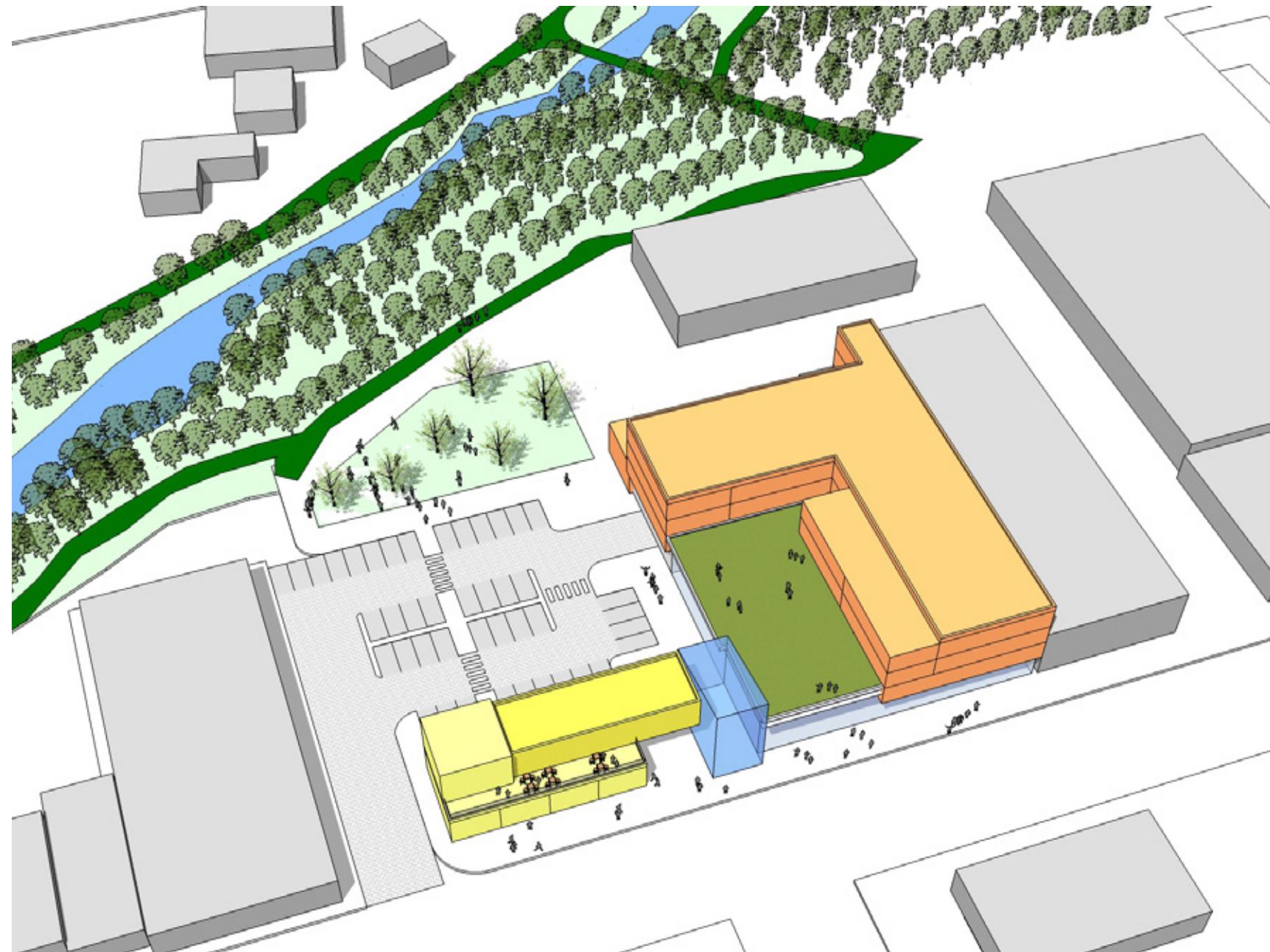
5.0 Program & Massing

This program is intended to broadly outline the types of functions & uses which were earlier identified as part of the conceptual work.

USE	FUNCTION	AREAS (SF)			
		MAIN	MEZZANINE	LEVELS 3& 4	TOTAL
A	PUBLIC	15,000	16,600	—	31,600
B	PRIVATE	10,300	2,750	30,000	43,050
	TOTAL / FLOOR	25300	19,350	30,000	

TOTAL PROJECT AREA (SF)

74,650





PROGRAM LEGEND

- PUBLIC SPACE:**
 - 1. FARMER'S MARKET WINTER GARDEN
 - 2. COFFEE CAFE BAR / RESTAURANT
- MULTI-GENERATIONAL CO-HOUSING:**
 - 1. PARKING
 - 2. RESIDENTIAL UNITS
- OUTDOOR AMENITIES:**
 - COMMUNITY PARK
 - MARKET
- VERTICAL CIRCULATION:**
 - 1. ENTRY BEACON / ICON



PROGRAM LEGEND



PUBLIC SPACE:

1. FLEXIBLE SPACE
 - SOCIAL & SUPPORT AREAS FOR RESIDENCES
 - FLEXIBLE COMMUNITY SPACE
 - CHILDCARE
2. MEZZANINE CAT WALK - STUDIOS, DISPLAY AREA, CIRCULATION
3. UPPER LEVEL OF RESTAURANT
 - COMMUNAL COOKING & DINING FOR RESIDENCES
 - LEASABLE AREA



MULTI-GENERATIONAL CO-HOUSING:

- RESIDENTIAL UNITS



VERTICAL CIRCULATION:

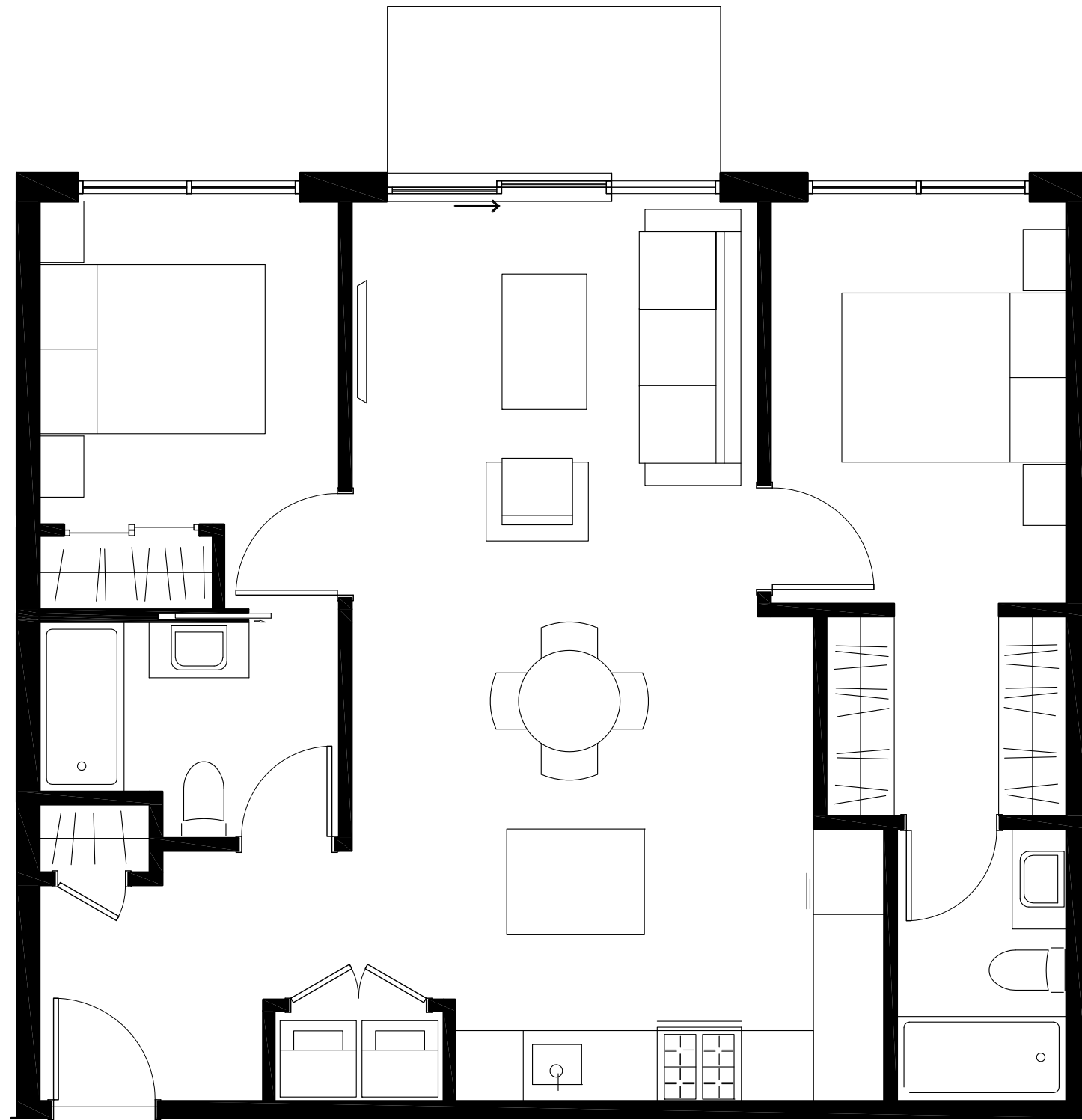
- LINK TO RETAIL / DINING BLOCK

MAIN STREET

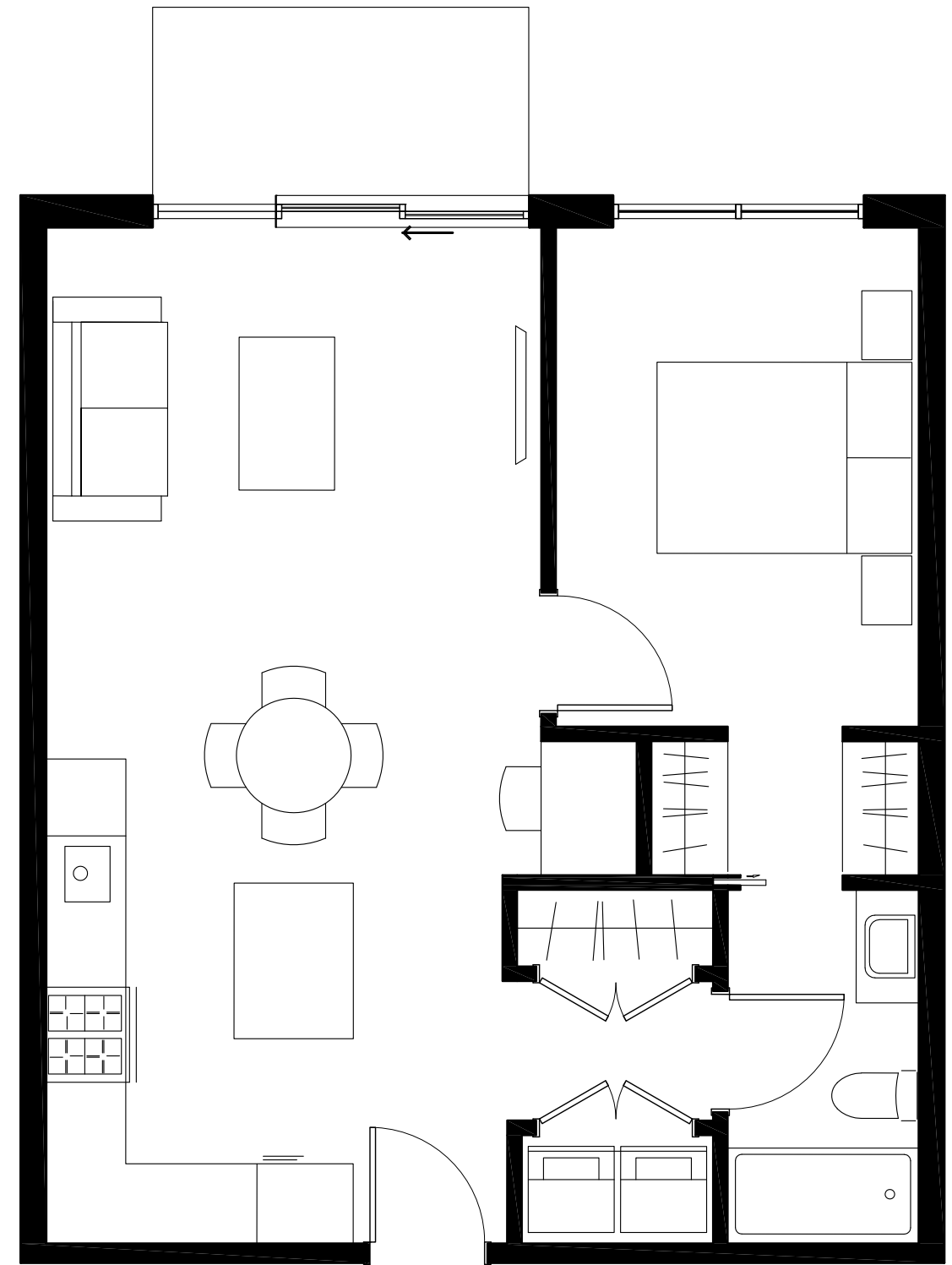


PROGRAM LEGEND

- MULTI-GENERATIONAL CO-HOUSING:**
-RESIDENTIAL UNITS
- OUTDOOR AMENITY SPACE**
- RESIDENCES ROOF TOP AREA.
- VERTICAL CIRCULATION:**



2 BEDROOMS
+/- 1,000 SF

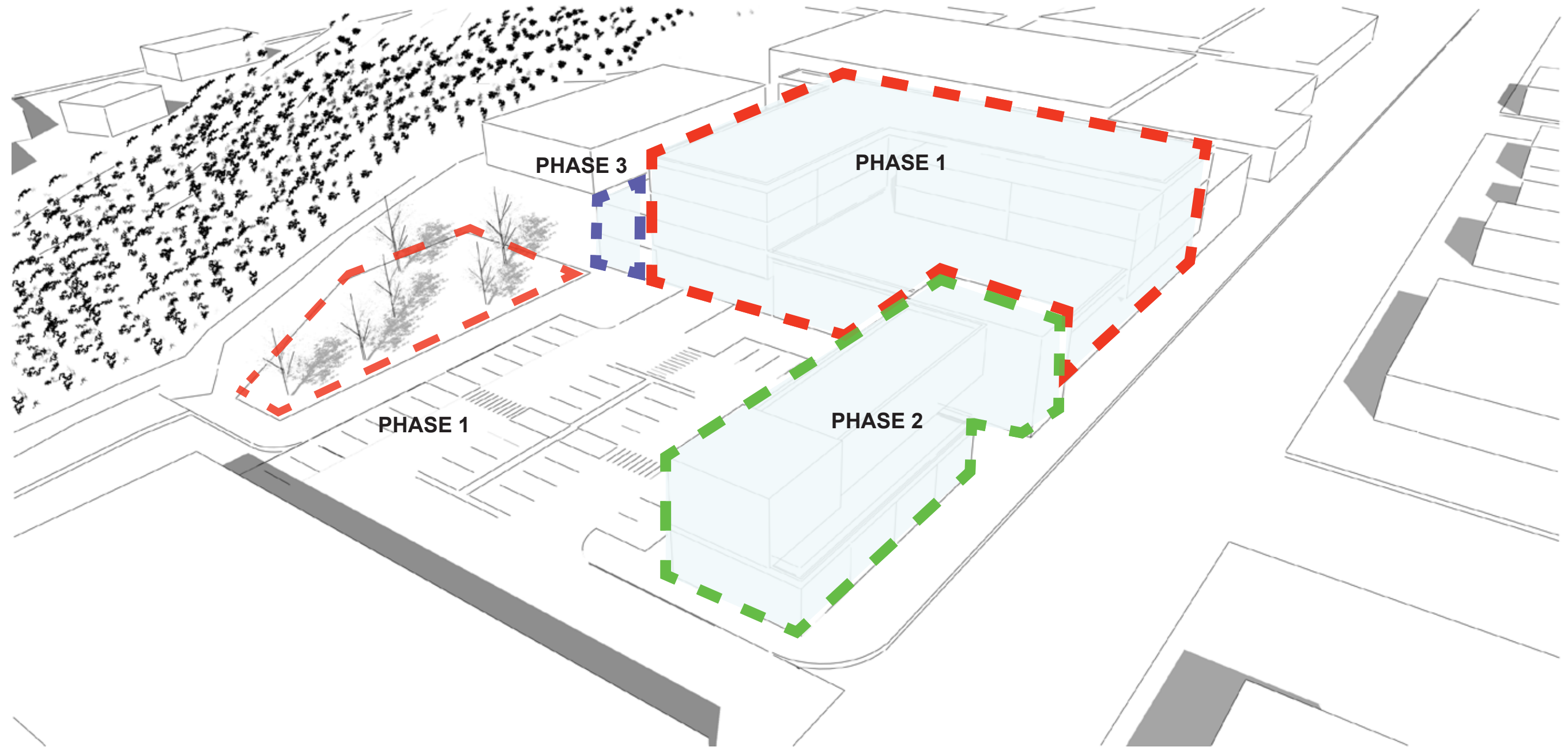


1 BEDROOM
+/- 675 SF





6.0 Phasing



7.0 Co-Housing & Precedents

Co-Housing is a form of dwelling ownership which shares certain amenities & duties to achieve economic & environmental, & social benefits. It aims to strike a balance for its residents of both community & privacy.

Individuals and/or families own their own homes and share common facilities. They often participate in the development process to help ensure the completed community suits their needs. Automobile parking is often kept out of the central areas to allow safe and pleasant outdoor spaces which will foster a sense of community.

Residents self-manage their own communities and often volunteer some of their time to the upkeep & maintenance of the community. Decision-making is by consensus, with no organizational hierarchy. Activities & meals may also be shared, with the formation of clubs & associations also being possible.

The finances of the community are typically not-for-profit, with residents not drawing any individual incomes from the community.

Many co-housing precedents exist, especially in Europe & USA. A Canadian example was also recently completed in Vancouver. The Rotary Club has identified several precedent models of co-housing for consideration in Pincher Creek.

7.1 Co-Housing Precedent in Kiel, Germany

A particular precedent identified by The Rotary Club comes from Kiel, Germany. It was created in the early 2000s, with 3 years of prior-to-construction work. It is comprised of 2 legal categories of owners & 27 partners.

Residents agree to 3 core principles: Intergeneration, Volunteerism, and Humanitarianism.



<https://www.wohnprojekt-pries.de/>

7.2 Co-Housing Precedent in Boulder CO, USA

Another precedent identified by The Rotary Club is Silver Sage Village in Boulder CO, completed in 2007.

According to the Architect's website, it's "one of the first senior co-housing communities to be built in the United States...this 16-unit community is situated around a garden court and features a 5,000 sf common house, a workshop, a common deck and community gardens."

It is featured in the new documentary "Best of Both Worlds".



<http://www.cohousingco.com/view-communities#/silver-sage/>

7.3 Co-Housing Precedent in Stillwater OK, USA

Another precedent identified by The Rotary Club is Oak Creek Senior Co-housing, completed in 2012.

According to the Architect's website, it's "A senior co-housing community of 24 private homes on a 7.5 acre site near downtown Stillwater, the Boomer Creek trail system, and Oklahoma State University. Neighborhood design featuring clustered houses preserves open space and existing trees on the site. The original single family house on the site was remodeled and doubled in size with an addition to form the 3,700 sf common house"



<http://www.cohousingco.com/view-communities#/stillwater/>

7.4 Co-Housing Precedent in Mountain View CA, USA

Another precedent identified by The Rotary Club is in Mountain View California, and was completed in 2015.

According to the Architect's website, it's "A 19-unit co-housing project for active adults, on a 0.9-acre site near downtown amenities and public transportation. This is American co-housing at a European density. Parking is underground providing generous open space adjacent to the 5,500 sf of common facilities. This includes a farmhouse, built in 1898, re-purposed as a caretaker unit, a shared library, and guest rooms."



<http://www.cohousingco.com/view-communities#/mountain-view/>

7.5 Co-Housing Precedent in Nevada City CA, USA

Another precedent identified by The Rotary Club is in Nevada City California, and was completed in 2006.

According to the Architect's website, it's "a 34-unit community on 11 acres within walking distance of the small town "Main Street" of Nevada City in the Sierra Foot-hills. The site plan also includes seven single-family lots with seven carriage units for a total of 48 units."



<http://www.cohousingco.com/view-communities#/nevada-city/>

7.6 Co-Housing Precedent in Cotati CA, USA

Another precedent identified by The Rotary Club is Frogsong Co-housing in Cotati California, completed in 2003.

According to the Architect's website, it's "A mixed-use project located at the edge of a small downtown. This 30-unit community shares a common house, garden and workshop and includes 7,500 sf of commercial storefronts."



<http://www.cohousingco.com/view-communities#/cotati/>

7.7 Co-Housing Precedent in Grass Valley CA, USA

Another precedent identified by The Rotary Club Wolf Creek Lodge in Grass Valley California, completed in 2012.

According to the Architect's website, it's "A 30-unit community of active adults, aged 50 and older, who enjoy a lodge-like building near shopping, nature, and Grass Valley's historic downtown. The building was designed with a focus on passive heating and cooling as well as community."

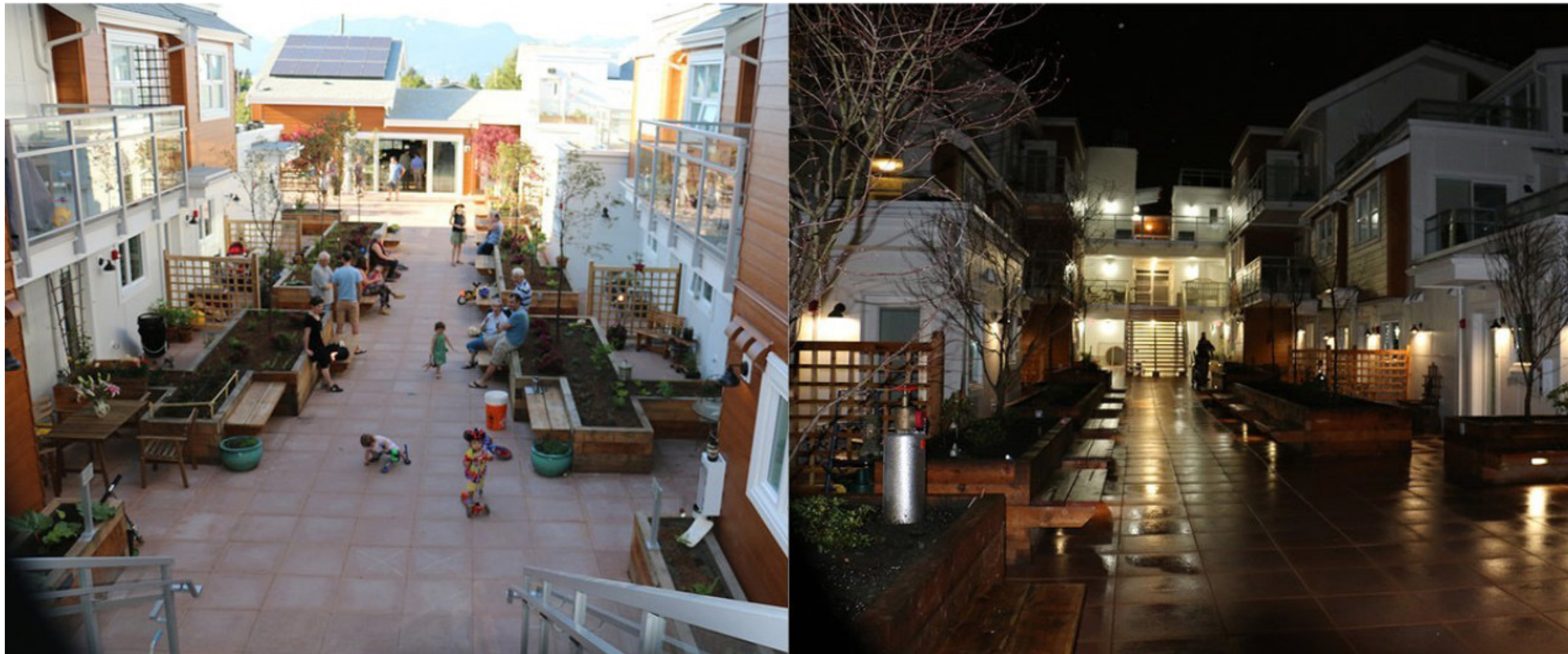


<http://www.cohousingco.com/view-communities#/new-gallery/>

7.8 Co-Housing Precedent in Vancouver Canada

A Canadian co-housing precedent, completed in 2012, exists in Vancouver BC.

According to the Architect's website, it's "A 31-unit urban infill co-housing community. The 6,500 sf **euro-scale common facilities** are designed to be **family-supportive and senior-friendly**. Even in a dense environment, underground parking, a **ground-level courtyard**, roof gardens and balconies provide **generous open space**."



<http://www.cohousingco.com/view-communities#/vancouver-cohousing/>

8.0 Strategic Alignment

The activation concept depicted in this study has strategic alignment both to The Rotary Club's mission, and the Town of Pincher Creek's Strategic Plan.

The Rotary Club aims to improve health, alleviate poverty, and "to do good in the world". The activation concept shown directly addresses health in a number of ways. Mixing of uses is known to make communities more walkable & livable, which in-turn promotes both physical & mental health. Additionally, the co-living component of the program is key to reducing homelessness & poverty.

Pincher Creek's Municipal Development Plan aims to accommodate future population growth, balance assessments, leverage the recreational trail system, & encourage mixed land uses in the downtown. These are identical aspirations to this adaptive re-use concept.

The Town of Pincher Creek has also identified five key objectives, including "Sustainable affordable housing" & "Facility Planning". The co-living and smart re-use of existing facilities that this concept is founded on put it in absolute alignment with these objectives.

9.0 Allowances

Time lines

Based on the concept, program, & site, it is suggested that pre-design, design & construction work could occur according to the following time lines:

- Pre-design (partnerships, land use, financing, due-diligence, etc) – 2 years
- Design (schematic/detailed design & permits) – 1 Year (extra allowance for participatory design process)
- Construction – 2 years

This represents an overall time line allowance of **5 years** to complete all phases of the project. Of course, this is only an estimate based on typical schedules. It is possible that the actual time lines may exceed these allowances. Phasing would also extend this time line open-endedly.

Please also note that it's customary for co-housing stakeholders to participate in the design process. It is also expected that co-housing inhabitants will make decisions based on consensus. Therefore it would be prudent to allow extra design time – as much as 2 or 3 more years - for this process.

Costs

Based on the concept, program, & current construction costs, it is **suggested that total project costs could amount to \$13m**. This amount is speculative until design work begins, when decisions that affect cost are made and proper cost-estimating can begin. Actual construction costs may vary from this estimate by as much as -50% to +100%.

This assumption is based on current market construction rates and is only an opinion of possible costs.

USE	ASSUMPTION \$ / SF	AREA (SF)	TOTAL
PUBLIC	\$150	31,600	\$4,740,000
PRIVATE	\$200	43,050	\$8,610,000
STALLS (/STALL)	\$3,500	22	\$77,000
TOTAL			\$13,427,000

10.0 Next Steps

As noted earlier, this study is an initial step in a sequence of pre-design work which should include such due-diligence as:

- Building conditions assessment (including structural, mechanical & electrical analysis)
- Geo-technical site analysis
- Bylaw & building code analysis
- Cost estimating & pro-forma
- Traffic impact assessment
- Public engagement
- Scheduling
- Schematic design
- Market analysis
- Legal ownership entities
- Other as required

The actual costs to perform due-diligence will vary with scope, & by vendor, but it would be prudent to allow several hundred thousand dollars to accomplish these next steps. LAUD can assist with scoping & procurement of professional services.

This work can normally be performed in parallel with the financial modeling that will be necessary to find project funding. Financing options will be decided by the developer, and may include partnering, borrowing, sales, & fundraising strategies.

LAUD will be pleased to assist on an as-needed basis to support The Rotary Club with next steps.





Board Meeting
November 19, 2019 | 7:00 PM | Town Council Chambers
Minutes – Signature Copy

In Attendance

Board Members Present

Don Anderberg, Brian McGillivray, Scott Korbett, Brian Hammond, Christy Gustavison and Ola Crook

Town Staff Present

Laurie Wilgosh, La Vonne Rideout, Wendy Catonio, David Green and Dylan Bennett

1. Call to Order

Don called the meeting to order at 7:01 p.m.

2. Approval of Agenda

Motion | ELC-097 | McGillivray

That the agenda be approved as circulated.

Carried

3. Approval of Minutes of October 17, 2019 Meeting

Motion | ELC-098 | Crook

That the minutes of the October 17, 2019 meeting be approved as circulated.

Carried

4. Operations Update

a. Financial (to October 31, 2019)

The October 2019 Balance Sheet and Profit and Loss Report was attached to the draft October 17th minutes and distributed to the Board in the agenda package.

La Vonne advised that Kathy DeGinnus' contract has officially ended, but she has offered to continue mentoring staff, if desired. Don recommended that a thank you card be drafted and submitted to Kathy for her service.

Motion | ELC-099 | McGillivray

That the Board direct Administration to draft and send a letter of appreciation to Kathy for her service.

Carried

Motion | ELC-100 | Crook

That the Board accept the October 2019 Balance Sheet and Profit and Loss Report as presented and attached hereto.

Carried

b. Administrative Matters (Staffing Plans and Janitorial)

The Staffing Plans document, as drafted by Stephanie, was distributed in the agenda package. The Board reviewed the proposed plan and the associated job descriptions. La Vonne advised that the Staffing Plans must be approved by licensing before they can be implemented.

In terms of the janitorial issues, Brian advised that he has not met with Chris Smeaton as Stephanie is working things out with the school.

Motion | ELC-101 | McGillivray

That the Board accept the Staffing Plans and janitorial reports as presented.

Carried

c. Client Numbers

The November 2019 Enrollment Report was attached to the draft October 2019 minutes and distributed in the agenda package. The following statistics were provided in the report:

AGE GROUP	MAX	CURRENT
0 – 18 Months (Infant)	8 (6 if one or more under 12 months)	3 Full-Time 3 Part-Time Total: 5
19 – 36 Months (Toddlers)	12	8 Full-Time 8 Part-Time = 4 Full-Time Total: 12
3 – 6 Years Old (Preschool)	16	7 Full-Time 14 Part-Time = 9 Full-Time Total: 16

Out-of-School Care	20	7 Full-Time 13 Part-Time = 10 Full-Time Total: 17
<p>Total Children Enrolled: 57 Total Spaces Used: 50 of 56</p> <ul style="list-style-type: none"> - We have the availability for 2 full-time children, 13-18 months, however, we need to staff this position - Our part-time spots in the preschool-aged room for Monday/Wednesday have been filled – we are operating between 14-16 all 5 days of the week in this classroom - We have 3 full-time OSC spots available and 6 part-time (Tuesday/Thursday availability only, to share with our Monday/Wednesday Kindergarten children) - We have 26 children on our waiting list with varying degrees of childcare needs (as soon as possible, at a later date, and part-time or full-time) 		

Motion | ELC-102 | Korbett

That the Board accept the November 2019 Enrollment Report as presented.

Carried

5. Business Arising

a. Construction/Building Committee/Site Meeting Reports

The October 29th, 2019 site meeting minutes, as recorded by Talbera, were distributed in the agenda package.

David advised that the permanent power installation has been re-designed. The Board expressed their overall satisfaction with the construction progress.

Motion | ELC-103 | Crook

That the Board accept the October 29th, 2019 site meeting minutes and construction report as information.

Carried

b. Talbera Progress Report as of November 1st, 2019

The November 1st Construction Summary Report, as drafted by Talbera, was distributed in the agenda package.

David advised that the foundation inspections are still pending.

Motion | ELC-104 | Korbett

That the Board accept the November 1st, 2019 Construction Summary Report as information.

Carried

c. Paint Colours

La Vonne presented the finalized wall and floor colour schemes that will be utilized at the centres.

Motion | ELC-105 | Korbett

That the Board accept the colour schemes presentation as information.

Carried

d. Public Relations

David advised that public updates are being regularly published in local print media. David also reported that fewer inquiries are being received concerning the centres.

e. Reversal of Floor Plan

La Vonne informed the Board that the floor plans have been reversed at each centre. This reversal has caused the infant rooms to now face into the wind. La Vonne advised that the foundation has been set, so the floor plans can no longer be altered. The Board discussed the impact of this reversal on the outside play space and the need to install some form of wind protectant. The Board also discussed the need to seek out retribution from Talbera for this reversal.

Brian M. raised concerns about the furnishings for the centres and how they are no longer included in the plans.

Motion | ELC-106 | Korbett

That the Board refer the floor plan reversal discussion to the Building Committee who will engage in direct conversation with Talbera concerning the installation of a wind protectant and furnishings for the centres.

Carried

Christy Gustavison entered the meeting at 7:33 p.m.

6. New and Unfinished Business

a. CFEP Grant Rejection and Appeal + Corporate Status

David explained that the CFEP Grant was rejected on the basis of the PCCCLC's corporate status, as the corporation is not registered as a non-profit organization with the federal

government. It would cost \$3,500 to \$5,000 to obtain federal NPO status, plus recurring annual fees. The Board discussed the possibility of requiring this status in the future.

David advised that there is no appeal process associated with the grant application. The Board reviewed some of the stipulations printed on the application and possible means of recourse. The Board agreed to file a formal appeal with CFEP. Brian H. requested permission to inform the MD Council of the CFEP application and appeal.

Motion | ELC-107 | McGillivray

That the Board agree to file a formal appeal to CFEP and include Roger Reid, MLA for Livingstone-Macleod, and Rebecca Schulz, Minister of Children's Services, in the associated communications.

Carried

b. Other Grants

La Vonne advised that she is working with Liza to submit applications for other grants.

c. School Divisions – Board Appointments

David has contacted both school boards, who advised that they will assign trustees to the Board instead of staff members. David will include these appointments in an RFD for the next Council Meeting.

d. Training (Timeline and Budget)

La Vonne advised that another 6-8 staff are needed for each centre. La Vonne and Stephanie will look into online training opportunities.

The Board discussed licensing issues with Canyon moving to the new facility. The Canyon centre will need to remain under their name and license until March 2021 to maintain the \$25/day grant.

e. Operating Budget Review

The projected operating budget spreadsheets for 2020-2022 were distributed in the agenda package. David explained some of the expense items included in the reports. Wendy explained Line 37: Loan Repayment (via MSI) and how the MSI Grant will assist in the facility loan repayment process. La Vonne expressed concern about obtaining the necessary staff to achieve the revenue projections. The Board discussed the process for approving the budget and whether it will need Council's approval.

Motion | ELC-108 | Korbett

That the Board approve the operating budget as presented, pending the approval of the MSI Grant funding from Council.

Carried

f. GoA Cancellation of Two Childcare Subsidies

La Vonne advised that the Stay-at-Home and Kin Care Subsidies have been cancelled by the Alberta Government. La Vonne also advised that the \$25/day child care is unlikely to continue once the program expires.

g. Kim Thomas – Letter of Resignation

David read a letter of resignation that was received from Kim. The Board expressed their gratitude for Kim's service and agreed that a letter of appreciation should be drafted and sent. The Board discussed the appointment of a new Secretary-Treasurer along with the drafting of an advertisement for a community member-at-large to fill Kim's position.

Motion | ELC-109 | McGillivray

That the Board accept the letter of resignation received from Kim Thomas and direct Administration to send a letter of appreciation to Kim for her service.

Carried

Motion | ELC-110 | Korbett

That the Board appoint Ola Crook as the new Secretary-Treasurer following Kim's resignation.

Carried

Motion | ELC-111 | McGillivray

That the Board direct Administration to draft an advertisement for a community member-at-large to fill the vacant board member position.

Carried

Ola and Christy advised that they will look for potential candidates to fill the board member position.

Don called for a brief recess at 8:20 p.m.

Don called the meeting back to order at 8:26 p.m.

Following the recess, the following items were briefly discussed:

La Vonne advised that the plans for each centre will be modified to create an additional door connecting the washroom to the Gross Motor Room.

The Board discussed Stephanie's request for \$500 to hold a staff Christmas party. The request was approved, and Brian M. will attend the function.

David advised that the Centre has an outstanding invoice from Avail. The Board agreed to pay the invoice and ask Kathy DeGinnus for clarification as these services may have been performed under her contract.

Motion | ELC-112 | Korbett

That the Board submit payment for the invoice received from Avail LLP and contact Kathy DeGinnus to clarify when the services were rendered.

Carried

7. Closed Session (Personnel)

Motion | ELC-113 | McGillivray

That the Board agree to move in-camera at 8:40 p.m. with the following present:

Don Anderberg, Brian McGillivray, Scott Korbett, Brian Hammond, Christy Gustavison, Ola Crook, Laurie Wilgosh, La Vonne Rideout, Wendy Catonio, David Green and Dylan Bennett.

Carried

Motion | ELC-114 | Hammond

That the Board agree to move out of in-camera at 8:54 p.m.

Motion | ELC-115 | McGillivray

That the Board agree to increase the PCCCLC Director's wage by \$3.00/hour effective retroactively as of November 1, 2019.

Carried

8. Round Table

No items were presented for discussion.

9. Date for Next Meeting

Thursday, December 19, 2019 at 7:00 p.m. in the Town Council Chambers

10. Adjournment

There being no further business, Christy Gustavison declared the meeting adjourned at 8:56 p.m.

Read and approved this 19th December
of November 2019

X



Director

X



Director

Pincher Creek Community Early Learning Centre

BALANCE SHEET
As of October 31, 2019

DRAFT

	TOTAL
Assets	
Current Assets	
Cash and Cash Equivalent	
1060 ATB Bank Account	-3,581.12
Total Cash and Cash Equivalent	\$ -3,581.12
Accounts Receivable (A/R)	
1202 Government Funding Receivable	13,251.35
1205 Child Care Fees Receivable	3,909.00
Total Accounts Receivable (A/R)	\$17,160.35
1400 Prepaid expenses	454.00
Total Current Assets	\$14,033.23
Non-current Assets	
Property, plant and equipment	
1820 Office Furniture	25,564.00
1830 Computer equipment	2,887.00
Total Property, plant and equipment	\$28,451.00
1825 Office furniture - Accumulated amortization	-2,130.00
1835 Computer equipment- accumulated amortization	-361.00
Total Non Current Assets	\$25,960.00
Total Assets	\$39,993.23
Liabilities and Equity	
Liabilities	
Current Liabilities	
Accounts Payable (A/P)	\$4,576.78
2300 Deposits	9,750.00
2400 Payroll Liabilities	6,835.30
Total Current Liabilities	\$21,162.08
Total Liabilities	\$21,162.08
Equity	
3005 Share capital	100.00
Retained Earnings	29,409.86
Profit for the year	-10,678.71
Total Equity	\$18,831.15
Total Liabilities and Equity	\$39,993.23

Pincher Creek Community Early Learning Centre

PROFIT AND LOSS
January - October, 2019

DRAFT

	TOTAL
INCOME	
4200 Sales	177,497.37
4320 Subsidies	112,895.68
4327 Benefit Contribution Grant	3,975.17
4329 Infant Care Incentive	8,700.00
4470 Interest Income	0.58
4800 Town of PC - Reimbursed Expense	24,160.00
Total Income	\$327,228.80
GROSS PROFIT	\$327,228.80
EXPENSES	
5200 Supplies	3,908.31
5210 Activities/field trips	77.00
5440 WCB Expense	2,199.64
5685 Insurance	2,288.11
5690 Interest & Bank Charges	355.26
5700 Office Supplies	2,543.04
5730 Professional Fees	6,491.71
5750 Training	625.68
5760 Rent	7,100.00
5860 Licenses and Memberships	382.75
5999 SKFDH Contract	40,000.00
Payroll Expenses	
Taxes	17,038.02
Wages	254,897.99
Total Payroll Expenses	271,936.01
Total Expenses	\$337,907.51
PROFIT	\$ -10,678.71



Board Meeting
December 19, 2019 | 7:00 PM | Town Council Chambers
Minutes – Signature Copy

In Attendance

Board Members Present

Don Anderberg, Brian McGillivray, Scott Korbett, Brian Hammond, Christy Gustavison,
Ola Crook and Judy Lane

PCCELC Staff Present

Stephanie Smith

Town Staff Present

Laurie Wilgosh, La Vonne Rideout, Wendy Catonio, David Green and Dylan Bennett

Absent with Regret

Lacey Poytress (cell phone problems)

1. Call to Order

Don called the meeting to order at 7:00 p.m.

Don welcomed Judy Lane, Board Chair for the Holy Spirit Catholic School Division Board of Trustees, and Lacey Poytress, Board Vice-Chair for the Livingstone Range School Division Board of Trustees, as newly appointed members of the Board.

2. Approval of Agenda

Motion | ELC-116 | Korbett

That the agenda be approved as amended, with the amendment being the addition of Item 4.d. Provincial Funding Cutbacks.

Carried

3. Approval of Minutes of November 19, 2019 Meeting

Motion | ELC-117 | McGillivray

**That the minutes of the November 19, 2019 meeting be approved as circulated.
Carried**

4. Operations Update

a. Financial (to November 30, 2019)

The Balance Sheet and Profit and Loss Report, as of November 30, 2019, was distributed in the agenda package. No issues or concerns were raised by the Board.

Motion | ELC-118 | Korbett

**That the Board accept the Balance Sheet and Profit and Loss Report, as of November 30, 2019, as presented and attached hereto.
Carried**

b. Administrative Matters

Stephanie advised that the Centre is almost ready to schedule a site visit for accreditation. This will not include the Out-of-School program due to space restrictions. Accreditation for this program will be pursued once the new centres are completed.

A part-time staff member is transitioning into a full-time position. Hence, the Centre is looking to hire someone to fill 10-15 hours per week.

c. Client Numbers

The December 2019 Enrollment Report was distributed in the agenda package. The following statistics were provided in the report:

AGE GROUP	MAX	CURRENT
0 – 18 Months (Infant)	8 (6 if one or more under 12 months)	3 Full-Time 3 Part-Time Total: 5
19 – 36 Months (Toddlers)	12	8 Full-Time 8 Part-Time = 4 Full-Time Total: 12
3 – 6 Years Old (Preschool)	16	7 Full-Time 14 Part-Time = 9 Full-Time Total: 16
Out-of-School Care	20	7 Full-Time 13 Part-Time = 10 Full-Time Total: 17

Total Children Enrolled: 57
Total Spaces Used: 50 of 56

- We have the availability for 2 full-time children, 13-18 months, however, we need to staff this position
- Our part-time spots in the preschool-aged room for Monday/Wednesday have been filled – we are operating between 14-16 all 5 days of the week in this classroom
- We have 3 full-time OSC spots available and 6 part-time (Tuesday/Thursday availability only, to share with our Monday/Wednesday Kindergarten children)
- We have 27 children on our waiting list with varying degrees of childcare needs (as soon as possible, at a later date, and part-time or full-time)

The Centre will be accepting two part-time and two full-time students from the wait list in January.

Motion | ELC-119 | McGillivray

That the Board accept the December 2019 Enrollment Report as presented.

Carried

d. Provincial Funding Cutbacks

A report outlining the UCP's cuts to childcare funding was distributed in the agenda package. La Vonne provided a brief history of childcare funding issued by the provincial government over the last ten years.

The provincial government is rolling back the wage enhancement benefit, which La Vonne estimated will cost the Centre \$5,000 to \$7,500 per month. Stephanie advised that the remittance payments from the Centre will also be increasing, and the monthly fees for each child may increase by \$40 to \$50. David advised that the operating budget projections will need to be updated to accommodate the funding cutbacks. Parents will also need to be informed about the monthly fee increase as soon as possible.

Motion | ELC-120 | Hammond

That the Board direct Administration to update the operating budget projections to reflect the provincial funding cutbacks.

Carried

Motion | ELC-121 | Gustavison

That the Board distribute the letter enclosed in the UCP Cuts Report to those impacted by the funding cutbacks.

Carried

5. Business Arising

a. Construction/Building Committee/Site Meeting Reports

Two Construction Summary Reports, dated Start to November 1, 2019 and November 1 to November 30, 2019, and the Site Meeting Minutes of December 10, 2019 were distributed in the agenda package.

Brian M. advised that construction is on track and on budget.

La Vonne advised that she will be meeting with the health inspector to ensure that the Centre is up to code.

b. Irrigation System

Scott confirmed that the irrigation system project has been cancelled.

c. Public Relations

David advised that construction updates continue to be published regularly in print media and on the Town website. Brian H. will verify if the updates are also being published to the M.D. website.

d. Advertising for Board Member

David advised that one member at large has submitted a letter of inquiry. The application deadline is January 15, 2020. The Board agreed to review all the applications once the deadline has passed.

6. New and Unfinished Business

a. CFEP Grant Rejection and Appeal + Corporate Status

Wendy advised that the Centre is applying for continuance to become a federally registered NPO. Wendy also requested a list of the names and physical addresses of the board members.

La Vonne advised that the Board can apply for a smaller grant of \$125,000 through CFEP. The application deadline for the next intake is January 15, 2020. If the necessary paperwork and status change is not completed by that date, the Board can apply for the next intake which closes on May 15, 2020.

Scott advised that John Barlow and Roger Reid have been made aware of the issue surrounding the CFEP grant.

b. Other Grants (Including Shell Legacy)

David advised that the Board is inquiring into the Shell Legacy grant which launches on January 2, 2020. Scott suggested that the Board could reach out to Enel Energy, TransAlta, ATCO and other local companies for financial support. La Vonne advised that the Centre could possibly obtain research grants if post-secondary students are recruited to assist with the development of the outdoor play space.

c. School Divisions – Board Appointments

Discussed during Item 1.

d. Training (Timeline and Budget)

La Vonne is currently investigating online training options. Stephanie advised that the Alberta Resource Center for Quality Enhancement (ARCQE) can offer several training courses for the Centre. Stephanie will draft a list of suggested courses to present to the Board.

e. Operating Budget Review

Discussed during Item 4.d.

f. Thank-You Letters

David advised that thank-you letters were sent to Kathy DeGinnus and Kim Thomas for their service.

g. CFLSA Social Innovation Fund

The Investment Readiness Program will provide social purpose organizations located and working in Southern Alberta with non-repayable capital to help prepare them for opportunities to accept investment capital in the future.

Successful applicants will receive funding for initiatives that facilitate organizational growth, through business planning, capacity enhancement, or development of new business, products, or services.

Applications for the first round of the IRP will be accepted between **January 8 and February 10, 2020.**

7. Round Table

David shared two thank-you cards that were received from the PCCELC Centre staff and children.

8. Closed Session

A closed session was not held for this meeting.

9. Date for Next Meeting

Thursday, January 16, 2020 at 7:00 p.m. in the Town Council Chambers

10. Adjournment

There being no further business, Judy Lane declared the meeting adjourned at 8:16 p.m.

Following the adjournment, Judy Lane inquired into the Board's expectations for her position. A brief discussion was held on this matter.

Read and approved this 16th January of December 2019

X

Director



X

Director



Pincher Creek Community Early Learning Centre

PROFIT AND LOSS
January - November, 2019



	TOTAL
INCOME	
4200 Sales	195,651.81
4320 Subsidies	125,325.52
4327 Benefit Contribution Grant	4,319.30
4329 Infant Care Incentive	9,150.00
4470 Interest Income	0.83
4800 Town of PC - Reimbursed Expense	24,160.00
Total Income	\$358,607.46
GROSS PROFIT	\$358,607.46
EXPENSES	
5200 Supplies	4,065.81
5210 Activities/field trips	577.00
5440 WCB Expense	2,199.64
5685 Insurance	2,288.11
5690 Interest & Bank Charges	372.86
5700 Office Supplies	3,543.04
5730 Professional Fees	6,491.71
5750 Training	625.88
5760 Rent	7,450.00
5860 Licenses and Memberships	382.75
5999 SKFDH Contract	40,000.00
Payroll Expenses	
Taxes	18,554.82
Wages	279,661.84
Total Payroll Expenses	298,216.66
Total Expenses	\$366,213.26
PROFIT	\$ -7,605.80

Pincher Creek Community Early Learning Centre

BALANCE SHEET
As of November 30, 2019



	TOTAL
Assets	
Current Assets	
Cash and Cash Equivalent	\$ -1,034.51
Accounts Receivable (A/R)	
1202 Government Funding Receivable	13,223.97
1205 Child Care Fees Receivable	3,427.50
Total Accounts Receivable (A/R)	\$16,651.47
1400 Prepaid expenses	454.00
Total Current Assets	\$16,070.96
Non-current Assets	
Property, plant and equipment	
1820 Office Furniture	25,564.00
1830 Computer equipment	2,887.00
Total Property, plant and equipment	\$28,451.00
1825 Office furniture - Accumulated amortization	-2,130.00
1835 Computer equipment- accumulated amortization	-361.00
Total Non Current Assets	\$25,960.00
Total Assets	\$42,030.96
Liabilities and Equity	
Liabilities	
Current Liabilities	
Accounts Payable (A/P)	\$4,576.78
2300 Deposits	10,050.00
2400 Payroll Liabilities	5,500.12
Total Current Liabilities	\$20,126.90
Total Liabilities	\$20,126.90
Equity	
3005 Share capital	100.00
Retained Earnings	29,409.86
Profit for the year	-7,605.80
Total Equity	\$21,904.06
Total Liabilities and Equity	\$42,030.96



Construction Summary Report
December 1 to 31, 2019

January 10, 2019

**Town of Pincher Creek
Box 159, 962 St. Johns Avenue
Pincher Creek, AB T0K 1W0**

Attention: David Green, Coordinator, PCCELC

CC: PCCELC Building Committee, Town of Pincher Creek

Construction Summary Report
December 1 to December 31, 2019



**Early Learning Center Building Construction
Canyon & St. Michael's**

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INTRODUCTION

1 INTRODUCTION

Talbera International Technologies Ltd (Talbera) has been tasked with the contract administration and construction supervision for Canyon and Saint Michael's Early Learning Centre Facility in Pincher Creek. This report is a summary of the major items performed by the contractor from December 1 to December 31, 2019.

2 LOCAL BUSINESS AND CONTRACTORS USED TO DATE

COMPANY	SUBJECT
• Gray Rock Construction	Excavation/Snow Removal
• DJ Equipment Rental	Equipment Rental
• Reg O'Sullivan	Concrete
• Edge Con	Concrete Pump Truck
• Rona	Building Materials
• Centurion Energy Services	Locates for McNally Construction
• Rite Line Electric	Irrigation Locates

CANYON SITE PROGRESS

3 CANYON SITE PROGRESS

3.1 DECEMBER 1 TO DECEMBER 15

Silver Ridge Construction

- Erected pre-fabricated wood frame walls.
- Installed roof trusses.
- Commenced roof sheeting.



Wood Frame Wall Installation



Wood Frame Wall Installation

CANYON SITE PROGRESS



Roof Truss Installation



Roof Sheeting Underway

3.2 DECEMBER 15 TO DECEMBER 31

Silver Ridge Construction

- Roof sheathing completed and parapet framing underway.
- Windows have arrived on site.
- Window Installation underway.
- Alta gas service installed.



Parapet Framing



Window Delivery

CANYON SITE PROGRESS



Window Installation (Exterior)



Window Installation (Interior)

3.3 MAJOR MILESTONE SCHEDULED FOR BEGINNING OF JANUARY

- Tarp openings and prepare for temporary heat.
- Prepare building for concrete slab pour.
- Continue Parapet Framing.

SAINT MICHAEL'S SITE PROGRESS

4 SAINT MICHAEL'S SITE PROGRESS

4.1 DECEMBER 1 TO DECEMBER 15

Silver Ridge Construction

- Tarped openings and set up temporary heaters for building shell.
- Sanitary and storm underground plumbing rough-in completed.
- Window installation underway.
- Roofing material delivered.



Temporary Heat Supply



Sanitary Rough-In

SAINT MICHAEL'S SITE PROGRESS



Window Installation



Roofing Material Delivery

4.2 DECEMBER 15 TO DECEMBER 31

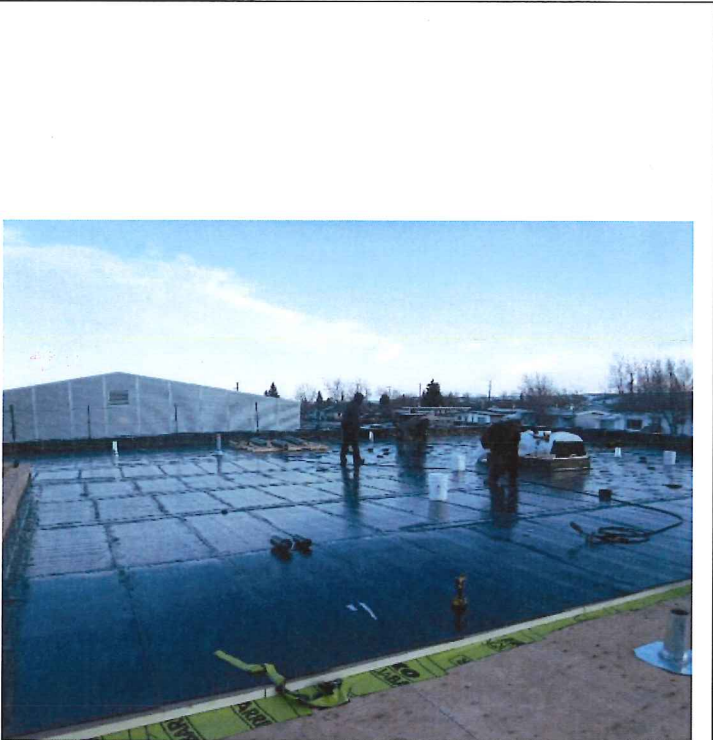
Silver Ridge Construction

- Electrical pedestal installed for Fortis.
- Excavation for pad and pedestal underway.
- Radon membrane and slab rebar installed.
- Alta gas service installed.
- Concrete slab installed.
- Roofing underway.

SAINT MICHAEL'S SITE PROGRESS



Electrical Pedestal for Fortis



Roofing Installation



Rebar for Slab and Radon Membrane

SAINT MICHAEL'S SITE PROGRESS



Pump Truck for Slab Pour



Slab Pour

4.3 MAJOR MILESTONE SCHEDULED FOR BEGINNING OF JANUARY

- **Install sheer hold downs for trusses.**
- **Interior Framing.**
- **Finish installing roof.**

5 GENERAL SUMMARY

Construction progress is moving steady for both buildings. Now that the slab has been poured at Saint Michaels the interior of the building will be the new focus and progress will begin to be less apparent from the outside. Canyons is nearing the same phase as Saint Michaels. The focus for the beginning of January will be pouring the slab. December was a productive month for the day cares.

6 COMPANY INFORMATION

Town of Pincher Creek
Project Coordinator: David Green
962 St. John Ave
Pincher Creek, AB T0K 1W0
403 627 3156

**THE CROWSNEST/PINCHER CREEK LANDFILL ASSOCIATION
MINUTES
December 11, 2019**

The regular meeting of The Crowsnest/Pincher Creek Landfill Association was held on Wednesday December 11, 2019 at 9:30 a.m. at the Landfill administration office.

Present: Brian Hammond, Municipal District of Pincher Creek #9
 Dean Ward, Municipality of Crowsnest Pass
 Dave Filipuzzi, Municipality of Crowsnest Pass
 Gord Lundy, Municipality of Crowsnest Pass
 Brian McGillivray, Town of Pincher Creek
 Mary Kittlaus, Village of Cowley
 Emile Saindon, Landfill Manager
 Jean Waldner, Office Administrator

AGENDA

Brian McGillivray

Moved the agenda be adopted as presented Carried. 12.11.19-1244

MINUTES

Gord Lundy

Moved the minutes of November 20, 2019 be adopted as circulated. Carried. 12.11.19-1245

MANAGER'S REPORT

1. MSW steady with some local clean up.
2. Industrial cell has been slow for December.
3. Shredding of wood waste pile will be complete this week.
4. Scrap metal baling has been completed with approximately 400 tonnes baled and shipped.
5. The scale has been prepared for the winter operations.
6. Winter operations and bins in place for Castle Mountain's Ski season.
7. Alberta Recycling annual visit and audit completed last week with positive results
 And comments on our facility.

Mark Kittlaus

Moved that the Manager's report be accepted for information. Carried. 12.11.19-1246

FINANCIAL REPORT

The Income Statement and Balance sheet to December 5, 2019 was reviewed. Administration Went over the account's receivable aged report. Administration is confident that all overdue accounts are 100% collectable.

Brian McGillivray

Moved the financial statements be accepted as information. Carried. 12.11.19-1247

UPDATE ON THE APPEAL BOARD REGARDING OUR INCINERATION PROJECT

A letter from the appeal board was distributed for the Director's information. A request For the meeting to take place in Calgary was discussed. Management will keep the Board of Director's informed when a date is picked for the next meeting.

Dave Filipuzzi

Moved this update be accepted as information. Carried. 12.11.19-1248

LETTER OF COMPLAINT ABOUT CARCASSES NOT BEING ACCEPTED AT THE LANDFILL ANYMORE.

An e-mail was forwarded from the MD of Pincher Creek from a resident with some concerns on the fact that the landfill doesn't accept carcasses anymore. The manager composed a letter of response to this concern. The director's read the response and instructed Emile to forward the letter to the local resident explaining why we don't accept carcasses anymore.

Brian McGillivray

Moved this letter of concern be accepted as information. Carried. 12.11.19-1249

SCHOLARSHIP REQUEST FROM JONATHAN ERICKSON

The Landfill Board of Director's said Jonathan Erickson's application for a scholarship doesn't meet the Landfill criteria in pursuing a career in Environmental Science and Technology. They instructed admin to inform Jonathan that he would not be award a scholarship at this time.

Brian McGillivray

Moved this Landfill Scholarship application be declined. Carried. 12.11.19-1250

DONATION REQUEST FROM THE BIG STEER RIDING CLUB

A donation request from the Big Steer Riding Club for operational cost was submitted.

Mary Kittlaus

Moved \$250.00 be donated to the Big Steer Riding Club to help keep the organization operating. Carried. 12.11.19-1251

DONATION REQUEST FROM LIVINGSTONE SCHOOL LEGO CLUB

A donation request from Livingstone School Lego Club to help purchase more Lego kits.

Brian McGillivray

Moved \$500.00 be donated toward the purchase of more Lego kits. Carried. 12.11.19-1252

DONATION REQUEST FROM THE CROWNEST PASS INDOOR PLAYGROUND SOCIETY

A donation request from The Crownsnest Pass Indoor Playground Society for operational costs.

Dave Filipuzzi

Moved \$100.00 be donated toward helping with operational costs. Carried. 12.11.19-1253

DONATION REQUEST FROM THE CROWNEST PASS PARENTLINK WORKSHOP PROGRAM

A donation request from The Crownsnest Pass Parentlink Workshop programs to help fund some of the upcoming parental workshops.

Brian McGillivray

Moved \$250.00 be donated toward these upcoming parental workshops. Carried. 12.11.19-1254

DONATION REQUEST FROM THE POLE AND SPUR SKIJORING EVENT

A donation request from The Pole and Spur Skijoring Event. The Directors advised admin to let the organizers of this event know that it doesn't meet our criteria. We now only donate to events that benefit Children and Youth programs only.

All Directors

Moved no donation will be made to this event. Carried. 12.11.19-1255

DONATION REQUEST FROM THE PEDAL POWER BIKES YOUTH EVENT

A donation request from The Pedal Power Bike Youth Event to help support future programs to keep this organization going.

Brian McGillivray

Moved \$500.00 be donated toward organizational costs. Carried. 12.11.19-1256

DONATION REQUEST FROM THE CNP 2020 HOMECOMING EVENT

A donation request from The CNP 2020 Homecoming Event. The Directors advised admin to let the organizers of this event know that it doesn't meet our criteria. We now only donate to events that benefit Children and Youth programs only.

All Directors

Moved no donation will be made to this event. Carried. 12.11.19-1257

DONATION REQUEST FROM THE PINCHER CREEK HUMANE SOCIETY

A donation request from The Pincher Creek Humane Society. The Directors advised admin to let the organizers of this event know that it doesn't meet our criteria. We now only donate to events that benefit Children and Youth programs only.

All Directors

Moved no donation will be made to this event. Carried. 12.11.19-1258

REMAINDER OF 2019 SPECIAL DONATIONS FUNDING

There is \$800.00 left the 2019 Special Donation Landfill Funding. The Board of Director's And Management agreed to donate the balance to Stars Ambulance.

Dave Filipuzzi

Moved the 2019 Special Donation Funding Balance be donated to Stars Ambulance

Carried. 12.11-19-1259

Correspondence:

Thank you e-mails from Canyon School, and The Christmas Clothing Event and an update Of the Board of Directors information was distributed.

NEXT MEETING DATES

January 15, 2020	July 15, 2020
February 19, 2020	August 19, 2020
March 18, 2020	September 16, 2020
April 15, 2020	October 21, 2020
May 20, 2020	November 18, 2020
June 17, 2020	December 16, 2020

Tabled Items


Scholarship advertising.

ADJOURNMENT

Mary Kittlaus

Moved the meeting adjourn 10:20 a.m.

Carried. 12.11.19-1260



CHAIRMAN



SECRETARY



Alberta SouthWest Regional Alliance

Minutes of the Board of Directors Meeting

Wednesday December 4, 2019 –Provincial Buiding, Pincher Creek

Board Representatives

Barney Reeves, Waterton Park
 Brent Feyter, Fort Macleod
 Scott Korbett, Pincher Creek
 Jim Bester, Cardston County
 Dennis Barnes, Cardston
 Brad Schlossberger, Claresholm

Terry Yagos, MD Pincher Creek
 Ron Davis, MD Ranchland
 Blair Painter, Crowsnest Pass
 Dale Gugala, Stavely

Resource Staff and Guests

Bev Thornton, Executive Director, AlbertaSW

1. Call to Order and welcome- Executive Director called the meeting to order.

2. Election of Officers

Executive Director called for nominations for the position of Chair.
 Scott Korbett nominated Barney Reeves.
 Dale Gugala moved THAT nominations cease.
Carried. [2019-12-664]
 Barney Reeves named Chair for 2019-2020.

The Chair called for nominations for the position of Vice-Chair
 Dennis Barnes nominated Jim Bester.
 Brad Schlossberger nominated Brent Feyter.
 Blair Painter moved THAT nominations cease.
Carried. [2019-12-665]
 Ballot vote named Jim Bester Vice-Chair for 2019-2020.

The Chair called for nominations for the position of Secretary
 Treasurer.
 Dale Gugala nominated Scott Korbett.
 Jim Bester moved THAT nominations cease.
Carried. [2019-12-666]
 Scott Korbett name Secretary Treasurer 2019-2020

Moved by Blair THAT Brent Feyter be appointed as the additional
 Designated Signing Authority.
Carried. [2019-12-667]

3. Approval of Agenda Moved by Scott Korbett THAT the agenda be approved as presented.
Carried. [2019-12-668]

4. Approval of Minutes Moved by Dennis Barnes THAT the minutes of November 6, 2019 be
 approved as presented.
Carried. [2019-12-669]

5. Approval of Cheque Register Moved by Scott Korbett THAT cheques #2712 to #2727 be approved
 as presented.
Carried. [2019-12-670]

- | | | |
|-----|-----------------------------------|---|
| 6. | Regional Business License | Board representatives will deliver new 2020 stickers, brochures and posters to their municipal offices. In 2020 we will look at posting the list of regional licences on the website. |
| 7. | Summer promotional activities | Moved by Scott Korbett THAT AlbertaSW place a display ad of AlbertaSW communities on the back cover of the Waterton Guide.
Carried. [2019-12-671] |
| 8. | Labour Market Partnership- | AlbertaSW will be a supporting partner in the Labour Market Proposal led by Lethbridge College to conduct a labour market survey. Community Futures Alberta Southwest will contribute funding to the project on behalf of the region. |
| 9. | CARES application | AlbertaSW has submitted a CARES application for a project titled "Building A Successful Tourism Investment Opportunity Network". |
| 10. | Broadband request-Service Alberta | Municipalities are receiving information requests from the province. AlbertaSW has reports and information on file that may be helpful. |
| 11. | REDA Chairs meeting with Minister | On December 17 th there will be a conference call with the REDA Chairs and Managers and The Hon. Tanya Fir, Minister of Alberta Economic Development Trade and Tourism. A briefing package has been sent to her office and a presentation is prepared. |
| 12. | SouthGrow Quarterly Meeting | AlbertaSW Board is invited to join this Board meeting on the evening of December 12, 2019 in Lethbridge. |
| 13. | Executive Director Report | Accepted as information. |
| 14. | Round table updates | Accepted as information. |
| 15. | Board Meetings: | <ul style="list-style-type: none"> ➤ January 1 meeting rescheduled to January 8, 2020-Nanton ➤ February 5, 2020-TBD ➤ March 4, 2020-TBD Suggested that AGM 2020 be held in Crowsnest Pass |
| 16. | Adjournment | Moved by Blair Painter THAT the meeting be adjourned.
Carried. [2019-12-672] |

Approved January 8, 2020

Chair

Secretary/Treasurer

Alberta SouthWest Bulletin January 2020

Regional Economic Development Alliance (REDA) Update



Regional License®

Regional Business License Program

AlbertaSW Regional Business License Program, in place since 2003, will be entering its 18th year of successful operation. Businesses in the partner communities are eligible to purchase a regional sticker, which is added on to the regular municipal license, to support doing business in AlbertaSW communities without paying an out-of-town fee. 363 licenses were purchased in 2019. (The municipality keeps a portion of the fee and remits the balance to support regional projects.)



“Energizing Agricultural Transformation” (EAT) Resource Roundtable met January 8, 2020

InnoVisions and Associates summarized research and interviews, to date, providing a comprehensive “What we heard” report. The conversations moved to identifying next steps, short term tactics and longer-term strategies.

Also: Alberta Ag and Forestry is conducting “Farmer-led Research” sessions and providing an opportunity for on-line input. More information at <https://www.alberta.ca/farmer-led-research-engagement.aspx>

Alberta 10-Year Tourism Strategy Stakeholder Survey closes January 17, 2020

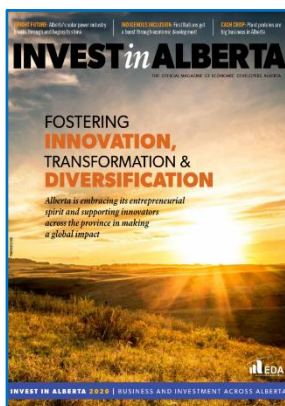
Travel Alberta, in partnership with the Ministry of Economic Development, Trade and Tourism, is developing a 10-Year Tourism Strategy (10YTS) for the province. The primary goal is to grow business and new destinations by attracting more private sector investment to create jobs and grow the visitor economy to \$20 billion by 2030.

As part of the process, tourism stakeholders are invited to share perspectives on challenges and opportunities to building Alberta’s tourism industry by participating in a survey that will take about 15 minutes to complete.

<https://www.surveymonkey.com/r/10YearTourismStrategy>

SAAEP Renewable Energy Economic Impact Report released in December and receives positive attention

The Southern Alberta Alternative Energy Partnership (SAAEP), which includes AlbertaSW, SouthGrow and Economic Development Lethbridge, commissioned a report to quantify the value of current renewable projects in southern Alberta. The report calculated the projected regional economic benefits of 9 renewable energy projects (3 wind and 6 solar) that are under construction or anticipated to begin in 2020 and 2021. This investment of about **\$1.56B**, will generate economic impacts of **\$239M** from taxes, land leases, employment, supplies and services from now until 2022. Enjoy the full report at www.saaep.ca under the “About Us” tab.



“Invest in Alberta” magazine 2020 is available in hard copy and two on-line versions

The magazine features stories about activities and opportunities in the regions, communities and projects in Alberta. (“Peaks to Prairies” display ad on page 88!)

Flip through the pages of the magazine at <http://www.edaalberta.ca/Invest-In-Alberta> or visit the microsite at <https://investalbertamag.ca/>

Economic Developers Alberta (EDA) Conference

The annual conference will be held in Kananaskis, April 1-3, 2020.

Early bird registration until January 18, 2020.

This is a valuable learning and networking opportunity for elected officials and municipal staff as well as economic development professionals. Information about the conference can be found at www.edaalberta.ca

Alberta SouthWest Regional Economic Development Alliance

International Economic Development Council (IEDC) Accredited Economic Development Organization (AEDO)

Green Destinations Top 100 Sustainable Global Tourism Destination

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403-627-3373 (office) 403-627-0244 (cell)

bev@albertasouthwest.com

www.albertasouthwest.com





M.D. OF PINCHER CREEK NO. 9

OPERATIONS REPORT

1.0 Operations Activity Includes:

- 1.1 Beaver Mines and Capital Projects.
- 1.2 C-PW-003 Winter Maintenance of Paved and Graveled Roads and Airport Services Policy.

2.0 Upcoming:

- 2.1 Beaver Mines and Capital Projects.
- 2.2 C-PW-029 Snow Fence Policy.
- 2.3 C-PW-030 Vehicle Usage Policy.

3.0 Public Works Activity Includes:

3.1 Bridge Maintenance, Inspections and Texas Gates

3.1.1 The Fisher Bridge, north of Lundbreck, will have a contractor this week to complete lattice rail repair work damaged to the southwest corner. Following this repair, the bridge will go back in service under the previously barrier conditions, that is, with the east side of the bridge remained closed to the public. Notification to the public is on the MD website and social media.

3.2 Cold Mix Asphalt Applications for minor repairs

3.2.1 There is nothing to report.

3.3 Continuous Dust Suppression Program

3.3.2 Public Works is talking with the supplier regarding using MG 30 and Lignosulfonate dust suppressant this year. The goal is to try out MG 30 and lignosulfonate and make a comparison to find out the best product considering the following:

- (a) Which is the most cost-effective product;
- (b) Placement applications of crews using the products; and
- (c) Which dust suppressant product keeps the aggregate on the gravel road better?

Note: MG 30 is a water-soluble dust suppressant product, which also has road surface stabilization characteristics that bind aggregate materials, increasing grade strength and thus keeping aggregate on the road. While Lignosulfonate is a naturally occurring polymer found in wood and works by binding the road surface particles together. Water evaporates from the lignosulfonate as it dries, and the dust particles are trapped by the high-viscosity, naturally sticky material.



M.D. OF PINCHER CREEK NO. 9

OPERATIONS REPORT

3.3 Crushing

3.3.1 Public Works is reviewing with the crushing contractor gravel pit locations regarding crushing this year – In progress.

3.4 Gravel Hauling

3.4.1 There is nothing to report.

3.5 Snow Removal and Maintenance

3.5.1 Operators are monitoring snow removal in all Divisions. Snow conditions have been moderate throughout January 2020. – In progress

3.6 Permanent & Temporary Snow Fence Repairs

3.6.1 Permanent snow fencing locations will start to be assessed this winter and throughout springtime to determine the condition and total distance in all Divisions. – In progress

3.7 Signage Repairs

3.7.1 There is nothing to report.

3.8 Road Works, Miscellaneous & Monitoring Road Works, Miscellaneous & Monitoring

3.8.1 Operations have started to gather information on what locations will be happening this year, and in the future regarding gravel road recovery and road maintenance improvements, these include:

- (a) Shoulder pulling roads where roadway widths exceed MD specifications;
- (b) Cleaning ditches; and
- (c) Improvements on drainage;
- (d) Crown gravel roads back to acceptable standards;
- (e) Monitor traffic count locations to determine the Average Annual Daily Traffic (AADT).



M.D. OF PINCHER CREEK NO. 9

OPERATIONS REPORT

4.0 Capital Projects Update:

4.1.1 Bridges & Miscellaneous

4.1.2 **Bridge File 6613 Status:** WSP Engineering had a meeting with the DFO on January 20, 2020, regarding the issues of the fish passage for the culvert bridge design. DFO is now willing to accept WSP Engineering bridge design and where this project will get DFO authorization. The project has a fish window restriction where work is only allowed between August 15 and September 1, 2020.

- Bridge File: 6613
- Location: Cabin Creek
- Scope of Work: Replacement of bridge sized culvert
- Consultant: WSP Engineering
- Contractor: Ossa Terra Ltd.

4.1.3 **Bridge File 7235 Status:** This project has a fish window restriction where work is only allowed between August 15 through September 1, 2020. There is no requirement of DFO authorization as the location of the stream is not fish-bearing. The proposed construction completion is in September 2020.

- Bridge File: 7235
- Location: Scottons (NW 5 - 9-1-W5M)
- Scope of Work: Replacement of bridge sized culvert
- Consultant: WSP Engineering
- Contractor: TBD

4.1.4 **Bridge File 76293 Status:** This project has a fish window restriction where work is only allowed between August 15 through September 1, 2020. There is no requirement of DFO authorization as the location of the stream is not fish-bearing. The proposed construction completion is in September 2020.

- Bridge File: 76293 (NE 3-6-2-W5M)
- Location: Grumpy Road NE 3 -6 -W5M
- Scope of Work: Replacement of bridge sized culvert
- Consultant: WSP Engineering
- Contractor: N/A



M.D. OF PINCHER CREEK NO. 9

OPERATIONS REPORT

4.1.5 **Bridge File 8860 Status:** A sit-down meeting with the Consultant to discuss the tender and scope of work has been done. The proposed construction completion is in August 2020.

- Bridge File: 8860 ((NW 11 - 6 -2 -W5)
- Location: Beaver Mines Creek
- Scope of Work: Repair selected piles and replace all caps
- Consultant: Roseske Engineering
- Contractor: TBD

4.1.6 **Bridge File 13957 Status:** A sit-down meeting with the Consultant to discuss the tender and scope of work has been done. The proposed construction completion is in August 2020.

- Bridge File: 13957 (NE 5-8-2-W5)
- Location: Connelly Creek
- Scope of Work: Replacement of abutement caps
- Consultant: Roseke Engineering
- Contractor: TBD

4.1.7 **Bridge File 75009 Status:** The project is only to do the culvert bridge design with the Engineering Company. Proposed plan to be completed in August, 2020. Estimated construction is preliminary since the design is not complete and will change.

- Bridge File: 75009 (NE 9-9-2-W5)
- Location: Wild Cat Ranch
- Scope of Work: Replacement of bridge sized culvert
- Consultant: TBD
- Contractor: N/A

4.1.8 **Bridge File 75377 Status:** The project is only to do the bridge design with the Engineering Company with completion by September 2020. Estimated construction is preliminary since the design is not complete and will change.

- Bridge File: 75377 (NW 8-6-2-W5)
- Location: Local Road over Screwdriver Creek
- Scope of Work: Replacement of bridge sized culvert
- Consultant: TBD
- Contractor: N/A



M.D. OF PINCHER CREEK NO. 9

OPERATIONS REPORT

4.2 Road & Miscellaneous

4.2.1 **Highway 3A Road Status:** The project is on hold due to grant funding.

- Roads: Highway 3A –Landfill road repairs
- Location: Highway 3A to intersection
- Scope of Work: Widen the road and overlay it
- Consultant: WSP Engineering
- Contractor: TBD

4.2.2 **Lundbreck Road Status:** The Consultant is working on drawings and the tender package. Proposed tender package to be sent out for contract pricing in April 2020.

- Roads: 3rd Street
- Location: Lundbreck
- Scope of Work: New asphalt & drainage improvements
- Consultant: WSP Engineering
- Contractor: TBD

4.2.3 **RR29-3 Road Status:** The Public Works will internally grade, shape, compact, pull and add a soil stabilizer to enhance gravel roads. Test trial is proposed in July, 2020.

- Roads: North of 507 East, to Tower Road
- Location: RR29-3
- Scope of Work: Add new soil stabilizer to gravel road
- Consultant: N/A
- Contractor: Public Works

4.2.4 **Range Road 1-0 Road Status:** The Consultant will do geotechnical work to indicate no issues are below the asphalt pavement of Southfork Road from Range Road 1-0 to the Castle Valley Campground. Proposed work is in spring of this year.

- Roads: Range Road 1-0 to Campground
- Location: Southfork Hill
- Scope of Work: Geotechnical work
- Consultant: ISL Engineering
- Contractor: N/A

DATE: JANUARY 23, 2020

Page 5 of 7



M.D. OF PINCHER CREEK NO. 9

OPERATIONS REPORT

4.3 Facilities

4.3.1 **Camera Security Status:** The Consultant is working on the design of the project. The proposed completion of the design and tender package is expected by May 2020 with a construction completion date of September, 2020.

- Location: Administration and Public Works Buildings
- Scope of Work: Camera security system
- Consultant: SMP Engineering
- Contractor: N/A

5.0 Beaver Mines Water & Waste Water Collection

5.1.1 Preliminary drawings are being finalized with review by the MD. Pincher Creek Emergency Services and Beaver Mines Association have made comments and where this information has been sent to MPE Engineering for final review.

6.0 Beaver Mines Waste Water Treatment

- 6.1.1 The project will be proceeding with one of the land locations submitted under the Expression of Interest process for land acquisition located at SE 16-6-2-W5M.
- (a) Site inspection and geotechnical evaluation are commencing to confirm the technical capacity and design requirements.
 - (b) The development Permit process has begun between the MD and the Project Managers and public involvement with this process will be advertised accordingly.
 - (c) Once site suitability and development permits have been secured, the next step will be Environmental Approval with the Province.

7.0 Castle Area Regional Water Supply Contracts 1:

7.1.1 LW Dennis has completed approximately 12,700 meters of pipeline installation.

7.1.2 Adverse ground conditions have continued to slow progress and a revised substantial completion date will be issued for the contract. Proposed start date for remaining pipe work will be in May thru September, 2020. – In Progress.



M.D. OF PINCHER CREEK NO. 9

OPERATIONS REPORT

8.0 Castle Area Regional Water Supply Contracts 2:

8.1.1 Booster Station at Castle Park and Beaver Mines:

- Epoxy coating needs to be completed at both sites – In progress
- Proposed completion of construction activities for both site is scheduled in February, 2020.
- Will require a site walkthrough to indicate no deficiencies.
- Commissioning will need to be done at both sites when water (piping) supply has been connected to Beaver Mines.

Attachments

Program Capital Projects Status

Call Logs

Recommendation:

That the Operations report for the period of January 23, 2020 Program Capital Projects Status update, and call log be received as information.

Prepared by: Aaron Benson

Date: January 23, 2020

Reviewed by: Troy MacCulloch

Date: January 23, 2020

Submitted to: Council

Date: January 23, 2020

Capital Budget Summary

Project #	Service Area	Description	Total Cost	Sources of Project Funding				
				Grants	Debt	Reserves	Operations	Total Revenue
Infrastructure								
PW-R-1	Roads	Highway 3A – Landfill road repairs	1,076,000	860,000		216,000		1,076,000
PW-R-2	Roads	Lundbreck Pave and Drainage (3rd street)	195,000	195,000				195,000
PW-R-4	Roads	RR29-3 (North of 507 East, to Tower Road)	150,000	150,000				150,000
PW-R-3	Roads	Southfork Hill	40,000	40,000				40,000
PW-BF-1	Bridges	Bridge File # 6513 Cabin Creek	698,000	698,000				698,000
PW-BF-2	Bridges	Bridge File #7235 Scottons	948,000	948,000				948,000
PW-BF-3	Bridges	Bridge File #76293 Grumpy Road	440,000	440,000				440,000
PW-BF-4	Bridges	Bridge File #8860 Beaver Mines Creek	181,500			181,500		181,500
PW-BF-5	Bridges	Bridge File #13957 Connelly Creek	43,500			43,500		43,500
PW-BF-6	Bridges	Bridge File #75009 Wild Cat Ranch	60,000			60,000		60,000
PW-BF-7	Bridges	Bridge File #75377 Local Road over Screwdriver Creek	50,000			50,000		50,000
RWCAST	Water/Wastewater	Castle Area Water Servicing	3,105,000	3,105,000				3,105,000
BMDC	Water/Wastewater	Beaver Mines water servicing & wastewater collection	4,715,000	3,143,334	1,571,666			4,715,000
BMLSF	Water/Wastewater	Beaver Mines Lift Station and Foremain	2,750,000	1,833,334	916,666			2,750,000
BML	Water/Wastewater	Beaver Mines Waste Water Treatment System	40,000	26,666	-	13,334		40,000
Infrastructure Total			14,492,000	11,439,334	2,488,332	564,334	0	14,492,000
Equipment								
	Public Works	Steamer Unit	25,000			25,000		25,000
	Public Works	6 Way Plow Attachment	30,000			30,000		30,000
	Water	Standby Generator	60,000			60,000		60,000
Equipment Total			115,000	0	0	115,000	0	115,000
Fleet								
Fleet Total			0	0	0	0	0	0
Information Services								
Information Services Total			0	0	0	0	0	0
Facilities								
ADMIN-SEC-1	Public Works/Admin	Security Camera for Admin and PW Buildings	85,000	85,000				85,000
Facilities Total			85,000	85,000	0	0	0	85,000
Grand Total			14,692,000	11,524,334	2,488,332	679,334	0	14,692,000

LEGEND

- Projects on Hold
- Projects in Planning & Design Stage
- Projects in Tender Stage
- Projects in Construction Stage
- Projects in Close Out Stage
- Proposed Preliminary Engineering Costs

Progress Report for Projects as of January 23, 2020

Environmental Services Specialist January 1st – 15th, 2020

January 1st – 15th, 2020

- ASB Agenda Package prep – January 2nd
- ASB New Member orientation package – January 2nd-3rd
- Catering arrangements for January 9th workshop – January 6th
- Conference call for January 9th workshop – January 7th
- ASB Meeting – January 8th
- If you Can't Beat It, Eat It workshop – January 9th
- Strategic/operational planning and policy – January 13th – ongoing
- Farm Transition Information Session (Cardston County) – January 15th

January 16th – 31st, 2020

- Safety debrief/policy review – January 17th
- Deadstock program 2019 report for WBRA – January 20th
- Confirm travel arrangements/payment for ASB Conference – January 20th
- Summer staffing discussion with HR – January 20th
- Miistakis Zoom Meeting – wetlands – January 21st
- Travel to Banff – ASB Conference – January 21st
- ASB Conference – January 21st – 24th
- SWIM meeting – January 27th
- Policy and procedure review and update/amend – January 28th - ongoing

Sincerely,

Lindsey Davidson,
Environmental Services Specialist

Ag Services, December, 2019

- December 1 – 6, In Service Training, Banff
- December 9, 10, shop work
- December 11, Joint Workplace Health & Safety
- December 12, staff meeting
- December 13, day off
- December 16, 17, general office and shop work
- December 18 – 31, combination of vacation days, Christmas STAT's and Christmas Shutdown

Sincerely,

Shane Poulsen,
Agricultural Fieldman

Ag Services, January, 2020


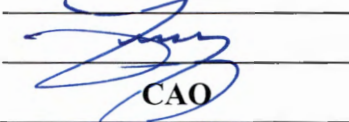
- January 1 – 10, New Year's STAT, vacation time taken
- January 13 – 15, general office (catching up from Christmas/New Year's vacation time taken)
- January 16, 17, MRF records
- January 20, shop work
- January 21 – 24, Provincial Conference in Banff
- January 27, SWIM Meeting
- January 28 – 31, shop and equipment work

Sincerely,

Shane Poulsen,
Agricultural Fieldman

Recommendation to Council

H2b

TITLE: Road Closure Resolutions Maycroft Road Realignment			
PREPARED BY: Roland Milligan		DATE: January 21, 2020	
DEPARTMENT: Planning and Development			
Department Supervisor		Date	ATTACHMENTS: 1. Road Closure Resolution and Sketch SE 11-10-2 W5M 2. Road Closure Resolution and Sketch SW 11 10-2 W5M 3. Road Closure Resolution and Sketch NW 11 10-2 W5M 4. Road Closure Resolution and Sketch SW 30-10-2 W5M 5. Unregistered Road Plan (Resolutions 1 through 3) 6. Unregistered Road Plan (Resolution 4)
APPROVALS:			
Roland Milligan 	2020-01-21		22 Jan. 2020
Department Director	Date	CAO	Date

RECOMMENDATION:
 That Council pass the following four (4) road closure resolutions:

RESOLUTION 1 (Attachment No. 1)
 A Resolution of the **M.D. of Pincher Creek No. 9** for the purpose of closing to public travel and cancelling a public highway in accordance with Section 24 of the Municipal Government Act, Chapter M26, Revised Statutes of Alberta 2000, as amended.

WHEREAS, the lands hereafter described are no longer required for public travel,

NOW THEREFORE be it resolved that the Council of the M.D. of Pincher Creek No. 9 does hereby close the following described road, subject to rights of access granted by other legislation.

SE 11-10-2-5
 THAT PORTION OF **ROAD PLAN 2183 HX** LYING WITHIN AND TO THE SOUTH WEST OF ROAD PLAN _____
 CONTAINING 0.757 HECTARES (1.87 ACRES) MORE OR LESS
 EXCEPTING THEREOUT ALL MINES AND MINERALS

To be placed back in Certificate of Title No: 071 171 475

Recommendation to Council

RESOLUTION 2 (*Attachment No. 2*)

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SW 11-10-2-5

ROAD PLAN 2183 HX

CONTAINING 3.329 HECTARES (8.22 ACRES) MORE OR LESS
EXCEPTING THEREOUT ALL MINES AND MINERALS

To be placed back in Certificate of Title No: 981 058 322 +2

RESOLUTION 3 (*Attachment No. 3*)

A Resolution of the **M.D. of Pincher Creek No. 9** for the purpose of closing to public travel and cancelling a public highway in accordance with Section 24 of the Municipal Government Act, Chapter M26, Revised Statutes of Alberta 2000, as amended.

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NW 11-10-2-5

ROAD PLAN 2183 HX

CONTAINING 0.03 OF AN ACRE MORE OR LESS
EXCEPTING THEREOUT ALL MINES AND MINERALS

To be placed back in Certificate of Title No: 131D137

Recommendation to Council

RESOLUTION 4 (*Attachment No. 4*)

A Resolution of the **M.D. of Pincher Creek No. 9** for the purpose of closing to public travel and cancelling a public highway in accordance with Section 24 of the Municipal Government Act, Chapter M26, Revised Statutes of Alberta 2000, as amended.

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SW 30-10-2-5

ROAD PLAN 1151 LK

CONTAINING 5.73 ACRES MORE OR LESS

EXCEPTING THEREOUT ALL MINES AND MINERALS

To be placed back in Certificate of Title No: 171 255 944

BACKGROUND:

In 2017 the MD undertook a project to survey the Maycroft Road in order to capture portion of the road that have left the original road plans (Plan No. 2183 HX and Plan No. 1151 LK).

To clean up the titles and in accordance with agreements endorsed with the landowners adjacent to the project, portions of the old road plans require cancellation and dissolution into the respective parcels.

Due to the nature of the road and the parcels it traverses, the surveyor had to break the new survey into a few of road plans.

Road Plan No. 191 1753 realigned westerly portions of the Maycroft road. This plan was registered in 2019. Council approved three required road closure resolutions for that portion of the project in November 2019.

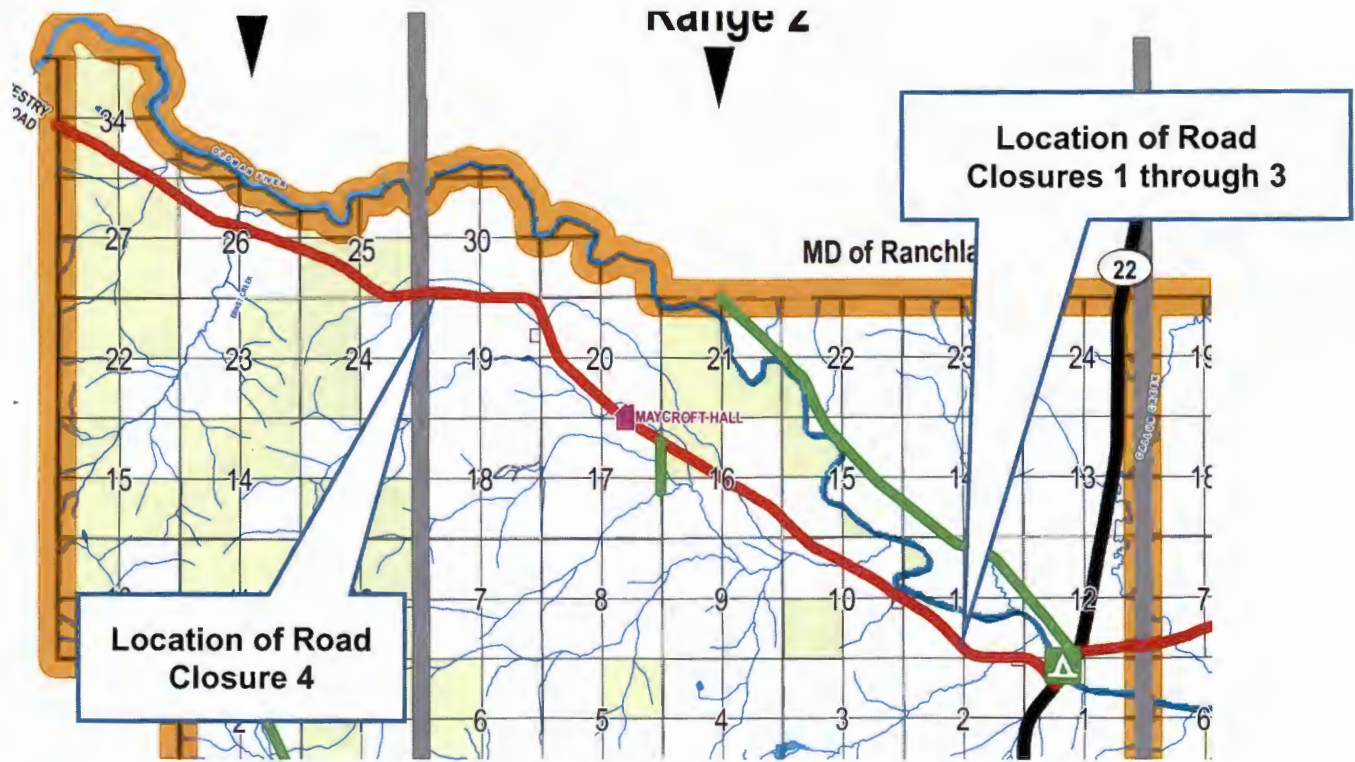
Two further road plans are required to complete the project (*Attachments No. 5 and No. 6*).

The four road closure resolutions have been prepared to cancel portions of the old road plans no longer required (*Attachments Nos. 1 through 4*).

Once the portion of road plans are closed, and in accordance with the landowner agreements, the MD will remove the caveats from the affected titles.

Recommendation to Council

Map Showing Location



Attachment No. 1

M.D. of Pincher Creek No. 9

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Chief Elected Official

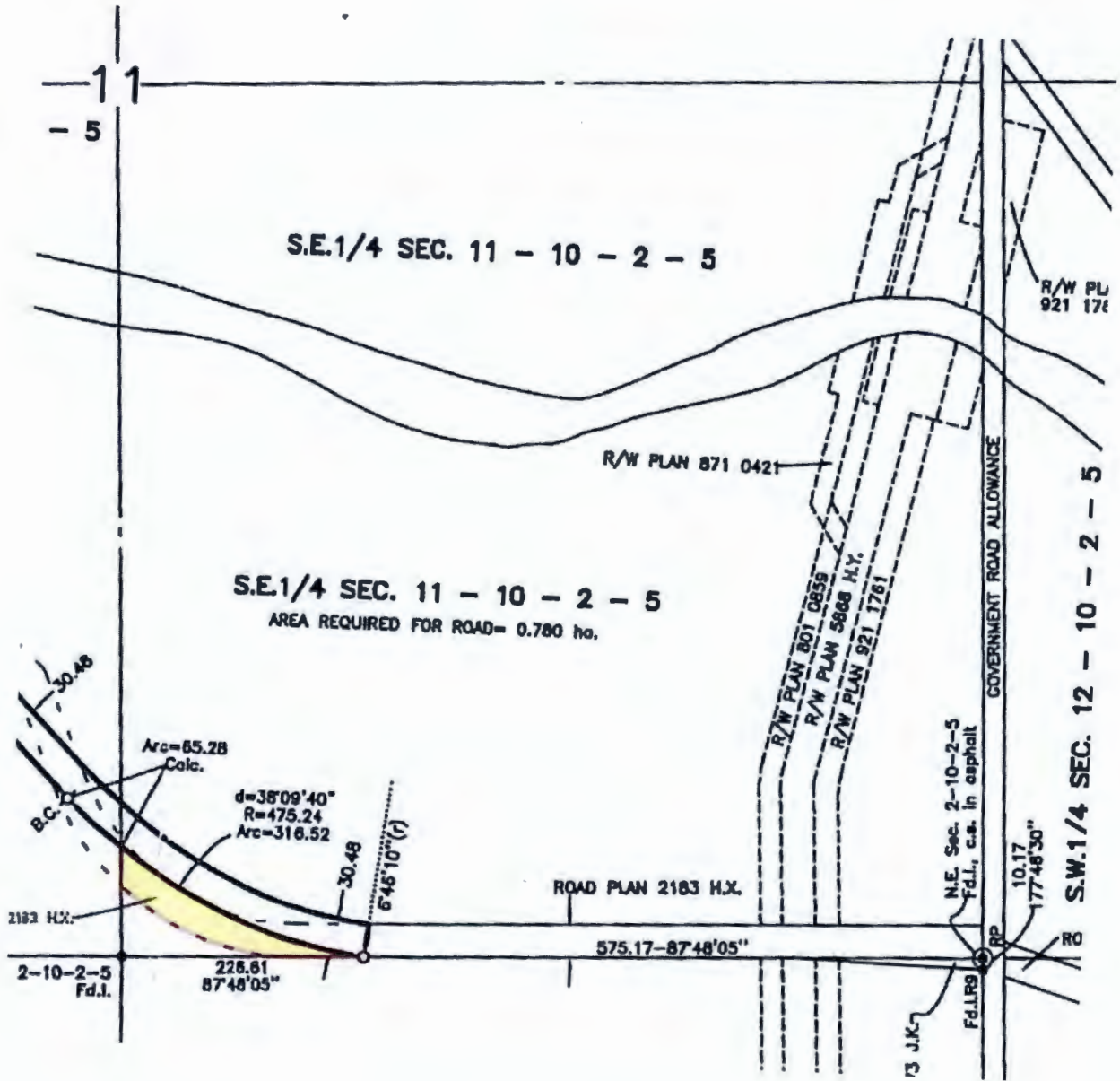
Seal

Chief Administrative Officer

Approved this ____ day of _____, 20__.

Minister of Transportation

resolution



M.D. of Pincher Creek No. 9

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Chief Elected Official

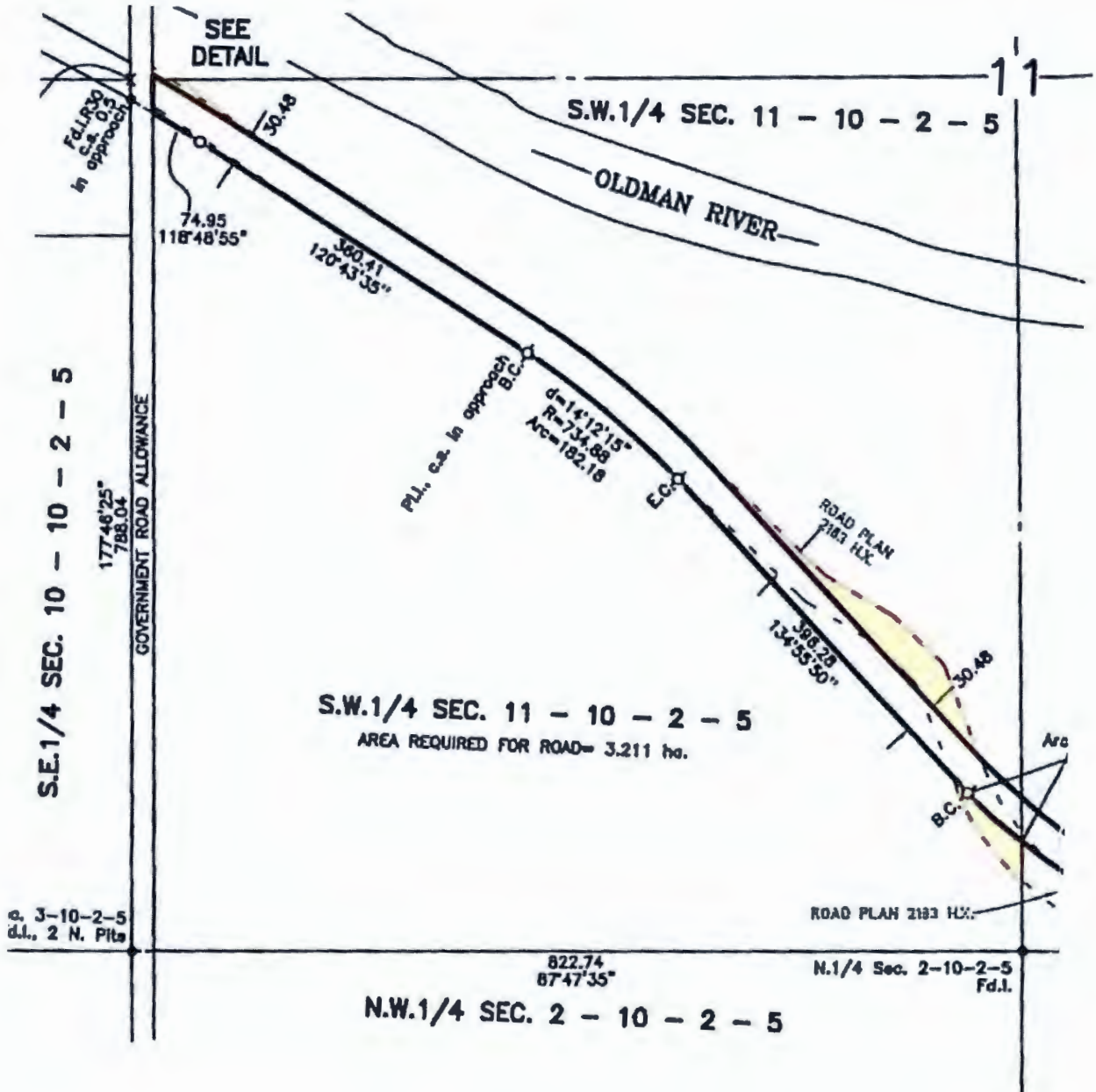
Seal

Chief Administrative Officer

Approved this ____ day of _____, 20__.

Minister of Transportation

resolution



M.D. of Pincher Creek No. 9

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To be placed back in Certificate of Title No: 131D137

Chief Elected Official

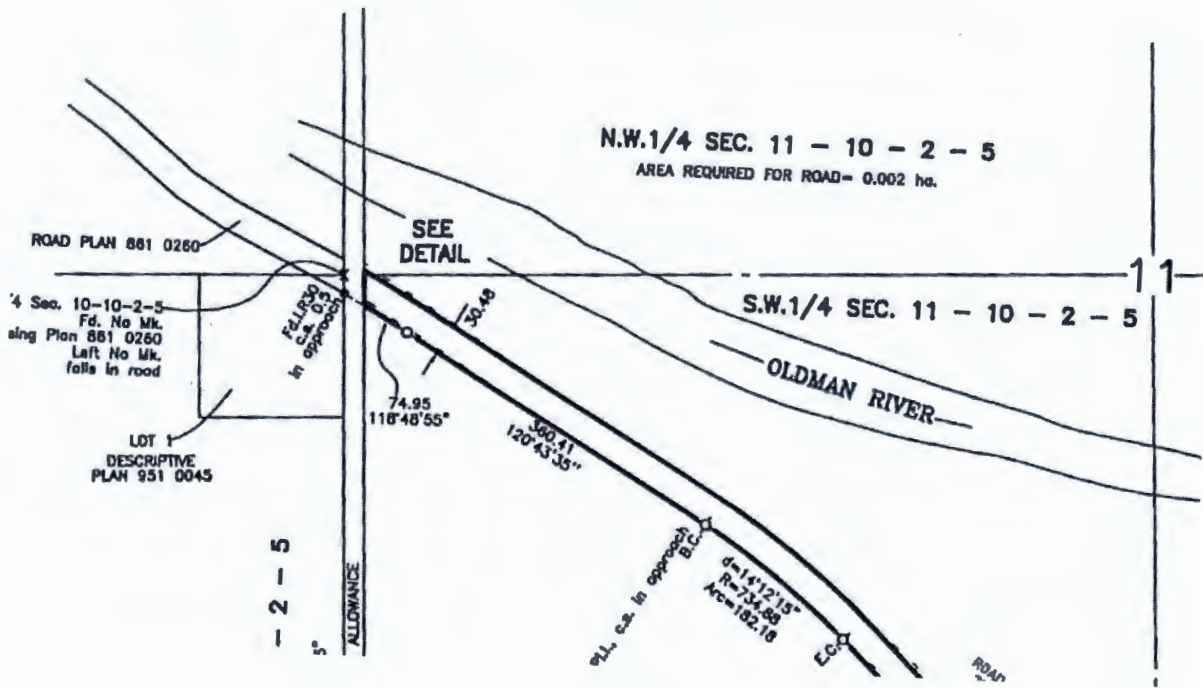
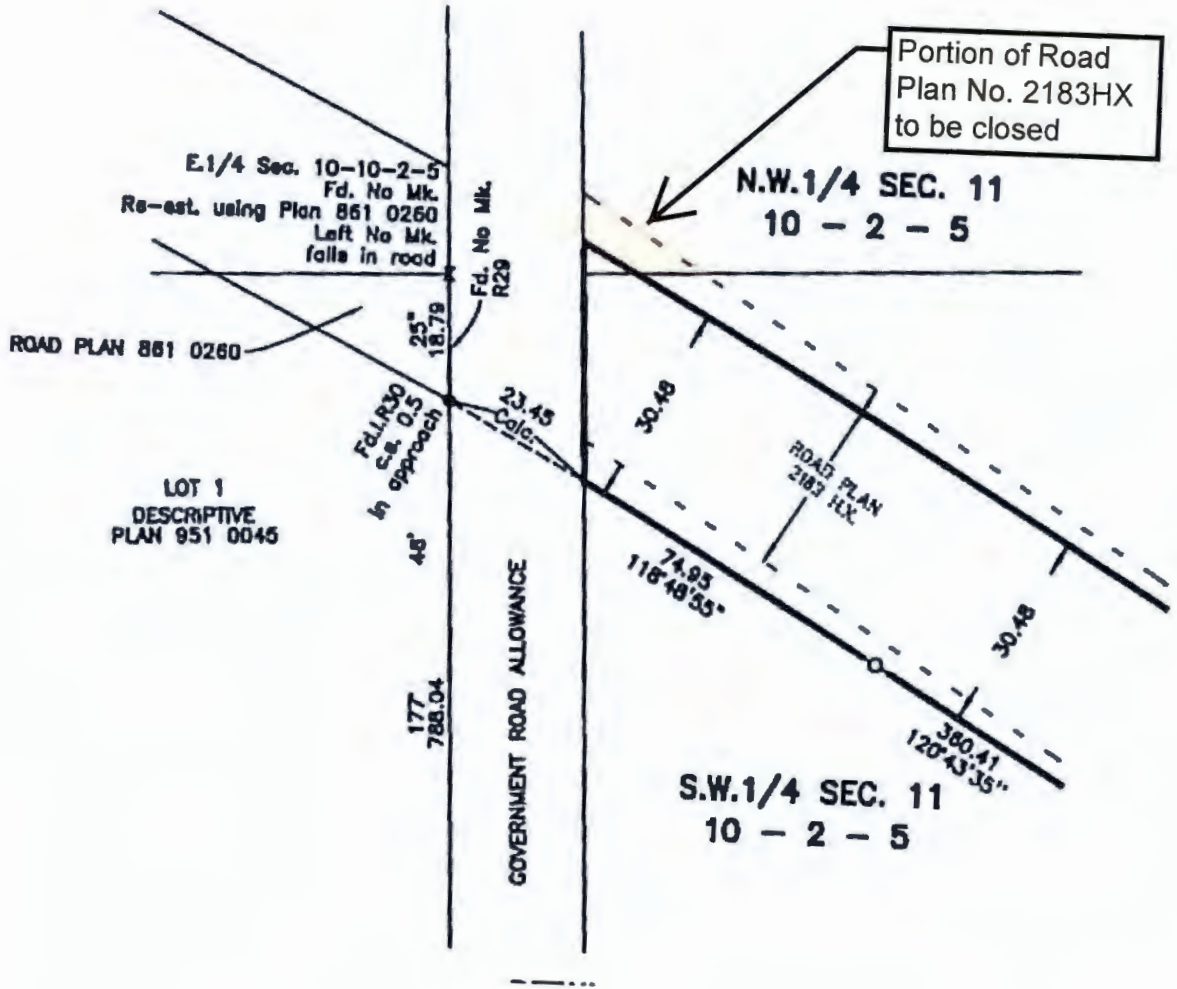
Seal

Chief Administrative Officer

Approved this ____ day of _____, 20__.

Minister of Transportation

resolution



M.D. of Pincher Creek No. 9

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CONTAINING 5.73 ACRES MORE OR LESS

EXCEPTING THEREOUT ALL MINES AND MINERALS

To be placed back in Certificate of Title No: 171 255 944

Chief Elected Official

Seal


Chief Administrative Officer

Approved this ____ day of _____, 20__.

Minister of Transportation

resolution

Recommendation to Council

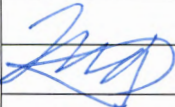
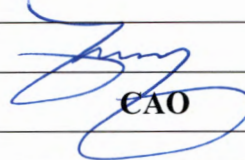
TITLE: Grant In Place of Taxes (GPOT) Write Off	
--	---

PREPARED BY: Meghan Dobie	DATE: January 21, 2020
----------------------------------	-------------------------------

DEPARTMENT: Finance

		ATTACHMENTS:
Department Supervisor	Date	<ol style="list-style-type: none"> 1. Notice from Municipal Affairs 2. Summary of Write Off Details

APPROVALS:

 _____ Department Director	<u>JAN 21, 2020</u> _____ Date	 _____ CAO	<u>21 Jan, 2020</u> _____ Date
--	---	---	---

RECOMMENDATION:

That Council write off the identified GPOT Tax rolls in 2019 for the amount of \$3,485.80.

BACKGROUND:

Municipal Affairs has implemented a reduction in payout of the 2019 GIPOT. GIPOT applications that were processed prior to the budget reduction were paid out at 100%. All outstanding applications will be paid out at 75% of the eligibility.

Due to the immaterial dollar value identified, the write off does not need to be funded through reserves and can be funded through normal operations.

FINANCIAL IMPLICATIONS:

\$3,485.80

January 10, 2020

RECEIVED

JAN 20 2020

M.D. OF PINCHER CREEK

Mr. Troy MacCulloch
Chief Administrative Officer
Municipal District of Pincher Creek No. 9
PO Box 279
Pincher Creek, AB T0K 1W0

Dear Mr. MacCulloch:

Thank you for your application(s) under the Grants in Place of Taxes (GIPOT) program. I am pleased to inform you that the roll numbers on the attached schedule have been approved. A payment in the total amount of \$10,457.41 has been processed.

For 2019/20, the GIPOT applications have been approved for payment at 75% of the eligible amount due to budget availability. A small number of priority applications are eligible for full payment:

- Municipalities where GIPOT is greater than five per cent of their tax base;
- Outstanding eligible 2018/19 GIPOT properties;
- Non-profit seniors' self-contained accommodations;
- Properties where the Government of Alberta (GoA) is the lessee;
- Local improvement (LIMP) taxes; and
- Business improvement area levies.

For 2020/21 and future years, it is anticipated most applications will be paid at approximately 50 per cent of the requested amount. Please note grant adjustments are made as we process your tax notice; therefore, do not adjust or reduce your 2020 tax notices.

For further information or assistance, please contact a grants administrator, by dialing 310-0000 toll free, then 780-422-7125 or e-mail, GIPOT@gov.ab.ca.

Regards,

A handwritten signature in black ink, appearing to be 'Heather McDonald', with a large, stylized flourish at the end.

Heather McDonald
Manager, Grants in Place of Taxes

Attachment

cc: Tax Department

For PINCHER CREEK NO. 9, M.D. OF

Payment Batch BC1661

Roll Number	Legal Description	LINC	Levy Year	Amount Approved
6086.000	MRTS:W50300533NW		2019	\$1,433.78
6083.000	MRTS:W50300516 NE		2019	\$1,728.51
5153.008	MRTS:W50300713SW Plan:5510AL Block:2 Lot:16 Plan:5510AL Block:2 Lot:1-4 Plan:5510AL Block:2 Lot:28-30	0023738123	2019	\$56.73
5153.007	MRTS:W50300713SW Plan:5510AL Block:1 Lot:16 Plan:5510AL Block:1 Lot:11 Plan:5510AL Block:1 Lot:15	0023738099	2019	\$21.94
5153.006	MRTS:W50300713SW Plan:5510AL Block:2 Lot:6 - 15 Plan:5510AL Block:2 Lot:17 - 27	0023738230	2019	\$83.96
5153.005	MRTS:W50300713SW Plan:5510AL Block:1 Lot:5-10	0023738222	2019	\$44.25
5153.004	MRTS:W50300713SW Plan:5510AL Block:2 Lot:5	0019187194	2019	\$15.00
5153.003	MRTS:W50300713SW Plan:5510AL Block:1 Lot:1-4 Plan:5510AL Block:1 Lot:17-30 Plan:5510AL Block:1 Lot:12-14	0019206028	2019	\$83.96
5153.002	MRTS:W50300713SW Plan:5510AL Block:K	0019205997	2019	\$15.00
5153.001	MRTS:W50300713SW (LSD4)	0021269452	2019	\$1,719.81
5153.000	MRTS:W50300713SW Plan:5510AL Block:B Lot:H	0019203678	2019	\$824.48
3149.000	MRTS:W50100529SW	0020798758	2019	\$1,807.81
2730.010	MRTS:W43000635NW Plan:0213500 Block:6 Lot:1	0029568640	2019	\$2,622.18
Total for PINCHER CREEK NO. 9, M.D. OF				\$10,457.41

Grant In Place of Taxes (GIPOT)
 GOVERNMENT REDUCTION IN PAYMENTS
 2019 Tax Year

TAX ROLL	GIPOT TOTAL	Payout		Write Off	Title
		@100%	@75%		
2718.000	\$ 2,955.15	\$ 2,955.15		\$ -	Water Bomber Site
2730.010	\$ 3,496.24		\$ 2,622.18	\$ 874.06	Snow Plow Shed
2774.000	\$ 1,262.37	\$ 1,262.37		\$ -	NE 11 07 30 W4 RCMP repeater site
3149.000	\$ 2,410.41		\$ 1,807.81	\$ 602.60	Beauvais Lake Park Ranger's Residence (replaced by roll 3150.000 in 2020)
3634.000	\$ 136.48	\$ 136.48		\$ -	Cowley Transmitter
5153.000	\$ 1,099.31		\$ 824.48	\$ 274.83	Rinke Homes Ltd. Rental Property
5153.001	\$ 2,293.08		\$ 1,719.81	\$ 573.27	Rinke Homes Ltd. Rental Property
5153.002	\$ 20.00		\$ 15.00	\$ 5.00	Rinke Homes Ltd. Rental Property
5153.003	\$ 111.95		\$ 83.96	\$ 27.99	Rinke Homes Ltd. Rental Property
5153.004	\$ 20.00		\$ 15.00	\$ 5.00	Rinke Homes Ltd. Rental Property
5153.005	\$ 59.00		\$ 44.25	\$ 14.75	Rinke Homes Ltd. Rental Property
5153.006	\$ 111.95		\$ 83.96	\$ 27.99	Rinke Homes Ltd. Rental Property
5153.007	\$ 29.25		\$ 21.94	\$ 7.31	Rinke Homes Ltd. Rental Property
5153.008	\$ 75.64		\$ 56.73	\$ 18.91	Rinke Homes Ltd. Rental Property
6083.000	\$ 2,304.68		\$ 1,728.51	\$ 576.17	Castle Ranger Station
6086.000	\$ 1,911.70		\$ 1,433.78	\$ 477.93	Carbondale Fire Lookout
TOTAL	\$ 18,297.21	\$ 4,354.00	\$ 10,457.41	\$ 3,485.80	

CHIEF ADMINISTRATIVE OFFICER'S REPORT

January 15, 2020 – January 28, 2020

DISCUSSION:

Jan 15	Post Council Letters Meeting with resident – Div 5
Jan 16	Conference call with Solicitor Gen.'s Office regarding Enhanced Policing Conference call with legal for Beaver Mines Water and Waste Water ICF Rec Meeting with MD Committee Members
Jan 17	PW Safety Meeting ICF ID4, Waterton Lakes - draft ICF Cowley - draft Meeting with G. Dzioba with Alberta Emergency Mgmt.
Jan 20	ICF with Town of Pincher Creek at Cowley
Jan 21	Staff Meeting Admin Safety Meeting PW Meeting with Dir Ops and PW Superintendent Airport Committee Meeting
Jan 22	Meeting with Member of Y2Y re Castle Mgmt Plan MD Policy Review 2020 kick off meeting
Jan 23	Council Prep and Joint Council Prep (for Jan 30)
Jan 24	HR - Letter of Understanding – afterhours work HR - Vacation entitlements Incident Investigation process review with Safety Officer
Jan 28	Council and Committee Meetings

Upcoming Meetings

Jan 29	Ag Services Review
Jan 30	Joint Council with the Town of Pincher Creek
Feb 03	Emergency Advisory Committee at MD Office
Feb 04	Municipal Planning Meetings
Feb 05	Emerging Trends in Calgary

Points of Interest

Jan 21 - Conditional Land Purchase Agreement for Beaver Mines Waste Water Treatment Site. Purchase Sale Agreement is conditional as per Alberta Environmental Approval. Site suitability and geo-tech began immediately. Development Permit process has begun between Project Managers and the MD.


RECOMMENDATION:

That Council receive for information, the Chief Administrative Officer's report for the period of January 15, 2020 to January 28, 2020.

Prepared by: Troy MacCulloch, CAO  Date: January 23, 2020

Respectfully presented to: Council Date: January 28, 2020

Recommendation to Council

TITLE: Letters of Support for Pincher Creek and Area Early Childhood Coalition, Pincher Creek (Parent Link) Family Centre and the Healthy Families Home Visit			
PREPARED BY: Jessica McClelland		DATE: January 21, 2020	
DEPARTMENT:			
Department Supervisor		Date	ATTACHMENTS: Letters of Support for: a) Parent Link Family Resource Network b) Healthy Family Home Visitation Program c) Pincher Creek and Area Early Childhood Coalition
APPROVALS:			
Department Director	Date	CAO	Date

RECOMMENDATION:

That Council approve the letters of support recommending approval for Core Funding from the Family Resource Network for Pincher Creek and Area Early Childhood Coalition, Pincher Creek (Parent Link) Family Centre and the Healthy Families Home Visitation Program.

BACKGROUND:

In November 2019, the Government of Alberta (Children's Services, Family and Community Resiliency Division) announced that core funding for Pincher Creek and Area Early Childhood Coalition, Pincher Creek (Parent Link) Family Centre and the Healthy Families Home Visitation Program would be discontinued effective April 1, 2020. The Government of Alberta has replaced the previous core funding access model with the "Family Resource Network" Expression of Interest (EOI) model. This Expression of Interest opportunity will allow the Government of Alberta to examine the efficiency and consistency of prevention and early intervention services province-wide for families with children aged 0 - 18 years. The Expression of Interest documents were issued through the Alberta Purchasing Connection in what is essentially a "bidding process". Deadline for receipt of Expressions of Interest is January 20, 2020. As part of the EOI requirements, letters of support are required. Those letters from collaborative partners should help establish the organizational capacity of the proponent and include a description of the writer's relationship to the Proponent, the Proponent's suitability for FRN service delivery, and a description of identified strengths and both formal and informal collaborations with the Proponent.

Recommendation to Council

FINANCIAL IMPLICATIONS:

Currently, FCSS provides "programming enhancement" funds totaling \$67,790.00 per year. That funding is provided solely for program enhancement and is supplementary to the core funding received from other levels of government. Programming enhancement funding represents the importance with which the FCSS partners (Town, M.D. and the Village of Cowley) view the programs offered.

Total core funding for the three agencies has been almost \$400,000.00. Without core funding, program enhancement funding becomes unnecessary. If core funding is not secured, the community will be faced with alternate solutions that could have serious programming and/or financial consequences.



January 28, 2020

To Whom It May Concern

RE: Pincher Creek and Area Early Childhood Coalition Family Resource Network Expression of Interest

This letter offers support for the submission of the Pincher Creek and Area Early Childhood Coalition regarding consideration for allocation of Core Funding through the Family Resource Network (FRN).

The MD of Pincher Creek, in partnership with Pincher Creek and District Family and Community Support Services, has offered programming enhancement support for the Early Childhood Coalition for several years.

This letter represents the MD's recognition of the importance of that partnership investment and the collaborative strength of programming offered through the Early Childhood Coalition (ECC). The ECC has worked diligently for over a decade to build a strong, informed society that supports families in all aspects of community life.

By identifying gaps and needs in the early childhood landscape, the Coalition has always collaborated to find solutions and has shared evidence-based information about the importance of the early years with decision-makers and the broader community.

They understand the nuances of broad community engagement and will apply that knowledge to the expansion of programming requirements as outlined in the Family Resource Network Expression of Interest Guidelines. In its work in the early childhood environment, the Coalition has identified knowledge mobilization, community engagement, collaborative planning, and evolving coalition program development as priorities. Although to a much wider age range, those same basic priorities will be applicable to the aims and objectives outlined in the new FRN initiative.

Therefore, the MD of Pincher Creek recommends that every consideration be given to the proposal being forwarded to the Family Resource Network by the Pincher Creek and Area Early Childhood Coalition.

Yours truly,

Reeve Brian Hammond

P.O. BOX 279
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phone 403-627-3130 • fax 403-627-5070
email: info@mdpincercreek.ab.ca
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January 28, 2020

To Whom It May Concern

RE: Pincher Creek (Parent Link) Family Centre Family Resource Network Expression of Interest

This letter offers support for the submission of the Pincher Creek (Parent Link) Family Centre regarding consideration for allocation of Core Funding through the Family Resource Network (FRN).

The MD of Pincher Creek, in partnership with Pincher Creek and District Family and Community Support Services, has provided programming enhancement support to the Parent Link Family Centre for several years. Council recognizes the Family Centre as a "community-planned, community based" not-for-profit organization that offers a range of vital supports and services for children and their families. The purpose of the organization has been to strengthen the capabilities of adults who have, or work with, children. As we as to support the best possible development of children in our community.

Pincher Creek (Parent Link) Family Centre continues to provide high-quality, universal, comprehensive, and accessible community-based programs that comply with province-wide standards of excellence. Their programming reflects an awareness of the changing needs of parents and families. The operation of the Family Centre facility illustrates a professional approach to those needs. As part of a province-wide network that links Alberta's parenting programs and services, the Board of Directors has always maintained a strong and collaborative approach to programming. Through strategic partnerships, the organization continues to build resilience and capacity in families. Core services, both parent and child-oriented, include parent education, early childhood development, and care, family support, developmental screening, and information and referrals. Pincher Creek (Parent Link) Family Centre has consistently demonstrated excellent administrative capabilities as they consider the new opportunities with the Family Resource Network initiative.

Therefore, the MD of Pincher Creek recommends that every consideration be given to the proposal being forwarded to the Family Resource Network by the Pincher Creek (Parent Link) Family Centre.

Yours truly,

Reeve Brian Hammond



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January 28, 2020

To Whom It May Concern

RE: Heathy Families Home Visitation Program Family Resource Network Expression of Interest

This letter offers support for the submission of the Healthy Families Home Visitation Program regarding consideration for allocation of Core Funding through the Family Resource Network (FRN).

The MD of Pincher Creek, in partnership with Pincher Creek and District Family and Community Support Services, has offered programming enhancement support for the Healthy Families Home Visitation Program for several years.

This letter represents the Town's recognition of the importance of that partnership investment and the collaborative strength of programming offered through the Healthy Families Home Visitation Program (HFHV).

This program is assisting families with children ages 0-18 years. The program has worked consistently to contribute to the development of stable, healthy, and positive home environments. The sharing of knowledge and the teaching of parenting skills combine to improve client-family confidence and overall functioning in areas of social, cognitive, physical, personal, and community well-being. Interactive social learning environments have and will continue to develop resiliency and promote accessibility to community supports.

HFHV program serves low-income families who are seeking assistance with parenting resources, in-home life skills, housing, budgeting, and supports related to the legal system.

The HFHV program, administered through the Napi Friendship Association, has established diversified funding sources for specific programs. Of note is the partnership funding from the Community Initiatives Program, enabling the organization to contract a 12-week life skills program. They are also members of the Alberta Home Visitation Network Association.

Therefore, the MD of Pincher Creek recommends that every consideration be given to the proposal being forwarded to the Family Resource Network by Healthy Families Home Visitation Program.

Yours truly,

Reeve Brian Hammond



THE
ALBERTA
ORDER OF EXCELLENCE

11a
RECEIVED

JAN 20 2020

M.D. OF PINCHER CREEK

January 10, 2020

Reeve

~~Reeve~~ *Quentin Stevick*
Municipal District of Pincher Creek
PO Box 279
Pincher Creek AB T0K 1W0

Dear Reeve Stevick,

The Alberta Order of Excellence is the highest honour the Province of Alberta can bestow on a citizen of this province. The membership of the Order reflects a true diversity of strengths, ideas and fields of endeavor and yet all members have one thing in common. They are united in their understanding that caring and committed individuals can and do make a difference in the strength of our communities, in the quality of life enjoyed by Albertans and in the benefits Canada has to offer the world.

Because of your position, I trust that you might know a remarkable Albertan who has made significant contributions to the lives of other Albertans and deserves to be considered for this honour. If so, I encourage you to nominate them for 2020. Nominees must be Canadian citizens, live in Alberta and have made a significant contribution provincially, nationally or internationally.

More information and nomination forms are available on our website at www.lieutenantgovernor.ab.ca/aoe. The deadline for submission is Friday, February 15, 2020.

Sincerely,

Andrew C.L. Sims
Chair

Facebook: @AlbertaOrderofExcellence
Twitter: @AOEalberta

From: [Troy MacCulloch](#)
To: [Jessica McClelland](#)
Subject: FW: RMA meeting with K Div
Date: January 16, 2020 10:53:05 AM
Attachments: [ATT00001.bmp](#)
[ATT00002.bmp](#)

For correspondence – action – Jan 28th meeting

Thx

troy

From: Jeffrey FEIST <jeffrey.feist@rcmp-grc.gc.ca>
Sent: January 16, 2020 8:59 AM
To: Troy MacCulloch <CAO@mdpincercreek.ab.ca>
Subject: RMA meeting with K Div

K division is asking if you wish to meet with them at the spring RMA, so they can plan out there day, and to identify what issues you would want to discuss etc.

If you can let myself know, I will respond to K Div.

Thanks



Royal Canadian Mounted Police Gendarmerie royale du Canada

Cpl Jeff FEIST A NCO I/C
Pincher Creek Detachment
403 632 6047 cell
403 627 6010 office
403 627 4954 fax



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Town of Pincher Creek Department Report January 15, 2020

Arena

- Arena Structural Inspection was conducted by Stephenson Engineering on November 21 and 22, 2019. Report has not been received to date.
- MHHS Skate/Hockey academy started on November 13, 2019. Running Monday's and Wednesday's 2:20-3:15
- Out of town Tournament on November 15-17, Midget Tournament December 6-8, PeeWee tournament January 3-5, Atom Tournament January 10-12, Bantam Tournament January 17-19, Oldtimers Tournament January 24-26.
- Skate into winter event – December 14, 2019
- Arena was closed December 24, 25 and January 1.
- 4 boxing day rentals (full).

Swimming Pool

- Will be conducting an Energy Efficiency scoping Audit for the MPF (arena and pool), totally funded through a grant from the MCCAC (Municipal Climate Change Action Centre).
- First Aid Course – October 11, Bronze Cross Course November 9, 10, 16, 17, 23, 24 (weekend course)
- Hired 3 new staff.
- Training new staff in the Red Cross Lifeguarding program (staff can start this process at age 15, which is one year younger than the Lifesaving Society NL Program).
- One full time employee left in December, will not be replacing this position due to attempts to reduce the salaries budget at the pool.
- JLC Program has been incredibly successful in the fall. Went to a competition in Lethbridge November 30-December 1.
- Conference call with Recreation Software company, may look at getting some more assistance from them to get the program up and running.

Building Addition

- The holdback for the building addition project was released on November 27, 2019.
- There are some warranty issues to be addressed, warranty work started on January 8th.



Town of Pincher Creek Department Report January 15, 2020

Campground

- We are excited to have Gordon and Lori Mackintosh back as our campground hosts again this year.
- Started taking Campground reservations on January 6, a little slower than last year to start as last year was the Summer Games.

Previous Department Events/Courses

First Skate September 28, 2019

SARA Fall Meeting – October 2nd and 3rd

Economic Development Strategy – October 8th, 2019

ARPA Conference – October 23rd – 26th, 2019

Capital and Operating Budget Meetings – October 29, November 7, 14, 19, 20, 26 & 27

Upcoming Department Events/Courses

SARA Meeting – January 28 & 29.

Winter Walk Day February 5.

RECREATION ADMINISTRATIVE REPORT
January 15, 2020
Rhonda Oczkowski

Winter Light Competition- a panel of volunteer judges went out to judge residential lights on December 11 along with Rhonda Oczkowski and Marie Everts doing the business light judging. A Communities in Bloom social was then held on December 16 at the Kootenai Brown Museum where presentations were made to the winners of the light competition.

Office closure- The Recreation Office was closed from December 24 to Jan 6.

Ice rentals – The Boxing Day ice rentals were fully booked. Private rentals were down over the holidays but not significantly.

Skate into Winter - December 14 was the annual Skate into Winter event. Held the first time on a Saturday and was very well attended. D.J, prizes, fire bowl, and Tim Horton hot chocolate with cookies. Busy ice from start to end of the event.

Fitness programs- All programs are back with the addition of Tai Chi. Offered an evening Tai Chi class but unable to make it a go due to a lack of interest.

Day on the Creek- Start up meeting held January 14. Working on securing presenters. Need to find funds to cover the cost of organizing and day of event. Will be talking to Liza Dawber.

KidSport - Pincher Creek KidSport helped 37 kids in 2019. 2020 is a 25th Anniversary for KidSport and there will be ongoing educational releases and promotions.

Calendar and Community Directory - The 2020 calendar was mailed out first week in January. An updated community directory is also available.

Skate Lending - The arena now has skates that are available to borrow for public, family skates and schools. Sponsors for the skates were the Pincher Creek Family Center and the Pincher/Crowsnest Landfill Association. Comrie Sports Equipment Bank in Calgary will also be donating skates, arrival by the end of January.

Upcoming Events:

- February 5 – Winter Walk & Jersey Day
- February 5 & 6 Mental Wellness Forum in Pincher Creek
- February 17 – Family Day FREE swim and skate
- February 26 – Pink Shirt Day
- March 4 – Mass Registration Night